U.S. Department of Commerce		2. Award or Grant Number 29-10-S13029	
Performance Progress Report		4. EIN 44-6000987	
1. Recipient Name Missouri Department of Public Safety		6. Report Date (MM/DD/YYYY) 1/30/2015	
3. Street Address 1101 Riverside Drive, Lewis and Clark Building, 4fth Floor		7. Reporting Period End Date: 12/31/2014	
5. City, State, Zip Code Jefferson City, MO 65102		8. Final Report ☐ Yes X No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: (07/01/2013)	10b. End Date: (06/30/2016)		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	133			
2	Training Sessions	N/A			
3	Broadband Conferences	0			
4	Staff Hires	0			
5	Contract Executions	1			
6	Statutory or Regulatory Changes	N/A			
7	Governance Meetings	1			
8	Education and Outreach materials	0			
9	Sub recipient Agreements Executed	N/A			
10	Phase II Activities	TBD			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. **Meeting organization**
   The Missouri Department of Public Safety continued its partnership with the Missouri Association of Councils of Government (MACOG), a statewide association of regional and local government organizations, to deliver education and outreach regarding FirstNet. As noted in the previous report, the third in a series of meetings was suspended due to a lack of new information coming from FirstNet. The SLIGP staff did not want to bring stakeholders together for another meeting until substantive content was available.

   Staff continues to present updates of FirstNet information at the Regional Homeland Security Oversight Committee (RHSOC) meetings and makes themselves available for questions or comments.

SLIGP staff presented at the October 7, 2014 State Interoperability Executive Committee (SIEC) meeting to generate discussion for the establishment of a Broadband Subcommittee to deal with issues relative to public safety broadband and make recommendations to the SIEC.

A webinar was conducted on October 21, 2014 for the purpose of soliciting input for Missouri's response to the FirstNet Request for Comment. A document was prepared following the meeting and comments were submitted to the Federal Register on behalf of Missouri's stakeholders. A one hour conference call with the states of AZ, IL, IA, NE, AR, MD, KS, and MO was held on December 8, 2014, to discuss efforts by other states in the areas of outreach and education, responses to the RFC, consultation meetings and preparation, and any other FirstNet issues the participants wanted to discuss. The meeting was well received and future conference calls are anticipated.

On December 10, 2014, SLIGP staff attended the FirstNet board meeting via webinar.

2. **Attendees**
Attendees of the SIEC meeting consisted primarily of public safety stakeholders, with participation from utility companies, broadband providers, vendors, and local government officials. Approximately 15 public safety stakeholder agencies attended the Request for Comment webinar. Participants in the Kansas City UASI SCIP meeting were all public safety stakeholders. Responses for future meetings around the state suggest a variety of participants including health care.

3. **Meeting content / attendee feedback**
Education and Outreach Meeting #2 was focused on the preparation and submission of the OEC Mobile Data Survey Tool. As of December 19, 2014, we have had 196 agencies across the state complete the survey.

The Statewide Communications Interoperability Plan (SCIP) Revision Meetings are being conducted with the intent of having not only a revised SCIP for the state but a regional plan that will be specific to the area and will benefit the stakeholders. Some regions currently have more detailed plans than others. These meetings should conclude in January 2015 and a final SCIP product completed by the end of Quarter 2 (June 30, 2015). The Kansas City UASI meeting generated positive feedback from attendees including a comment from one of the participants, which stated "This was one of the most productive "planning" sessions I've ever participated in . . . and between the Army and the fire service, I've done a whole lot of planning sessions over the last 37 years". We will strive to continue to make the sessions worthwhile for the attendees.

