

<b>U.S. Department of Commerce Performance Progress Report</b>			<b>2. Award or Grant Number:</b>	24-10-S13024
			<b>4. EIN:</b>	526002033
<b>1. Recipient Name</b>	State of Maryland Department of Information Technology (DoIT)		<b>6. Report Date (MM/DD/YYYY)</b>	10.30.15
<b>3. Street Address</b>	45 Calvert Street		<b>7. Reporting Period End Date: (MM/DD/YYYY)</b>	9.30.15
<b>5. City, State, Zip Code</b>	Annapolis, MD 21401		<b>8. Final Report</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>9. Report Frequency</b> Quarterly <input checked="" type="checkbox"/>
<b>10a. Project/Grant Period</b>				
<b>Start Date: (MM/DD/YYYY)</b>	8/1/2013	<b>10b. End Date: (MM/DD/YYYY)</b>	1/31/2018	
<b>11. List the individual projects in your approved Project Plan</b>				
	<b>Project Type (Capacity Building, SCIP Update, Project Deliverable Quantity (Number &amp; Indicator Description))</b>		<b>Total Federal Funding Amount</b>	<b>Total Federal Funding Amount expended at the end of this reporting period</b>
				<b>Percent of Total Federal Amount expended</b>
1	Stakeholder Meetings	120 people		
2	Broadband Conferences	6 people		
3	Staff Hires	0		
4	Contract Executions	1: no-cost extension on Task Order MOU		
5	Governance Meetings	1 meeting		
6	Education and Outreach	2,992 website page views; 506 Twitter followers; 1,500 materials distributed		
7	Subrecipient Agreement Executed	0		
8	Phase 2 - Coverage	Stage 4		
9	Phase 2 – Users and Their Operational Areas	Stage 4		
10	Phase 2 – Capacity Planning	Stage 4		
11	Phase 2 – Current Providers/Procurement	Stage 4		
12	Phase 2 – State Plan Decision	Stage 1		
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b>				
<p>Milestone activities for the months of July through September 2015:</p> <p>The team participated in the July 7th SLIGP webinar “How to Report Phase 2 Data Collection on your Quarterly PPR.”</p> <p>On July 9 and July 20, we held the final two programs in series of six Regional Forums to talk about the theme of interoperability: what systems and programs the State and Counties are using today, such as Maryland FiRST, M-View and OSPREY, and how the implementation of FirstNet help improve or change their daily operations. We recruited speakers from each jurisdiction to give presentations about their Public Safety programs as we continue to focus on solutions that support interoperability activities, improve collaborations, and solve problems. We also held a tabletop exercise where all of the programs discussed that day were put to the test, and FirstNet potential capabilities and solutions were brainstormed.</p>				
<b>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</b>				
N/A				

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**  
 N/A

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**  
 N/A

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table**

Job Title	FTE%	Project (s) Assigned	Change
Assistant Bureau Chief/Chief Information Officer; Technology and Information Management Command of the Maryland Department of State	20%	Law Enforcement SME for FirstNet/SLIGP work	5% decrease
Department of Information Technology Radio System Director	20%	Program Management at the State level for SLIGP	100% increase
Department of Information Technology Systems Engineer	30%	Engineering and program management support at the State level for FirstNet work	100% increase
Department of Information Technology GIS Deputy Director	10%	GIS support at the State level	100% increase

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Integrity Consulting	Broadband Technical SME	Contractor	Y	Y	12.9.14	7.31.16	\$313,560.00	\$0.00
University of Maryland Center for Health and Homeland Security	Broadband Outreach Administrator, Regional Coordinators, and Grants Management	Contractor	N	Y	8.1.13	7.31.16	\$998,275.00	\$0.00
Western Maryland Regional Coordinator and Exercise Director (Allegany County)	Western MD Regional Outreach coordinator, exercise development, and data collection activities.	Contractor	N	Y	10.30.14	7.31.16	\$75,000.00	\$0.00
Salisbury State University (ESRGC)	Broadband Website and Mapping and Data Collection Analysis	Contractor	N	Y (Task Order MOU)	6.5.14	1.31.18	\$345,000.00	\$0.00
All Hazards Consortium	Regional Coordination for MACINAC	Contractor	Y	Y	9.25.14	7.31.16	\$90,750.00	\$0.00
Motorola and Skyline	Coverage Objectives Analysis: MD FIRST Maps,	Contractor	Y	Y	3.25.15	1.31.18	\$0.00	\$63,374.00

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

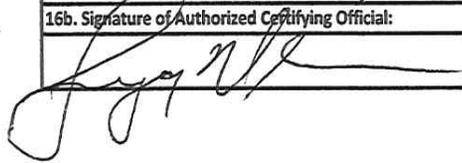
None

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$0.00	\$255,438.00	\$255,438.00	\$0.00	\$57,851.12	\$57,851.12
b. Personnel Fringe Benefits	\$0.00	\$74,513.00	\$74,513.00	\$0.00	\$11,119.54	\$11,119.54
c. Travel	\$149,082.00	\$0.00	\$149,082.00	\$18,084.74	\$0.00	\$18,084.74
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$5,694.00	\$0.00	\$5,694.00	\$5,846.44	\$0.00	\$5,846.44
f. Subcontracts Total	\$1,822,585.00	\$63,374.00	\$1,885,959.00	\$856,977.08	\$0.00	\$856,977.08
g. Other	\$8,000.00	\$103,815.00	\$111,815.00	\$6,398.37	\$102,390.76	\$108,789.13
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,985,361.00	\$497,140.00	\$2,482,501.00	\$887,306.63	\$171,361.42	\$1,058,668.05
j. % of Total	80%	20%	100%	84%	16%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)	410-260-7279
16b. Signature of Authorized Certifying Official:		16d. Email Address:	greg@maryland.gov
		Date:	10/28/15

**REVISED November 19, 2015**