

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	25-10-S18025
				4. EIN:	04-6002284
1. Recipient Name	Massachusetts Executive Office of Public Safety and Security			6. Report Date (MM/DD/YYYY)	4/27/2018
3. Street Address	12 Mercer Road			7. Reporting Period End Date: (MM/DD/YYYY)	03/31/2018
5. City, State, Zip Code	Natick, MA 01760			8. Final Report Yes <input type="checkbox"/> No <input type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	No	0	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	Yes	1	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated- or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.70	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	Yes	4	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	Yes		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		<i>(Opt-In and Opt-Out Post-SMLA Phase Only)</i> Yes or No if participated in data collection activities as requested by FirstNet or	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
 During the quarter, activities focused on SLIGP 2.0 grant setup, including amending contracts for SLIGP 2.0. Planning was conducted in preparation for a Massachusetts FirstNet Advisory Board meeting scheduled for April. Meetings were conducted with AT&T and FirstNet to discuss several topics related to the rollout of the NPSBN in Massachusetts and the improvement of coverage. Members of the PSBO continued to participate in periodic and repeating stakeholder meetings to answer questions about FirstNet in Massachusetts. One member of the PSBO attended the International Wireless Communications Expo in Orlando, FL and participated in FirstNet related presentations and events.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Undersecretary of EOPSS, SPOC	20%	SPOC; governance leadership; senior coordination with AT&T and FirstNet	New
Deputy Director, State 911	10%	Provide input and coordinate participation concerning 911, emergency response and data communications needs	New
Data Engineer, State Police	10%	Provide input and guidance concerning wireless data needs throughout the Commonwealth	New
CJIS Director	10%	Provide input and guidance concerning public safety applications and databases in MA	New
Special Projects Director	10%	Helps manage project logistics, including office space, team collaboration tools, and issue resolution	New
Grant Program Coordinator	5%	Grant management, program reporting, and program close out.	New
Budget Director	5%	Grant set-up, Accounting and Reconciliation, Fiscal Monitoring, Financial Reporting and Fiscal Close Out	New

12b. Narrative description of any staffing challenges, vacancies, or changes.

This is the first quarter that state resources performed activities under the SLIGP 2.0 grant. New resources include grants management personnel from the Office of Grants and Research and program management support and subject matter expertise from the Executive Office of Public Safety and Security and its departments.


13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
McInnis Consulting Services, Inc.	W-2 staff augmentation for project director	Contract	N	Y	03/01/2018	02/29/2020	\$59,287.50	\$0.00
McInnis Consulting Services, Inc.	Staff augmentation for subject matter expert	Contract	N	Y	03/01/2018	02/29/2020	\$48,750.00	\$10,000.00
McInnis Consulting Services, Inc.	Staff augmentation for project manager	Contract	N	Y	03/01/2018	02/29/2020	\$85,000.00	\$0.00
McInnis Consulting Services, Inc.	Staff augmentation for governance, communications	Contract	N	Y	03/01/2018	02/29/2020	\$14,062.50	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

Existing contracts for resources providing services under SLIGP 1.0 were amended to account for SLIGP 2.0 activities and durations. All contracts are arranged via the Commonwealth's staff augmentation contract.

14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.									
Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$14,800.00	\$140,000.00	\$154,800.00	\$5,550.00	\$52,500.00	\$58,050.00	\$0.00	\$6,341.90	\$6,341.90
b. Personnel Fringe Benefits	\$5,368.00	\$0.00	\$5,368.00	\$2,013.00	\$0.00	\$2,013.00	\$0.00	\$0.00	\$0.00
c. Travel	\$17,600.00	\$0.00	\$17,600.00	\$6,600.00	\$0.00	\$6,600.00	\$0.00	\$0.00	\$0.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Contractual	\$585,600.00	\$35,000.00	\$620,600.00	\$207,100.00	\$10,000.00	\$217,100.00	\$4,869.93	\$0.00	\$4,869.93
g. Other	\$1,650.00	\$0.00	\$1,650.00	\$619.00	\$0.00	\$619.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$74,982.00	\$0.00	\$74,982.00	\$28,118.00	\$0.00	\$28,118.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$700,000.00	\$175,000.00	\$875,000.00	\$250,000.00	\$62,500.00	\$312,500.00	\$4,869.93	\$6,341.90	\$11,211.83
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	43.44%	56.56%	100.00%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									
16a. Typed or printed name and title of Authorized Certifying Official: Curtis Wood, EOPSS Undersecretary for Forensic Science and Technology							16c. Telephone (area code, number, and extension)	(617) 727-7775	
16b. Signature of Authorized Certifying Official: 							16d. Email Address:	curtis.wood@state.ma.us	
							Date:	04/30/2018	

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