

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number: 23-10-S13023N		
			4. EIN: 01-6000001		
1. Recipient Name: State of Maine – ConnectME Authority			6. Report Date: 1/22/2014		
3. Street Address: 78 State House Station			7. Reporting Period End Date: 12/30/2014		
5. City, State, Zip Code: Augusta, ME, 04333-0078			8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: 01/01/2014	10b. End Date: 08/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	0	0	0	0
2	Working Group Meetings	1	0	0	0
3	Broadband Conferences	1	57,800	1,899	3%
4	Staff Hires (FTEs)	0	116,850	20,000	17%
5	Contract Executions	1	428,310	11,793	3%
6	Statutory or Regulatory Changes	0	0	0	0
7	Phase II Activities	0	0	0	0
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. <p>The FirstNet team for Maine has been formed and regular bi-weekly meetings have been scheduled. The ConnectME Authority also updates the representatives at MEMA and is starting to form the governing body for the overall project for the State. Several upcoming events have been identified and team representatives will be attending as desired.</p> <p>The contract was awarded to Tilson as primary and James Sewall company as sub-contractor to Tilson.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the <p>None at this time.</p>					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress. <p>The online accounting system to capture invoices and match, GEM, is up and running. All financial aspects of the grant will be managed in that space.</p>					

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The FirstNetME team has identified several events and has started to get the word out in Maine and the region.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Since execution of the subcontract below, no staff is needed to be hired at this time.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Associate Executive Director, ConnectME Authority	.5	Initiated (no reported hours per the quarterly report)	New
Program Director, ConnectME Authority	.1	Initiated (no reported hours per the quarterly report)	New

Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Tilson	FirstNet SLIGP Phase 1	Vendor	Y	Y (contracted executed during Q6 reporting period)	10/01/2014	08/31/2016	\$428,310	\$0	

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	116850	31290	148140	8800	2911	11711
b. Personnel Fringe Benefits	65894	13455	79349	0	1252	1252
c. Travel	57800	31680	89480	2095	2947	5042
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	7800	0	7800	731	0	731
f. Subcontracts Total	775075	0	775075	15012	0	15012
g. Other	2337	184383	186720	0	0	0
h. Indirect	20148	0	20148	0	0	0
i. Total Costs	1045904	260808	1306712	26638	7109	33748
j. % of Total	80%	20%	100%	78%	21%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official Lisa Leahy, Associate Executive Director, ConnectME Authority				16c. Telephone (area code, number, and extension) 207-592-0668		
				16d. Email Address Lisa.leahy@maine.gov		
16b. Signature of Authorized Certifying Official 				16e. Date Report Submitted (month, day, year) January 30, 2015		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.

