				2. Award or Grant Number:	26-10-S13026
	U.S. Department of Commerce **Performance Progress Report**				
				4. EIN:	38-6000134
1. Recipient Name	Michigan State Police - State 911 Administrative Section			6. Report Date (MM/DD/YYYY)	4/30/2018
3. Street Address	7150 Harris Drive			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Dimondale, Michigan 48821			8. Final Report Yes [x] No [ ]	9. Report Frequency Quarterly [x]

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	9/1/2013	**10b. End Date: (MM/DD/YYYY)**	2/28/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	n/a	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	8	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	n/a	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	n/a	*Actual number of contracts executed during the quarter*
5	Governance Meetings	5	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	4,326 (618 Followers*7 Q19 Tweets)	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	n/a	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 6	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
9	Phase 2 – Users and Their Operational Areas	Stage 6	• *Stage 1 - Process Development*
10	Phase 2 – Capacity Planning	Stage 6	• *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	Stage 6	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	Stage 4	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

OUTREACH AND EDUCATION
• Michigan Interoperability Conference – General Session Presentation (2/21/18)

GOVERNANCE
• MiPSB Workgroup Meeting (1/9/18, 2/13/18, 3/13/18)
• MI Public Safety Communications Interoperability Board (2/20/18, 3/13/18)

CONFERENCES
• Michigan Interoperabilty Conference 2/20 – 23/18 (8 attendees from the MiPSB Workgroup)

SOCIAL MEDIA
• The @MiPSBB Twitter Account metrics are 618 Followers, 791 Tweets and Following 398 as of February 28, 2018.

OTHER
• FirstNet / AT&T / MiPSB Conference Call (1/2/18, 1/24/18, 2/1/18, 2/14/18, 2/28/18)
• FirstNet / AT&T / Michigan SPOC Meeting (1/10/18)
• SLIGP Quarterly Call (2/20/18)
• FEMA Region V Conference Call (2/6/18)

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Nothing at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The State of Michigan adopted a new financial reporting system on October 1, 2017 (the beginning of the state's 2018 fiscal year). The state still struggles to produce accurate financial reports in a timely manner and our reports for the Q19 reporting period (January 1 - February 28, 2018) have not yet been thoroughly vetted for accuracy. The line 14 Budget Worksheet indicates $0 expenditures for Q19, these expenditures will be included in the Grant Closeout Report. All other sections of this report, including performance metrics, are current.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

During this reporting period the MiPSB Program and FirstNet/AT&T presented in separate sessions at the Michigan Interoperabilty Conference. Approximately 250 people attended the conference from all public safety disciplines; 10 MiPSB Workgroup members attended (8 were supported through SLIGP funds). We continue with weekly conference calls between the State and FirstNet/AT&T, they have been very beneficial in keeping the lines of communication open. In addition, the first in a series of quarterly on-site meetings between Michigan's SPOC and other State Agency Directors with FirstNet/AT&T was held in January 2018.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.5	Provide oversight of all SLIGP project activities and outreach/education efforts	Continued work on SLIGP
Grant Director	0.1	Provide oversight of all grant fiduciary activities and reporting requirements for the state.	Continued work on SLIGP
CIO / SPOC	0.1	Primary point of contact. Inform Governor's office	Continued work on SLIGP
SLIGP Program Manager	0.8	Project Management and operations	Continued work on SLIGP
Shared Services Director	0.1	Executive support and managing SLIGP project team	Continued work on SLIGP
Shared Services Director Admin Support	0.1	Administrative support relating to SLIGP efforts including scheduling meetings, preparing materials and human resources activities	Continued work on SLIGP
Outreach Support Staff 1	0.1	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
Budget & Procurement Analyst	0.1	Advise in all procurement and purchasing required for SLIGP. Monitor and track staff time reporting and project invoices	Continued work on SLIGP
Outreach Support Staff 2	0.8	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
Outreach Support Staff 3	0.8	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
SWIC Admin Support	0.1	Administrative support relating to SLIGP efforts including scheduling meetings, preparing materials and human resources activities	Continued work on SLIGP
Subject Matter Expert Engineer 1	0.2	Provided technical support to project	Continued work on SLIGP
Subject Matter Expert Engineer 2	0.2	Provided technical support to project	Continued work on SLIGP

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
State of Michigan	DTMB Project Staffing	Vendor	N	Y	10/1/2015	2/28/2018	$1,708,755.23	$0.00
BearCom (CTS)	Consulting and General Support	Vendor	Y	Y	6/9/2015	2/28/2018	$1,304,404.00	$175,000.00
Michigan State University	Kellogg Hotel & Conference Center	Vendor	N	Y	5/19/2015	9/30/2015	$2,500.00	$0.00
AIC	Consulting and General Support	Vendor	N	Y	7/1/2014	9/30/2014	$123,455.00	$0.00
Cynergyze	Consulting and General Support	Vendor	N	Y	3/1/2014	6/30/2014	$100,000.00	$0.00
Cynergyze	Consulting and General Support	Vendor	N	Y	12/31/2013	2/28/2014	$18,420.00	$8,880.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

Nothing at this time

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries		$288,000.00	$288,000.00	$0.00	$256,246.87	$256,246.87
b. Personnel Fringe Benefits		$213,000.00	$213,000.00	$0.00	$188,861.11	$188,861.11
c. Travel	$97,100.00	$2,966.00	$100,066.00	$79,699.09	$2,966.00	$82,665.09
d. Equipment			$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$13,950.00	$3,900.00	$17,850.00	$13,561.35	$3,360.00	$16,921.35
f. Subcontracts Total	$2,873,756.00	$183,880.00	$3,057,636.00	$2,459,445.17	$183,880.00	$2,643,325.17
g. Other	$62,211.00	$70,004.00	$132,215.00	$32,215.72	$80,510.65	$112,726.37
h. Indirect			$0.00			$0.00
i. Total Costs	$3,047,017.00	$761,750.00	$3,808,767.00	$2,584,921.33	$715,824.63	$3,300,745.96
j. % of Total	80%	20%	100%	78%	22%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	517-373-0084
Pamela Matelski, Director, Michigan's Public Safety Broadband Program	16d. Email Address:	matelskip1@michigan.gov
16b. Signature of Authorized Certifying Official: *Pamela Matelski*	Date:	4/27/2018