

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	22-10-5-13022
1. Recipient Name		Office of State Police	4. EIN:
3. Street Address		7919 Independence Blvd.	720724657
5. City, State, Zip Code		Baton Rouge, LA 70806-6406	6. Report Date (MM/DD/YYYY)
			11/17/2015 revised
			7. Reporting Period End Date: (MM/DD/YYYY)
			9/30/2015
		8. Final Report	9. Report Frequency
		Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
		No <input checked="" type="checkbox"/>	
10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	6/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018
11. List the individual projects in your approved Project Plan			
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	
1	Stakeholder Meetings	604	
2	Broadband Conferences	1	
3	Staff Hires	0	
4	Contract Executions	1	
5	Governance Meetings	3	
6	Education and Outreach	1350	
7	Subrecipient Agreement Executed	0	
8	Phase 2 - Coverage	Stage 1	
9	Phase 2 - Users and Their Operational Areas	Stage 1 Stage 2	
10	Phase 2 - Capacity Planning	Stage 1 Stage 2	
11	Phase 2 - Current Providers/Procurement	Stage 1 Stage 2	
12	Phase 2 - State Plan Decision	Stage 1 Stage 2	

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

Meetings Held:  
 1 BBSC (but no quorum) (7/1), held meeting to discuss outreach and data collection only. No official actions taken.  
 1 BBWG meeting for Data Collection (7/14)  
 1 SIEC meeting (7/22)

1. Q8 we are on track to have at least 604 stakeholder individual contacts.  
 2. Q8 we had 1 trip- APCO Conference (July) with 1 LA FirstNet staff attending.  
 3. No changes  
 4. Executed one contract for GIS assistance in mapping data collection information to submit to Federal FirstNet.  
 5. 1 Broadband Sub Committee meeting, 1 SIEC meeting, 1 Broadband Working Group meeting for data collection  
 6. Q8 Handed out 519 brochures through parish outreach meeting, Firechiefs educational meeting, Sheriffs and Chiefs of Police conference (604 attendees), 519 job aides, 127 new tweets posted, 88 new twitter total followers, 1135 new website hits.  
 7. No Change  
 8. Data has been collected, compiled and submitted via Dropbox 9/30/15. Additional inputs may be added, as approved by FirstNet per their directives at the SPOC meeting.  
 9. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs may be added, as approved by FirstNet per their directives at the SPOC meeting.  
 10. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs may be added, as approved by FirstNet per their directives at the SPOC meeting.  
 11. Data has been collected, compiled and submitted automatically via CASM. If the MDST remains active, agencies may continue to submit info and inform the process.  
 12. Our State Plan review process may not be provided until after first of year, due to a new Governor and staff changes to be implemented on January 11, 2016.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

No substantive changes anticipated.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

Louisiana is fully engaged in outreach activities and have completed the initial data collection efforts and submitted to Firstnet. We are on target with current project timelines.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

None this quarter.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Fully staffed.

**12b. Staffing Table**

Job Title	FTE%	Project (s) Assigned	Change
Technology Consultant	50	Lead and overall technology advisor to all projects.	No change
Grant Administrator	5	Lead and overall grant administrator for this grant program.	No change
Program Manager	100	Lead and overall project implementation and direction.	No change
Outreach Coordinator	100	Lead and develop and implement outreach and education plans. Coordinate outreach to local and tribal jurisdictions, communicate information to key stakeholders.	No change
Technology Specialist	50	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	Update
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Grant Coordinator	20	Provide grant administrative and coordination support, including completing progress reports, reimbursements and ensuring grant activities are completed on time.	No change
Statewide Interoperability Coordinator (SWIC)	5	Provide oversight for the SLIGP grant, ensuring that all activities are completed on time and within budget. The SWIC will be the primary point of contact for consultation with FirstNet, and will work to expand the State's governance structure and ensure the SCIP is updated.	Update

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials.	Vendor	Y	Y	1/14/2015	3/31/2016	\$325,000.00	\$0.00
GCR	Provide GIS support for data collection to FirstNet	Vendor	Y	Y	8/14/2015	10/31/2015	\$34,928.00	\$0.00
Louisiana Education and Television Authority (LETA)	Provide video and audio support for consultation and website outreach activities	Vendor	N	Y	5/4/2015	10/31/2015	\$52,000.00	\$0.00
Unknown Contractor	Additional support to LA FirstNet-not determined at this time.	Vendor	N	N	N/A	N/A	\$389,893.00	\$0.00

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

None. Note: we did not report the LETA contract in the last period, but including it in this period.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$820,200.00	\$321,000.00	\$1,141,200.00	\$178,675.00	\$50,096.00	\$228,771.00
b. Personnel Fringe Benefits	\$328,080.00	\$117,380.00	\$445,460.00	\$119,117.00	\$27,899.00	\$147,016.00
c. Travel	\$42,216.00	\$31,200.00	\$73,416.00	\$1,731.00	\$0.00	\$1,731.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$12,539.00	\$0.00	\$12,539.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$713,086.00	\$0.00	\$713,086.00	\$0.00	\$0.00	\$0.00
g. Other	\$12,600.00	\$12,600.00	\$25,200.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,928,721.00	\$482,180.00	\$2,410,901.00	\$299,523.00	\$77,995.00	\$377,518.00
j. % of Total	80%	20%	100%	79%	21%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

**16a. Typed or printed name and title of Authorized Certifying Official:**

Colonel Michael D. Edmonson, Superintendent, Office of State Police  
 Single Point of Contact, Louisiana FirstNet

**16c. Telephone (area code, number, and extension)**

225.925.6118

**16d. Email Address:**

Mike.Edmonson@la.gov

**16b. Signature of Authorized Certifying Official:**



**Date:**

11/17/2015 revised