

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number: 23-10-S13023N		
			4. EIN: 01-6000001		
1. Recipient Name: State of Maine – ConnectME Authority			6. Report Date: 5/22/2015		
3. Street Address: 78 State House Station			7. Reporting Period End Date: 3/31/2015		
5. City, State, Zip Code: Augusta, ME, 04333-0078			8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: 01/01/2014	10b. End Date: 08/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	500	0	0	0
2	Working Group Meetings	4	0	0	0
3	Broadband Conferences	11	0	0	0
4	Staff Hires (FTEs)	0	0	0	0
5	Contract Executions	0	0	0	0
6	Education and Outreach Materials	500	0	0	0
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. <p>The first governance meeting with the MICC was held on April 28th, 2015. It was well attended and sparked great insight into the next phases and the consultation. The FirstNetME team meets weekly to work through upcoming tasks and assign planning and project work. Team members have attended two conferences: specifically the local chapter of NENA and the annual MEMA conference. At both events staff manned a booth and handed out FirstNetME materials and talked with the attendees. A logo, materials, business cards and booth signage have allowed the team to hand out information to participants and attendees at various events this quarter.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the <p>None at this time. A match waiver may be needed, as the true kick off of the project took longer than anticipated.</p>					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress. <p>Education and outreach has accelerated and is ongoing.</p>					

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The FirstNetME team has created and is using the logo and several marketing materials for handouts and booth setups at events.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

NA

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Associate Executive Director, ConnectME Authority	.5	Initiated (no reported hours per the quarterly report)	None
Program Director, ConnectME Authority	.1	Initiated (no reported hours per the quarterly report)	None

Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Tilson	FirstNet SLIGP Phase 1	Vendor	Y	Y (contracted executed during Q6 reporting period)	10/01/2014	08/31/2016	\$428,310	\$0	

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

NA

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	116850	31290	148140	20000	2911	22911
b. Personnel Fringe Benefits	65894	13455	79349	0	1252	1252
c. Travel	57800	31680	89480	2095	2947	5042
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	7800	0	7800	731	0	731
f. Subcontracts Total	775075	0	775075	95164	0	95164
g. Other	2337	184383	186720	0	0	0
h. Indirect	20148	0	20148	0	0	0
i. Total Costs	1045904	260808	1306712	117990	7110	125100
j. % of Total	80%	20%	100%	94%	6%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Lisa Leahy, Associate Executive Director, ConnectME Authority				207-592-0668		
				16d. Email Address		
				Lisa.leahy@maine.gov		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				May 22, 2015		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.

