

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	25-10-S18025
1. Recipient Name				4. EIN:	04-6002284
3. Street Address				6. Report Date (MM/DD/YYYY)	1/27/2020
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2020
10a. Project/Grant Period				8. Final Report	9. Report Frequency
Start Date: (MM/DD/YYYY)		10b. End Date: (MM/DD/YYYY)		Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
03/01/2018		06/30/2020		No <input checked="" type="checkbox"/>	
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	Yes	2	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	Yes		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
 During the quarter, activities transitioned to supporting the launch of the new statewide contract for the purchasing of Public Safety Grade Wireless Data Services, including those offered by AT&T FirstNet, and supporting the public safety agencies that purchase those services. The PSBO actively participated in the re-procurement of the Cellular Services statewide contract, which includes a sub-category for Public Safety Grade Wireless Data Services.

11.1 Governance Meetings: A governance meeting was conducted on October 10 and November 14 in Framingham, MA. These planning meeting included Assistant Secretary Matt Moran and the program management office. These meeting coincide with the monthly account meeting with AT&T/FirstNet and the FirstNet Authority. Governance activities covered state obligations needed to support the use of FirstNet in the Commonwealth.

11.11 Identify Ongoing Coverage Gaps: Worked with AT&T on planning which state buildings require in-building FirstNet coverage and coordinated state involvement in the planning for in-building FirstNet coverage at critical sites in Massachusetts, including the State House, Firefighting Academy, MEMA, State 911, and other locations. Discussed needs and approach to addressing LTE tower placement in state parks and other properties. Oversaw the status of tower build outs as agreed upon with the Governor as part of the Opt In process.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Undersecretary of EOPSS, SPOC	5%	SPOC; governance leadership; senior coordination with AT&T and FirstNet	Reduced to 5%
Deputy Director, State 911	0%	Provide input and coordinate participation concerning 911, emergency response and data communications needs	Reduced to 0%
Data Engineer, State Police	5%	Provide input and guidance concerning wireless data needs throughout the Commonwealth	Reduced to 5%
CJIS Director	0%	Provide input and guidance concerning public safety applications and databases in MA	Reduced to 0%
Special Projects Director	0%	Helps manage project logistics, including office space, team collaboration tools, and issue resolution	None
Grant Program Coordinator	5%	Grant management, program reporting, and program close out.	None
Budget Director	5%	Grant set-up, Accounting and Reconciliation, Fiscal Monitoring, Financial Reporting and Fiscal Close Out	None

12b. Narrative description of any staffing challenges, vacancies, or changes.

Staff involvement was decreased during this quarter.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
McInnis Consulting Services, Inc.	W-2 staff augmentation for project director	Contract	N	Y	03/01/2018	06/30/2020	\$158,100.00	\$0.00
McInnis Consulting Services, Inc.	Staff augmentation for subject matter expert	Contract	N	Y	03/01/2018	06/30/2020	\$130,000.00	\$35,000.00
McInnis Consulting Services, Inc.	Staff augmentation for project manager	Contract	N	Y	03/01/2018	06/30/2020	\$260,000.00	\$0.00
McInnis Consulting Services, Inc.	Staff augmentation for governance, communications	Contract	N	Y	03/01/2018	06/30/2020	\$37,500.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

Existing contracts for resources providing services under SLIGP 1.0 were amended to account for SLIGP 2.0 activities and durations. All contracts are arranged via the Commonwealth's staff augmentation contract. Contracts were transitioned from the Executive Office of Public Safety and Security to the Executive Office of Technology Services and Security in August 2019. These contracts are no longer being billed to SLIGP2.


14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$14,800.00	\$140,000.00	\$154,800.00	\$14,800.00	\$140,000.00	\$154,800.00	\$7,832.03	\$113,196.18	\$121,028.21
b. Personnel Fringe Benefits	\$5,368.00	\$0.00	\$5,368.00	\$5,368.00	\$0.00	\$5,368.00	\$2,756.31	\$0.00	\$2,756.31
c. Travel	\$17,600.00	\$0.00	\$17,600.00	\$17,600.00	\$0.00	\$17,600.00	\$16,029.96	\$0.00	\$16,029.96
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Contractual	\$585,600.00	\$35,000.00	\$620,600.00	\$585,600.00	\$35,000.00	\$620,600.00	\$386,547.93	\$28,125.00	\$414,672.93
g. Other	\$1,650.00	\$0.00	\$1,650.00	\$1,650.00	\$0.00	\$1,650.00	\$944.50	\$0.00	\$944.50
h. Indirect	\$74,982.00	\$0.00	\$74,982.00	\$74,982.00	\$0.00	\$74,982.00	\$40,062.55	\$0.00	\$40,062.55
i. Total Costs	\$700,000.00	\$175,000.00	\$875,000.00	\$700,000.00	\$175,000.00	\$875,000.00	\$454,173.28	\$141,321.18	\$595,494.46
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	76.27%	23.73%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)
Curtis Wood, Secretary of Technology Services and Security		617-725-3334
16b. Signature of Authorized Certifying Official:		16d. Email Address:
		curtis.wood@state.ma.us
		Date:
		01/27/2020

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