U.S. Department of Commerce	2. Award or Grant Number 24-10-S13024	
Performance Progress Report	**4. EIN** 526002033	
1. Recipient Name State of Maryland Department of Information Technology (DoIT)	**6. Report Date (MM/DD/YYYY)** 10.30.14	
3. Street Address 45 Calvert Street	**7. Reporting Period End Date:** 09.30.14	
5. City, State, Zip Code Annapolis, MD 21401	**8. Final Report** □ Yes x No	**9. Report Frequency** x Quarterly
10a. Project/Grant Period Start Date: 08/01/13	**10b. End Date: 7/31/16**	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	74 people			
2	Broadband Conferences	6			
3	Staff Hires	0			
4	Contract Executions	1			
5	Governance Meetings	0			
6	Education and Outreach Materials	2,901 website hits and materials distributed			
7	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone activities:

During the months of July, August and September, the State Broadband team was involved in many aspects of moving forward on the major activities/milestones listed in the Baseline Report.

1. The Maryland Broadband Team continues to attend the Governor's monthly StateStat meetings to report on progress. The SWIC and Broadband Outreach Coordinator update the StateStat Director, the Governor's Homeland Security Advisor, the Governor's Legal Counsel, and other high-ranking administration officials on the outreach and education efforts and the measurable statistics for the NPSBN planning. We updated our progress at the July, August, and September meetings.

2. On July 8, the MD Broadband Team gave a presentation about FirstNet and its work in Maryland, along with its Bowie State University apps development project, to Congressional staffers from Senators Cardin and Mikulski's office and from Congressman Hoyer's office. 12 people attended.

3. On July 10, the Team gave its FirstNet presentation to 19 people who attended the Howard County Public Safety IT Managers Meeting.

4. On July 15, the Team gave its FirstNet presentation to the Howard County Fire/Rescue CIO and two staff members.

5. During much of July the Team was working to prepare for the July 29 Initial Consultation with FirstNet. We went to FirstNet's office in Reston to help develop the agenda and guest list. We developed a 47-slide deck to prepare MD attendees and give them background information (if needed). We also developed a shorter slide desk and presentation and held three FirstNet Initial Consultation Prep webinars. More than half of the MD participants took part in one of the three webinars held on 7/24,7/25, and 7/28. Both the prep slide deck and webinar slide deck were posted on our website. We also develop briefing materials for the Governor. After the IC, we held two calls with FirstNet staff to give them our feedback (also posted on our website). We also wrote "Tips to Prepare for Initial Consultation" and posted that online. We were the featured speakers on the 8/25 webinar of the Western States group to talk about our Initial Consultation. We also talked with several other State SPOCs

individually about our IC experience.

6. We prepared a briefing memo for the Governor in advance of his 9/15 meeting in Baltimore with FirstNet Chair Sue Swenson, Acting GM TJ Kennedy, and Government Relations Director Ed Parkinson. The SPOC attended that meeting and also briefed the Governor before the meeting.

7. On Sept. 12, the Team gave its FirstNet presentation to the Homeland Security Working Group of the SMART Congressional initiative, which integrates regional Science & Technology activities among the Congressional Delegation of DE, MD, NJ, & PA, the Federal Executive Branch DC HQs, the four State governments, and the regional technical, economic development and education/workforce development communities. 14 people attended the briefing.

8. The Broadband Team attended the FirstNet Board Meeting on 9/17. On 9/18, the SPOC briefed the PSAC EC on the Initial Consultation. The Broadband Coordinator gave the FirstNet presentation to the PSAC staff representatives.

9. During the 9/25 meeting of the Practitioner Steering Committee, the work group that advises the Statewide Interoperability Executive Committee on all matters related to interoperability around the State, the SWIC and Broadband Outreach Coordinator gave a presentation and updates on the progress of FirstNet and SLIGP. The meeting was attended by 15 people from State and local public safety, emergency management, and information technology agencies.

10. Salisbury State University's Eastern Shore Regional GIS Cooperative kicked off work creating a web site for our FirstNet project that is publically available and will contain our work that is not safety-sensitive.

