

| U.S. Department of Commerce Performance Progress Report | | | | 2. Award or Grant Number: | 27-10-S13027 |
|---|--|---|---|--|---|
| 1. Recipient Name | | State of Minnesota | | 4. EIN: | 416007161 |
| 3. Street Address | | 445 Minnesota St | | 6. Report Date (MM/DD/YYYY) | 4/30/2018 |
| 5. City, State, Zip Code | | St Paul, MN 55101 | | 7. Reporting Period End Date: (MM/DD/YYYY) | 2/28/2018 |
| | | | | 8. Final Report | 9. Report Frequency |
| | | | | Yes <input type="checkbox"/> | Quarterly <input checked="" type="checkbox"/> |
| | | | | No <input type="checkbox"/> | |
| 10a. Project/Grant Period | | | | | |
| Start Date: (MM/DD/YYYY) | 9/1/2013 | 10b. End Date: (MM/DD/YYYY) | 2/28/2018 | | |
| 11. List the individual projects in your approved Project Plan | | | | | |
| | Project Type (Capacity Building, SCIP Update, Description) | Project Deliverable Quantity (Number & Indicator Description) | Description of Milestone Category | | |
| 1 | Stakeholders Engaged | 300 | Actual number of individuals reached via stakeholder meetings during the quarter | | |
| 2 | Individuals Sent to Broadband Conferences | 0 | Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter | | |
| 3 | Staff Hired (Full-Time Equivalent)(FTE) | 0 | Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal) | | |
| 4 | Contracts Executed | 0 | Actual number of contracts executed during the quarter | | |
| 5 | Governance Meetings | 21 | Actual number of governance, subcommittee, or working group meetings held during the quarter | | |
| 6 | Education and Outreach Materials Distributed | 160 Documents 589 hits on the website. Social Media Facebook 1021 Followers. Twitter 167 Followers. | Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter | | |
| 7 | Subrecipient Agreements Executed | 0 | Actual number of agreements executed during the quarter | | |
| 8 | Phase 2 - Coverage | Stage 6 | For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet | | |
| 9 | Phase 2 - Users and Their Operational Areas | Stage 5 | | | |
| 10 | Phase 2 - Capacity Planning | Stage 5 | | | |
| 11 | Phase 2 - Current Providers/Procurement | Stage 5 | | | |
| 12 | Phase 2 - State Plan Decision | Stage 5 | | | |
| 11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; | | | | | |

Education & Events:

Jan 22nd Regional Leadership - spoke on workshops and strategic planning for the next three years.
Jan 25th South West Region workshop guidance on the progress of FirstNet
Feb 3-4 SuperBowl 52 at North Central University
Feb 12th South East Region workshop, guidance on the progress of FirstNet
Feb 14th HSEM Governor's Conference - presentation on the progress of FirstNet
March 2nd Central Region Workshop, guidance on the progress of FirstNet
March 7th NW Region Workshop, guidance on the progress of FirstNet

Governance:

Monthly Interoperable Data Committee Meetings 3 meetings
Monthly StateWide Emergency Communications Board Meetings - 2 meetings
Governor's Executive Team Meetings - 1 meeting with Broadband USA Program
Regional Radio Boards - for Seven Regions (21 meetings)

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before

Nothing new to report this quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
Nothing new to report this quarter.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.
New Director established in February, we will be looking to hire a staff person for 50% of their time to support FirstNet activities forecasted start in May 2018.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

| Job Title | FTE% | Project (s) Assigned | Change |
|--------------------------|------|-----------------------------|--------|
| FirstNet Program Manager | 100% | FirstNet Program Activities | |
| Director, ECN | 0% | | |
| | | | |
| | | | |

