

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 27-10-S13027
		4. EIN 416007161
1. Recipient Name State of Minnesota		6. Report Date (MM/DD/YYYY) 10 30 2013
3. Street Address 445 Minnesota St Suite 137		7. Reporting Period End Date: 9 30 2012
5. City, State, Zip Code St Paul MN 55102		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: 9/1/2013	10b. End Date: 8/31/2013	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	0			
2	Broadband Conferences	8			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	0			
6	Education and Outreach Materials	0			
7	Subrecipient Agreements Executed	0			
8	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Funds were not authorized by Minnesota legislature until October 23, 2013, so Minnesota has performed no meaningful work under this grant during the current reporting period that would have introduced costs.

The state has awarded a very large, 3-year contract to perform work under SLIGP called the Minnesota-FirstNet Consultation project (anticipated value approx \$1.5M; however as of this writing contract negotiations are not complete). This project is specifically configured to meet the majority of the NTIA's required deliverables under this grant program. The project's goal is to prepare for and execute upon implementation of the FirstNet Nationwide Network in the state of Minnesota and to ensure that the network is a success.

The State attended the FirstNet/NGA workshop in summer 2013 with 3 representatives from Minnesota Department of Public Safety, the state CIO, the MN Department of Commerce and 5 officials from varied units of local government.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes anticipated during the next quarter. Changes ARE anticipated in future quarters.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

SLIGP has introduced substantial unanticipated administrative burden to the state. Many forms require the state to enter duplicate information it has already reported to NTIA and other Federal entities. For future programs to reduce administrative burden NTIA could consider a database with a secure web interface instead of numerous documents and paper forms for the state has to enter data and perform calculations manually.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Not applicable.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is fully staffed. However RIC activities related to SLIGP have not started due to a lack of legislative approval of the funds.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	0	Oversight of all activities.	Work not yet started
RIC	0	Support for governance, education and outreach	Work not yet started
RIC	0	Support for governance, education and outreach	Work not yet started
RIC	0	Support for governance, education and outreach	Work not yet started

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
MnFCP	Comprehensive consultation	Vendor	Y	N	11/4/2013	6/31/2016	\$1.2M (approx., pending contract)	\$300K (approx., pending contract)	

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$76,559	\$20,804	\$97,363	0	0	0
b. Personnel Fringe Benefits	\$23,301	\$5,825	\$29,126	0	0	0
c. Travel	\$143,424	\$35,856	\$179,280	\$4884	\$1221	\$6105
d. Equipment	0	0	\$0	0	0	0
e. Materials/Supplies	0	0	\$0	0	0	0
f. Subcontracts Total	\$2,089,520	\$522,380	\$2,611,900	0	0	0
g. Other	\$50,199	\$12,550	\$62,749	0	0	0
h. Total Costs	\$2,383,003	\$597,415	\$2,980,418	\$4884	\$1221	\$6105
i. % of Total	80	20	100	100	100	100

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Jackie Mines

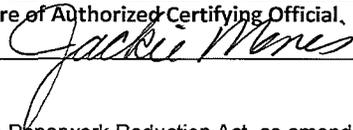
16c. Telephone (area code, number, and extension)

651 201 7550

16d. Email Address

jackie.mines@state.mn.us

16b. Signature of Authorized Certifying Official,



16e. Date Report Submitted (month, day, year)

10 30 2013

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.