4. **Other Activities**
   - Participated in national and Region VII Single Point of Contact (SPOC) calls
   - Participated in Region VII SLIGP calls
   - Added 1 full-time Project Specialist (Assistant) to replace a former employee
   - Will add 1 Part-time Office Support position in Quarter 1, 2015
   - Executed contract with Mission Critical Partners (match funds)
     - SCIP update (schedule below)
     - MOU development
     - Education/Outreach content development
     - Business model development

Planned Major Events for the Upcoming Quarter
   - Missouri Fire Chiefs Conference Branson, MO - 2/15
   - Attend a neighboring state's consultation
   - Continuation of SCIP Revision meetings
     - Troy   1/13/15
     - Cape Girardeau   1/14/15

- o West Plains   1/15/15
- o STL UASI   1/19/15
- o Macon   1/20/15
- o St. Joseph   1/21/15
- o Sedalia   1/22/15
- o KC UASI   1/23/15 (wrap up earlier meeting)
- o Springfield   1/27/15
- o Lebanon   1/28/15
- o Jefferson City   1/29/15
- Quarterly Regional Homeland Security Oversight Committee (RHSOC) meetings (a brief overview of FirstNet was provided and attendees were encouraged to complete the Mobile Data Survey)
  - o Region B   1/12/15
  - o Region E   1/15/15
  - o Region F   1/20/15
  - o Region D   1/21/15
  - o Region I   1/22/15
  - o Region H   1/26/15
  - o Region A   1/27/15
  - o Region G   1/27/15
  - o Region C   1/29/15

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes anticipated at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Most of our work this quarter focused on gathering data through the Mobile Data Survey and preparing for the upcoming SCIP update meetings.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Our internal SharePoint site for SLIGP keeps accurate and thorough records of activities. The SharePoint shares documents and forms associated with the program. We are also using SharePoint to coordinate a master project calendar to plan and prepare for upcoming meetings and to track documentation associated with each**.**

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The Project Specialist (Assistant) left the project mid-quarter. The current Full time Office Support was hired to fill the vacant Project Specialist (Assistant) position. The vacant Full time Office Support position is scheduled to be filled in Quarter 1, 2015.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Director/SWIC	0.5	Provide oversight and coordination for the SLIGP project	Continue work on SLIGP
Assistant Director	0.5	Provide technical support and oversight to the SLIGP project	Continue work on

				SLIGP
Project Manager	1.0	Responsible for accomplishing objectives by planning and evaluating project activities		Continue work on SLIGP
Assistant Project Manager	1.0	Coordinate project activities to ensure cost, schedule, and quality standards are met		Continue work on SLIGP
Project Specialist	1.0	Provide project management support to deliver projects within budget and deadlines		Continue work on SLIGP
Project Specialist (Assistant)	1.0	Provide project management support to deliver projects within budget and deadlines		Part-time Office Support hired for this position
Education/Outreach Coordinator	1.0	Responsible for coordination and implementation of public safety broadband program		Continue work on SLIGP
Grant Specialist	1.0	Administers the grant life cycle process and coordinates implementation with the SWIC		Continue work on SLIGP
Part-time Attorney	0.25	Responsible for negotiating, writing, and executing agreements and contracts		Continue work on SLIGP
Full time Office Support	1.0	Administrative support for the public safety broadband initiative		Position will be filled in Quarter 1, 2015

Add Row   Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
MACOG	Regional Stakeholder Meetings	Contract	Y	Y	1/1/14	6/30/15	$285,000	$0	
MCP	SCIP Update, Content Development	Contract	N	Y	10/10/14	6/30/15	$0	$162,857	
TBD	Phase II Support	Contract	N	N	TBD	TBD	$537,042	$120,796	

Add Row   Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

No challenges were encountered.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	1,194,765	153,150	1,347,915	468,547	45,944	514,491
b. Personnel Fringe Benefits	418,168	53,603	471,770	172,867	18,649	191,516
c. Travel	56,535	97,385	153,920	28,133	5,511	33,644
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	8,612	133,888	142,500	0	42,059	42,059
f. Subcontracts Total	799,471	181,362	980,834	107,656	0	107,656
g. Other	0	0	0	0	0	0
h. Total Costs	2,477,551	619,388	3,096,939	777,203	112,163	889,366
i. % of Total	80%	20%	100%	87%	13%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official Bruce Clemonds, Administrator	16c. Telephone (area code, number, and extension) 573-522-6125
	16d. Email Address Bruce.clemonds@dps.mo.gov
16b. Signature of Authorized Certifying Official *Bruce Clemonds*	16e. Date Report Submitted (month, day, year) 1/30/2015