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

| Name | Subcontract Purpose | Type (Vendor/Subrec.) | RFP/RFQ Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated |
|---|---|-----------------------------|----------------------|-------------------------|------------|------------|-------------------------------|--------------------------------|
| MnFCP | Comprehensive consultation | Vendor | Y | Y | 11/4/2013 | 2/28/2018 | \$1,541,600.00 | \$385,400.00 |
| NE ECB | Regional consultation Support | Vendor; Joint Powers Entity | N | Y | 4/27/2014 | 10/31/2017 | \$37,288.80 | \$9,322.20 |
| NW ECB | Regional consultation Support | Vendor; Joint Powers Entity | N | Y | 4/27/2014 | 10/31/2017 | \$37,288.80 | \$9,322.20 |
| MESB | Regional consultation Support | Vendor; Joint Powers Entity | N | Y | 4/27/2014 | 10/31/2017 | \$37,288.80 | \$9,322.20 |
| SE ESB | Regional consultation Support | Vendor; Joint Powers Entity | N | Y | 4/27/2014 | 10/31/2017 | \$37,288.80 | \$9,322.20 |
| SR ECB | Regional consultation Support | Vendor; Joint Powers Entity | N | Y | 4/27/2014 | 10/31/2017 | \$37,288.80 | \$9,322.20 |
| SW ECB | Regional consultation Support | Vendor; Joint Powers Entity | N | Y | 4/27/2014 | 10/31/2017 | \$37,288.80 | \$9,322.20 |
| CM ECB | Regional consultation Support | Vendor; Joint Powers Entity | N | Y | 4/27/2014 | 10/31/2017 | \$37,288.80 | \$9,322.20 |
| Odyssey, Best Western, and Innovative Presentations | Partial (40%) conference expenses | Vendor | Y | Y | 4/1/2015 | 10/31/2017 | \$106,172.40 | \$26,543.10 |
| RIC contract | Regional Interoperability Program (RIC) | Vendor | Y | Y | 9/1/2013 | 2/28/2018 | \$224,912.00 | \$56,228.00 |

13b. Describe any challenges encountered with vendors and/or subrecipients.
nothing for this quarter

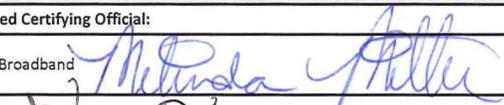
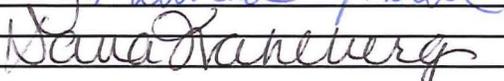
14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

| Project Budget Element (1) | Federal Funds Awarded (2) | Approved Matching Funds (3) | Total Budget (4) | Federal Funds Expended (5) | Approved Matching Funds Expended (6) | Total funds Expended (7) |
|------------------------------|---------------------------|-----------------------------|------------------|----------------------------|--------------------------------------|--------------------------|
| a. Personnel Salaries | \$209,680.00 | \$52,420.00 | \$262,100.00 | \$169,307 | \$43,375 | \$212,682 |
| b. Personnel Fringe Benefits | \$58,710.40 | \$14,677.60 | \$73,388.00 | \$42,259 | \$10,865 | \$53,124 |
| c. Travel | \$46,404.80 | \$11,601.20 | \$58,006.00 | \$37,770 | \$9,702 | \$47,472 |
| d. Equipment | \$0.00 | \$0.00 | \$0.00 | \$0 | \$0 | \$0 |
| e. Materials/Supplies | \$16,000.00 | \$4,000.00 | \$20,000.00 | \$7,491 | \$1,872 | \$9,363 |
| f. Subcontracts Total | \$2,027,533.60 | \$506,883.40 | \$2,534,417.00 | \$1,586,088 | \$416,811 | \$2,002,899 |
| g. Other | \$12,140.80 | \$3,035.20 | \$15,176.00 | \$7,580 | \$1,895 | \$9,475 |
| h. Indirect | \$19,190.40 | \$4,797.60 | \$23,988.00 | \$16,246 | \$4,061 | \$20,308 |
| i. Total Costs | \$2,389,660.00 | \$597,415.00 | \$2,987,075.00 | \$1,866,741 | \$488,581 | \$2,355,323 |
| j. % of Total | 80% | 20% | 100% | 79% | 21% | 100% |

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

| | | |
|---|--|--|
| 16a. Typed or printed name and title of Authorized Certifying Official: | | 16c. Telephone (area code, number, and extension) |
| Melinda Miller, State Program Manager Wireless Broadband | | 651-201-7554 |
| 16b. Signature of Authorized Certifying Official: | | 16d. Email Address: |
|  | | melinda.miller@state.mn.us |
|  | | Date: |
| | | 5/15/2018 Rev 2 |