

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number: 26-10-S13026	
		4. EIN: 38-6000134	
1. Recipient Name : Michigan State Police – State 911 Administrative Section		6. Report Date (MM/DD/YYYY) : July 31, 2015	
3. Street Address: P.O. Box 30634 333 S Grand Ave.		7. Reporting Period End Date: June 30, 2015	
5. City, State, Zip Code: Lansing, MI 48909-0634		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	293			
2	Conferences	22			
3	Staff Hires (FTE)	0			
4	Contract Executions	2			
5	Governance Meetings	8			
6	Education and Outreach Materials	13,410 (copies + Q8 Tweets*Followers)			
7	Sub-recipient Agreements Executed	N/A			
8	Phase 2 - Coverage	Stage 2			
9	Phase 2 Users and their Operational Areas	Stage 3			
10	Phase 2 Capacity Planning	Stage 2			
11	Phase 2 Current Providers/Procurement	Stage 2			
12	Phase 2 State Plan Decision	Stage 1			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities:

Outreach & Education :

- Participated in a Panel Discussion on FEMA Region V FirstNet activities at the Minnesota Interoperability Conference in St. Cloud MN (April 28, 2015)
- Presented 'Michigan's Public Safety Broadband – Progress and Next Steps' at the Great Lakes Homeland Security Training and Expo to 72 individuals in Grand Rapids MI (May 6, 2015)
- Presented 'Public Safety Broadband in Michigan' at the Michigan National Emergency Number Association Conference to 15 individuals in Lansing MI (May 21, 2015)
- Presented 'A Tale of Two Technologies' at the Michigan National Emergency Number Association Conference to 41 individuals in Lansing MI (May 21, 2015)
- Participated in a Body Camera Workshop with 45 individuals in Lansing MI (June 1, 2015)
- Presented 'Michigan's Public Safety Broadband - Planning and Next Steps' at the Michigan Sheriff's Association Annual Conference to 70 individuals in Thompsonville MI (June 8, 2015)
- Presented 'Michigan's Public Safety Broadband - Planning and Next Steps' at the Michigan Telecommunications Association of Michigan ComPulse Annual Convention to 50 individuals in Holland MI (June 17, 2015)

Governance: All governance meetings were hosted in Lansing MI with additional access through a webinar

- Hosted Monthly MI Public Safety Broadband Work Group Meetings: April 7, May 5, and June 9
- Hosted Michigan Public Safety Communications Interoperability Board Meeting: June 9
- Hosted MI PSB Technical Advisory Team Meetings: April 24, May 8, June 10, June 24

Conferences:

- FirstNet SPOC face to face Meeting in Reston, VA (April 14-17): 2 attendees
- Minnesota Interoperability Conference, St. Cloud MN (April 27-29): 2 attendees
- APCO Broadband Summit, Washington D.C. (May 4-6): 2 attendees
- Great Lakes Homeland Security Training and Expo, Grand Rapids MI (May 5-7): 4 attendees
- MI NENA Conference, Lansing MI (May 21): 5 attendees
- PSCR Public Safety Broadband Stakeholder Meeting, San Diego CA (June 3-5): 2 attendees
- Michigan Sheriff's Association 2015 Summer Professional Development Seminar, Thompsonville MI (June 8): 1 attendee
- Ohio LTE Device Workshop, Columbus OH (June 10-12): 1 attendee
- Ohio FirstNet Initial Consultation, Columbus OH (June 11): 1 attendee
- Telecommunications Association of Michigan ComPulse Annual Convention, Holland MI (June 17): 1 attendee

- Wisconsin FirstNet Initial Consultation, Madison WI (June 18): 1 attendee

Social Media:

The @MIPSBB account is now up to 310 followers with 327 Tweets and 365 Following as of 6/30/2015

This has been a great tool for the MiPSB outreach team to provide information to our followers regarding outreach events and educational opportunities, program updates and activities, governance items and related news items and discussions. Additionally, this has been beneficial to our outreach team in tracking activities with other SLIGP teams.

