

FIRST RESPONDER NETWORK AUTHORITY
MINUTES OF THE DECEMBER 16, 2013 COMMITTEE MEETINGS
March 11, 2014

The First Responder Network Authority ("FirstNet") Board held four consecutive committee meetings on December 16, 2013 starting at 2:00 PM MST in Denver, Colorado. The meetings were made available to the public via webcast. A transcript of the meeting and the archived copy of the webcast will be available at <http://www.ntia.doc.gov/category/public-safety>.

GOVERNANCE AND PERSONNEL COMMITTEE

Roll Call:

The following Committee members were present: Sam Ginn, Teri Takai, Wellington Webb, Chuck Dowd, Tim Bryan, and Barry Boniface. This represented both a quorum and unanimous participation. Committee Chairman Sam Ginn called the meeting to order.

Matters Discussed:

The Committee discussed the manner in which the Committees will function and discussed the roles and responsibilities of the Governance and Personnel Committee as outlined in its draft charter.

Votes Taken:

The Committee voted unanimously to approve a draft charter that would be reviewed by the full board the following day.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

FINANCE COMMITTEE

Roll Call:

The following Committee members were present: Tim Bryan, Sam Ginn, Jeff Johnson and Sue Swenson. Brian Deese (designee for the Director of the Office of Management and Budget) participated by phone. Ed Reynolds was absent. This represented a quorum. Committee Chairman Tim Bryan called the meeting to order.

Matters Discussed:

The Committee discussed: (1) the manner in which the Finance Committee will function and discussed the roles and responsibilities of the Finance Committee as outlined in its draft charter; (2) proposals for spectrum manager lease agreements with the Adams County Communication Center in Colorado and the State of New Jersey; and (3) an update from FirstNet's management team on FirstNet's financial and operating plan.

The Committee also voted to close the session to discuss certain financial and human resources matters.

Votes Taken:

The Committee approved a recommendation on a delegation of authority to the management team (closed session).

The Committee approved two leases for FirstNet's location in Reston, which will be the FirstNet headquarters, and the location in Boulder (closed session).

The Committee voted unanimously to approve a draft charter that would be reviewed by the full board the following day.

The Committee voted to recommend Board approval of the spectrum manager lease agreements for the Adams County Communication Center in Colorado and the State of New Jersey.

The Committee voted to approve an extension of the Harris County spectrum manager lease negotiation period until February 24, 2014.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

OUTREACH COMMITTEE

Roll Call:

The following Committee members were present: Jeff Johnson, Sue Swenson, Chuck Dowd, Paul Fitzgerald, Kevin McGinnis, Teri Takai, Suzanne Spaulding (designee for the Secretary of Homeland Security), and Ron Davis (designee for the Attorney General). This represented both a quorum and unanimous committee participation. Committee Chairman Jeff Johnson called the meeting to order.

Matters Discussed:

The Committee discussed the manner in which the Outreach Committee will function and discussed the Outreach Committee's charter.

Votes Taken:

The Committee voted unanimously to approve a revised draft charter that would be reviewed by the full board the following day.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

TECHNOLOGY AND PLANNING COMMITTEE

Roll Call:

The following Committee members were present: Craig Farrill, Kevin McGinnis, Suzanne Spaulding (designee for the Secretary of Homeland Security) and Barry Boniface. Ed Reynolds was absent. This represented a quorum. Chairman Craig Farrill called the meeting to order.

Matters Discussed:

The Committee discussed the manner in which the Technology and Planning Committee will function and discussed the Technology and Planning Committee's charter.

Votes Taken:

The Committee voted unanimously to approve a draft charter that would be reviewed by the full board the following day.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.