U.S. Department of Commerce	2. Award or Grant Number:	24-10-S13024
State and Local Implementation Grant Program Close Out Report	4. EIN:	52-6002033

1. Recipient Name	State of Maryland Department of Information Technology	6. Report Date (MM/DD/YYYY):	5/16/2018
3. Street Address	100 Community Place	7. Reporting Period End Date: (MM/DD/YYYY)	3/31/2018
5. City, State, Zip Code	Crownsville, Maryland 21032		

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	

Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	1329	Actual number of individuals reached via stakeholder meetings during the period of performance
2	Individuals Sent to Broadband Conferences	48	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance
3	Staff Hired (Full-Time Equivalent)(FTE)	0.24	Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)
4	Contracts Executed	5	Actual number of contracts executed during the period of performance
5	Governance Meetings	12	Actual number of governance, subcommittee, or working group meetings held during the period of performance
6	Education and Outreach Materials Distributed	20964	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance
7	Subrecipient Agreements Executed	6	Actual number of agreements executed during the period of performance
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet	Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance:
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet	• Not Complete • Partial Dataset Submitted to FirstNet
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet	• Complete Dataset Submitted to FirstNet
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet	

Part B: Narrative

Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)

Throughout the period of the grant 42 governance meetings were conducted and some 1329 stakeholders were engaged. The grant funded data collection efforts, education efforts to stakeholders and travel cost to broadband conferences. Also funded was web hosting of informational web site.

Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.

None planned.

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.
To get an accurate representation of the potential user population and usage patterns for public safety broadband across the State, the Maryland FirstNet team identified the list of Public Safety Entities (PSE) throughout the State, and distributed a customized wireless data survey form to each of the entities. The survey form was developed by the Maryland FirstNet team specifically to collect the data requested by FirstNet. Completed survey forms were collected and compiled to form the basis for this report.
Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.
None Planned
Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
Assistant Bureau Chief/Chief Information Officer; Technology and Information Management Command of the Maryland Department of State Police	20	Law Enforcement SME for FirstNet /SLIGP work	Dedicated about 1%
DoIT Radio System/ Statewide Interoperable Communications Director	20	Program Management at the State level for SLIGP, Deputy SPOC and AOR	Dedicated about 15%
DoIT Systems Engineer	30	Enginnering and program management support at the State level for the FirstNet work	Dedicated about 1%
DoIT Deputy Director	10	GIS support at the State level	Dedicated about 3%
Department of Information Technology Radio System Agency Coordinator	>1	Grant Administration	Dedicated less than 1%
Department of Information Technology Agency Procurement Specialist	>1	Grant Administration	Dedicated less than 1%
Department of Information Technology Reimbursable, Capital RF Billing Assistant	>1	Grant Administration	Dedicated less than 1%
DoIT Special Fund Management , Capital Travel Coordinator	>1	Grant Administration	Dedicated less than 1%

Part D: Contracts and Funding

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Integrity Consulting	Broadband Technical SME	Contractor	Y	$0.00	$0.00
University of Maryland Center for Health and Homeland Security	Broadband Outreach Administrator, Regional Coordinators, and Grants Management	Contractor	N	$764,975.97	$33,756.03
Western Maryland Regional Coordinator and exercise Director (Allegany County)	Western Maryland Regional Outreach Coordinator,exercise development, and data collection activities.	Contractor	N	$75,000.00	$0.00
Salisbury State University (ESRGC)	Broadband Website and Mapping and Data Collection	Contractor	N	$349,274.03	$0.00
All Hazards Consortium	Regional Coordination of MACINAC	Contractor	Y	$90,750.00	$0.00
Motorola & Skyline	Coverage Objectives Analysis: MD FIRST	Contractor	Y	$0.00	$0.00

Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	$0.00	$135,228.97	$135,228.97	$0.00	$133,071.10	$133,071.10
b. Personnel Fringe Benefits	$0.00	$36,625.86	$36,625.86	$0.00	$37,284.45	$37,284.45
c. Travel	$24,000.00	$7,400.28	$31,400.28	$18,905.57	$8,806.24	$27,711.81
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$5,850.00	$0.00	$5,850.00	$5,846.63	$0.00	$5,846.63
f. Subcontracts Total	$1,280,000.00	$33,756.03	$1,313,756.03	$1,279,709.92	$33,756.03	$1,313,465.95
g. Other	$6,400.00	$116,051.11	$122,451.11	$6,398.37	$116,144.43	$122,542.80
Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
h. Total Costs	$1,316,250.00	$329,062.25	$1,645,312.25	$1,310,860.49	$329,062.25	$1,639,922.74
i. % of Total	80%	20%	100%	80%	20%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	Support for data collection and funding for travel. Challenge was meeting State match requirements and having to record and track hours of State staff for match documentation.
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Neutral	What was most helpful? What challenges did you encounter?	Governace structure was already in place.
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	Was helpful for data collection activities, travel and grant management admin.support.
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Neutral	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Disagree	What was most helpful? What challenges did you encounter?	Grant funds were not used for this activity.
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	Grant funds were used to support most activities involved in data collection.

Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.			
Typed or printed name and title of Authorized Certifying Official: Norman J. Farley, Director of Staetwide Interoperable Communications, Deputy SPOC,and AOR		Telephone (area code, number, and extension)	410-697-9681
Signature of Authorized Certifying Official: Sign here *[signature: Norman J. Farley]*		Email Address:	norman.farley@maryland.gov
		Date:	6/12/2018