11. The team continues to update its current website with materials and information. In this quarter there were 2,101 page views, 371 unique users and 601 sessions: https://mdinterop-public.sharepoint.com/

12. The team has a strong social media presence. Our Twitter account (@MDInterop) has nearly 307 followers and is updated daily. We also have a Facebook page and LinkedIn account. We worked on the articles for the second newsletter to keep stakeholders updated on our work.

13. We developed a business justification case and risk management plan for the project.

14. The MD Broadband Team worked on the MACINAC response to the FirstNet RFI and Public Notice.

15. Continued planning for the MACINAC fall conference, now scheduled for winter (Jan. 28 and 29). Helped book several speakers.

16. Drafted TORFP and Scope of Work for Broadband Technical Expert. A TORFP was issued in September.

17. On 9/25, a fully executed Sole Source Contract was awarded to the All Hazards Consortium to contribute Maryland's portion of its SLIGP funds to pay for the MACINAC governance and technical support activities.

18. Additional Presentations/Conferences/Exhibits:
    a. APCO Conference - Aug. 3-6
    b. Exhibit Hall Display and Table at Maryland Association of Counties; Aug. 13-15. Estimated Conference Attendance: 1,050. Presentation at Public Safety Technology Panel on 8.116 - Attendance: 32 people
    c. Exhibit Hall Display and Table at Maryland Chiefs of Police and Sheriffs Association, Sept. 7-8: Attendance: 223

Planned for Next Quarter:
1. Conduct surveys of data usage for first responders
2. Planning for MACINAC winter conference
3. Review of proposals and hold interviews to bring on Broadband Technical Expert

11b.If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes planned.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	25%	Serve as State Single Point of Contact and responsible for oversight of all SLIGP work	None
DoIT AAG	.025%	Serve as Legal Authority for State to enter into agreements and MOUs with vendors and contractors	none

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Sub rec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
University of Maryland	Broadband Outreach Administrator	Contractor	N	Y	8.1.13	7.31.16	$480,000	$0	N/A
TBD	Broadband SME	Contractor	Y	N	TBD	7.31.16	$313,560	$0	N/A
University of Maryland	Regional Coordinator Team for 4 interop regions	Contractor	N	Y	2.1.14	7.31.16	$518,275	$0	N/A

Allegany County	Regional Coordinator for one region	Contractor	N	N	4.1.14	7.31.16	$75,000	$0	
Salisbury State University	Website Developer and GIS	Contractor	N	Y (Task Order MOU)	6.5.14	7.31.16	$330,000	$0	N/A
Motorola	Site Surveys	Vendor	Y	Y	Phase II - TBD	7.31.16	$0	$358,240	N/A
All Hazards Consortium	Regional Coordination MACINAC	Contractor*	Y	Y	9.25.14	7.31.16	$90,750*	0	N/A

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13b. Describe any challenges encountered with vendors and/or subrecipients.

*The sole source contract amount with the All Hazards Consortium is listed in the "other" category on Section 14 of this PPR. This contract is unique and does not fit within the subcontracts total.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

*Please note that these reported figures for federal funds expended and approved matching funds expended are now cumulative. Previous figures reported in these columns in PPRs for Q1-Q3 were reported as quarterly.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	$0	$108,660	$108,660	0	$28,515.52	$28,515.52

b. Personnel Fringe Benefits	$0	$30,240	$30,240	0	$3,550.24	$3,550.24
c. Travel	$149,082	0	$149,082	$10,314.00	0	$10,314.00
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	$13,694	0	$13,694	$1,655.59	0	$1,655.59
f. Subcontracts Total	$1,731,835	$358,240	$2,090,075	$133,733.00	0	$133,733.00
g. Other	$90,750	0	$90,750	$0	$4,028.88	$4,028.88
h. Total Costs	$1,985,361	$497,140	$2,482,501	$145,702.59	$36,094.64	$181,797.23
i. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official **Ray Lehr, State Interoperability Director and FirstNet Single Point of Contact**	**16c. Telephone (area code, number, and extension)** **410-533-4610**
	16d. Email Address **Ray.lehr@maryland.gov**
16b. Signature of Authorized Certifying Official *Ray Lehr*	**16e. Date Report Submitted (month, day, year)** 11.20.14