

| U.S. Department of Commerce SLIGP 2.0 Performance Progress Report | | | | 2. Award or Grant Number: | 25-10-S18025 |
|---|--|--|---|--|---|
| | | | | 4. EIN: | 04-6002284 |
| 1. Recipient Name | Massachusetts Executive Office of Public Safety and Security | | | 6. Report Date (MM/DD/YYYY) | 10/28/2019 |
| 3. Street Address | 10 Park Plaza, Suite 3720 | | | 7. Reporting Period End Date: (MM/DD/YYYY) | 09/30/2019 |
| 5. City, State, Zip Code | Boston, MA 02116 | | | 8. Final Report Yes <input type="checkbox"/> No <input type="checkbox"/> | 9. Report Frequency Quarterly <input checked="" type="checkbox"/> |
| 10a. Project/Grant Period | | | | | |
| Start Date: (MM/DD/YYYY) | 03/01/2018 | 10b. End Date: (MM/DD/YYYY) | 02/29/2020 | | |
| 11. List the individual projects in your approved Project Plan | | | | | |
| | Activity Type (Planning, Governance Meetings, etc.) | Was this Activity Performed during the Reporting Quarter? (Yes/No) | Project Deliverable Quantity (Number & Indicator Description) | Description of Milestone Category | |
| Activities/Metrics for All Recipients during the Reporting Quarter | | | | | |
| 1 | Governance Meetings | Yes | 1 | Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter | |
| 2 | Individuals Sent to Broadband Conferences | Yes | 3 | Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter | |
| 3 | Convened Stakeholder Events | No | 0 | Actual number of events coordinated- or held using SLIGP grant funds during the quarter, as requested by FirstNet. | |
| 4 | Staff Hired (Full-Time Equivalent)(FTE) | No | 0.00 | Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal). | |
| 5 | Contracts Executed | No | 0 | Actual number of contracts executed during the quarter. | |
| 6 | Subrecipient Agreements Executed | No | 0 | Actual number of agreements executed during the quarter. | |
| 7 | Data Sharing Policies/Agreements Developed | Yes | | Yes or No if data sharing policies and/or agreements were developed during this reporting quarter. | |
| 8 | Further Identification of Potential Public Safety Users | Yes | | Yes or No if further identification of potential public safety users occurred during this reporting quarter. | |
| 9 | Plans for Emergency Communications Technology Transitions | No | | Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter. | |
| 10 | Identified and Planned to Transition PS Apps & Databases | No | | Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter | |
| 11 | Identify Ongoing Coverage Gaps | Yes | | Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter. | |
| 12 | Data Collection Activities | No | | (Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or | |
| Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter | | | | | |
| 13 | Stakeholders Engaged | | | Actual number of individuals reached via stakeholder meetings or events during the quarter. | |
| 14 | Education and Outreach Materials Distributed In-Person | | | Actual number of materials distributed in-person during this quarter. | |
| 15 | Education and Outreach Materials distributed Electronically | | | Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter. | |

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
During the quarter, activities transitioned to supporting the launch of the new statewide contract for the purchasing of Public Safety Grade Wireless Data Services, including those offered by AT&T FirstNet, and supporting the public safety agencies that purchase those services. The PSBO actively participated in the re-procurement of the Cellular Services statewide contract, which includes a sub-category for Public Safety Grade Wireless Data Services.

11.1 Governance Meetings: A governance meeting was conducted on September 12 in Framingham, MA. This planning meeting included Assistant Secretary Matt Moran and the program management office. The meeting was planned to coincide with the monthly account meeting with AT&T/FirstNet and the FirstNet Authority.

11.2 Broadband Conferences: Three members of the Public Safety Broadband Office attended the Public Safety Communications Research (PSCR) annual conference, which was held the week of July 8 in Chicago, IL. Members of the MA delegation participated in sessions covering Location-Based Services, Security, Resilient Systems, Analytics, Enhanced User Interfaces, Mission Critical Voice, and other related topics.

11.7 Data Sharing Policies/Agreements Developed: Continued to work with AT&T to communicate security and access standards for connecting FirstNet users with criminal history data stores at the Department of Criminal Justice Information Services. This has been a critical path item for use of FirstNet by law enforcement in Massachusetts. After some troubleshooting, the pilot of this criminal justice data access on FirstNet was successful. During this period several issues were identified and DCJIS staff supported the user needs of the pilot agencies. The PSBO is working with AT&T to make sure that additional FirstNet agencies have seamless access to state and other criminal justice information.

11.8 Further Identification of Potential Public Safety Users: Worked with ITT72 Public Safety Grade Wireless Data Services vendors, including AT&T FirstNet, on identifying qualified agencies for participation in these services. Where needed, approval was granted for agencies serving public safety users with non-qualifying NAICS codes.