Other Program Activities:

- Engaged CTS (Consolidate Telecom Services) to assist in the ongoing planning, education, outreach, and data collection activities
- Technical Advisory Team
 - Continued to work on Michigan's data collection and analyzing results –
 - We received 124 responses back from 147 requests. The responses had a good geographical spread and both urban and rural participation.
 - Planned next steps and identified additional data needs to fulfill FirstNet requirements.
- Continue to collect information and enter contact information, outreach events and agency participation into Michigan User Engagement Database
- Continuing planning for FirstNet Consultation in September
 - Selected location for the event
 - Created DRAFT agenda outlining the Michigan Use Cases and presenters
 - Participate in INITIAL PLANNING Call for Initial Michigan Consultation
- Planning and prep for NTIA review in Mid-July
- Outreach and Education
 - Currently executing several facets of the Outreach and Education plan.
 - On the agenda for several conferences this summer and autumn, beginning to look into conferences/meetings for the coming winter.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Michigan submitted revised budget documents on June 23, 2015. Corrects and modification are being made based on comments from NTIA.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Nothing at this time

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.5	Provide oversight of all SLIGP project activities and outreach/education efforts	Continued work on SLIGP
Grant Director	.10	Provide oversight of all grant fiduciary activities and reporting requirements for the state.	Continued work on SLIGP
CIO / SPOC	.1	Primary point of contact. Inform Governor's office	Continued work on SLIGP
SLIGP Program Manager	.5	Project Management and operations	Continued work on SLIGP
Shared Services Director	.10	Executive support and managing SLIGP project team	Continued work on SLIGP
Shared Services Director Admin Support	.10	Administrative support relating to SLIGP efforts including scheduling meetings, preparing materials and human resources activities	Continued work on SLIGP
Outreach Support Staff 1	.1	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
Budget & Procurement Analyst	.1	Advise in all procurement and purchasing required for SLIGP. Monitor and track staff time reporting and project invoices	Continued work on SLIGP

Outreach Support Staff 2	.8	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
Outreach Support Staff 3	.8	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
SWIC Admin Support	.1	Administrative support relating to SLIGP efforts including scheduling meetings, preparing materials and human resources activities	Continued work on SLIGP
Subject Matter Expert Engineer 1	.2	Provided technical support to project	Continued work on SLIGP
Subject Matter Expert Engineer 2	.2	Provided technical support to project	Continued work on SLIGP

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Consolidated Telecom Services (CTS)	Consulting and General Support	Vendor	Y	Y	6/9/15	2/28/18	\$1,197,362	\$0.00	
Michigan State University	Kellogg Hotel & Conference Center	Vendor	N	Y	5/19/15	9/30/15	\$2,500	\$0.00	

13b. Describe any challenges encountered with vendors and/or subrecipients.

Nothing at this time

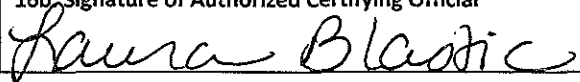
14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
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a. Personnel Salaries	\$793,042	\$442,167	\$1,235,209	\$233,004	\$197,048	\$ 430,052
b. Personnel Fringe Benefits	\$604,423	\$298,997	\$903,420	\$190,639	\$155,605	\$346,244
c. Travel	\$469,368	\$0	\$469,368	\$28,051	\$2,966	\$31,017
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$11,918	\$14,600	\$26,518	\$8,051	\$2,979	\$11,030
f. Subcontracts Total	\$1,418,136	\$56,160	\$1,474,296	\$241,875	\$8,880	\$250,755
g. Other	\$50,130	\$25,650	\$75,780	\$1,346	\$795	\$2,141
h. Total Costs	\$3,347,017	\$837,574	\$4,184,591	\$702,965	\$368,273	\$1,071,238
i. % of Total	80%	20%	100%	66%	34%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official		16d. Email Address	
Laura Blastic, SLIGP Program Manager, Department of Technology, Management & Budget (DTMB), Center for Shared Solution (CSS)		blasticl@michigan.gov	
16b. Signature of Authorized Certifying Official		16e. Date Report Submitted (month, day, year)	
		8/18/2015	

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.