	U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	24-10-S13024
				4. EIN:	526002033
1. Recipient Name	State of Maryland Department of Information Technology (DoIT)			6. Report Date (MM/DD/YYYY)	10/20/2017
3. Street Address	100 Community Place			7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2017
5. City, State, Zip Code	Crownsville, MD 21032			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	71	Actual number of individuals reached via stakeholder meetings during the quarter
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)
4	Contracts Executed	0	Actual number of contracts executed during the quarter
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter
6	Education and Outreach Materials Distributed	0	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter
8	Phase 2 - Coverage	Stage 4	For each Phase 2 milestone category, please provide the status of the activity during the quarter:
9	Phase 2 – Users and Their Operational Areas	Stage 4	• Stage 1 - Process Development
10	Phase 2 – Capacity Planning	Stage 4	• Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data
11	Phase 2 – Current Providers/Procurement	Stage 4	• Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection
12	Phase 2 – State Plan Decision	Stage 1	• Stage 6 - Submitted Iterative Data to FirstNet

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

There was 1 goverance meeting and 3 other stakeholder meetings, listed below, engaging a total of 71 stakeholders:
A follow-up State Plan Portal Meeting was held on July 24, 2017.
A FirstNet Briefing was delivered at the Region 20 Annual Meeting on 08/23/17.
A FirstNet Briefing, plus follow-on discussion concerning opting-in early, was delivered at the Governor's Emergency Management Advisory Council Meeting on 08/23/17.
A FirstNet Briefing was delivered at the PSC/SIEC Meeting on 09/28/17.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
On September 18, 2018, Maryland's Governor Larry Hogan announced that Maryland will opt-in early to FirstNet/AT&T building out the RAN in the state.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

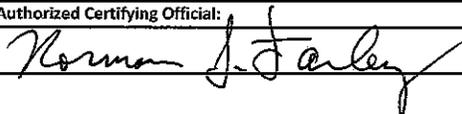| Job Title	FTE%	Project (s) Assigned	Change
Assistant Bureau Chief/Chief Information Officer; Technology and Information Management Command of the Maryland Department of State Police	20	Law Enforcement SME for FirstNet/SLIGP work	Dedicating less than 1%
Department of Information Technology Radio System Director	20	Program Management at the State level for SLIGP	Dedicated 22.88% in Q15
Department of Information Technology Systems Engineer	30	Engineering and program management support at the State level for FirstNet work	Dedicating less than 1%
Department of Information Technology GIS Deputy Director	10	GIS support at the State level	Dedicating less than 1%
Department of Information Technology Radio System Agency Coordinator	>1	Grant administration	Dedicated 0.6% in Q15
Department of Information Technology Radio System Procurement Specialist	>1	Grant administration	Dedicated 0.6% in Q15
Department of Information Technology Reimbursable, Capital RF Billing Assistant	>1	Grant administration	Dedicated 0.2% in Q15
Department of Information Technology Special Fund Management, Capital Travel Coordinator	>1	Grant administration	Dedicated 0.2% in Q15

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Integrity Consulting	Broadband Technical SME	Contractor	Y	N	12.9.14	7.31.16	$0.00	$0.00
University of Maryland Center for Health and Homeland Security	Broadband Outreach Administrator, Regional Coordinators, and Grants Management	Contractor	N	Y	8.1.13	2.28.17	$764,975.97	$33,756.03
Western Maryland Regional Coordinator and Exercise Director (Allegany County)	Western MD Regional Outreach coordinator, exercise development, and data collection activities.	Contractor	N	Y	10.30.14	7.31.16	$75,000.00	$0.00

Salisbury State University (ESRGC)	Broadband Website and Mapping and Data Collection Analysis	Contractor	N	Y (Task Order MOU)	6.5.14	3.31.17	$349,274.03	$0.00
All Hazards Consortium	Regional Coordination for MACINAC	Contractor	Y	Y	9.25.14	7.31.16	$90,750.00	$0.00
Motorola and Skyline	Coverage Objectives Analysis: MD FiRST Maps,	Contractor	Y	Y	3.25.15	1.31.18	$0.00	$63,374.00
13b. Describe any challenges encountered with vendors and/or subrecipients.								

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$0.00	$135,228.97	$135,228.97	$0.00	$132,234.00	$132,234.00
b. Personnel Fringe Benefits	$0.00	$36,625.86	$36,625.86	$0.00	$37,284.45	$37,284.45
c. Travel	$24,000.00	$7,400.28	$31,400.28	$18,905.57	$8,806.24	$27,711.81
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$5,850.00	$0.00	$5,850.00	$5,846.63	$0.00	$5,846.63
f. Subcontracts Total	$1,280,000.00	$33,756.03	$1,313,756.03	$1,279,709.92	$33,756.03	$1,313,465.95
g. Other	$6,400.00	$116,051.11	$122,451.11	$6,398.37	$116,144.43	$122,542.80
h. Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
i. Total Costs	$1,316,250.00	$329,062.25	$1,645,312.25	$1,310,860.49	$328,225.15	$1,639,085.64
j. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	410-697-9681
Norman J. Farley, Director of Statewide Interoperable Communications, Deputy SPOC, and AOR		
16b. Signature of Authorized Certifying Official:	16d. Email Address:	norman.farley@maryland.gov
	Date:	10/23/2017