11.11 Identify Ongoing Coverage Gaps: Worked with AT&T on planning which state buildings require in-building FirstNet coverage and coordinated state involvement in the planning for in-building FirstNet coverage at critical sites in Massachusetts. Discussed needs and approach to addressing LTE tower placement in state parks and other properties. Oversaw the status of tower build outs as agreed upon with the Governor as part of the Opt In process.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

| Job Title | FTE% | Project (s) Assigned | Change |
|-------------------------------|------|---|------------------|
| Undersecretary of EOPSS, SPOC | 10% | SPOC; governance leadership; senior coordination with AT&T and FirstNet | Reduced by half. |
| Deputy Director, State 911 | 5% | Provide input and coordinate participation concerning 911, emergency response and data communications needs | Reduced by half. |
| Data Engineer, State Police | 10% | Provide input and guidance concerning wireless data needs throughout the Commonwealth | None |
| CJIS Director | 5% | Provide input and guidance concerning public safety applications and databases in MA | Reduced by half. |
| Special Projects Director | 0% | Helps manage project logistics, including office space, team collaboration tools, and issue resolution | Reduced to zero. |
| Grant Program Coordinator | 5% | Grant management, program reporting, and program close out. | None |
| Budget Director | 5% | Grant set-up, Accounting and Reconciliation, Fiscal Monitoring, Financial Reporting and Fiscal Close Out | None |

12b. Narrative description of any staffing challenges, vacancies, or changes.

Staff involvement was decreased during this quarter. Special Projects Director is no longer actively involved in this activity.


13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

| Name | Subcontract Purpose | Type (Contract/Subrec.) | RFP/RFQ Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated |
|-----------------------------------|---|-------------------------|----------------------|-------------------------|------------|------------|-------------------------------|--------------------------------|
| McInnis Consulting Services, Inc. | W-2 staff augmentation for project director | Contract | N | Y | 03/01/2018 | 02/29/2020 | \$158,100.00 | \$0.00 |
| McInnis Consulting Services, Inc. | Staff augmentation for subject matter expert | Contract | N | Y | 03/01/2018 | 02/29/2020 | \$130,000.00 | \$35,000.00 |
| McInnis Consulting Services, Inc. | Staff augmentation for project manager | Contract | N | Y | 03/01/2018 | 02/29/2020 | \$260,000.00 | \$0.00 |
| McInnis Consulting Services, Inc. | Staff augmentation for governance, communications | Contract | N | Y | 03/01/2018 | 02/29/2020 | \$37,500.00 | \$0.00 |

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

Existing contracts for resources providing services under SLIGP 1.0 were amended to account for SLIGP 2.0 activities and durations. All contracts are arranged via the Commonwealth's staff augmentation contract. Contracts were transitioned from the Executive Office of Public Safety and Security to the Executive Office of Technology Services and Security in mid-August. These contracts are not anticipated to continue to chrage to the SLIGP grant following this quarter.

| 14. Budget Worksheet | | | | | | | | | |
|---|--------------------------------------|---------------------------------------|----------------------|-------------------------------------|-------------------------------------|--------------------------|---|--|---------------------------|
| Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. | | | | | | | | | |
| Only list matching funds that the Department of Commerce has already approved. | | | | | | | | | |
| Project Budget Element (1) | NTE Total Federal Funds Approved (2) | NTE Total Matching Funds Approved (3) | NTE Total Budget (4) | Federal Funds Obligated to Date (5) | Matching Funds Approved to Date (6) | Total Budget to Date (7) | Federal Funds Expended (8) | Approved Matching Funds Expended (9) | Total funds Expended (10) |
| a. Personnel Salaries | \$14,800.00 | \$140,000.00 | \$154,800.00 | \$14,800.00 | \$140,000.00 | \$154,800.00 | \$6,626.65 | \$113,196.18 | \$119,822.83 |
| b. Personnel Fringe Benefits | \$5,368.00 | \$0.00 | \$5,368.00 | \$5,368.00 | \$0.00 | \$5,368.00 | \$2,300.64 | \$0.00 | \$2,300.64 |
| c. Travel | \$17,600.00 | \$0.00 | \$17,600.00 | \$17,600.00 | \$0.00 | \$17,600.00 | \$11,896.59 | \$0.00 | \$11,896.59 |
| d. Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| e. Materials/Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| f. Contractual | \$585,600.00 | \$35,000.00 | \$620,600.00 | \$585,600.00 | \$35,000.00 | \$620,600.00 | \$376,659.18 | \$28,125.00 | \$404,784.18 |
| g. Other | \$1,650.00 | \$0.00 | \$1,650.00 | \$1,650.00 | \$0.00 | \$1,650.00 | \$944.50 | \$0.00 | \$944.50 |
| h. Indirect | \$74,982.00 | \$0.00 | \$74,982.00 | \$74,982.00 | \$0.00 | \$74,982.00 | \$56,271.24 | \$0.00 | \$56,271.24 |
| i. Total Costs | \$700,000.00 | \$175,000.00 | \$875,000.00 | \$700,000.00 | \$175,000.00 | \$875,000.00 | \$454,698.80 | \$141,321.18 | \$596,019.98 |
| j. Proportionality Percent | 80.00% | 20.00% | 100.00% | 80.00% | 20.00% | 100.00% | 76.29% | 23.71% | 100.00% |
| 15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents. | | | | | | | | | |
| 16a. Typed or printed name and title of Authorized Certifying Official: Curtis Wood, Secretary of Technology Services and Security | | | | | | | 16c. Telephone (area code, number, and extension) | 617-725-3334 | |
| 16b. Signature of Authorized Certifying Official:  | | | | | | | 16d. Email Address: | curtis.wood@state.ma.us | |
| | | | | | | | Date: | 10/28/2019 | |

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