U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	29-10-S13029
				4. EIN:	44-5000987
1. Recipient Name	Missouri Department of Public Safety			6. Report Date (MM/DD/YYYY)	10/21/2016
3. Street Address	1101 Riverside Drive, Lewis and Clark State Office Building, 4th Floor			7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2016
5. City, State, Zip Code	Jefferson City, MO 65102			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	7/1/2013	10b. End Date: (MM/DD/YYYY)	12/31/2017	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	635	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	2 (APCO and MO Cyber Summit)	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	0	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0	*Actual number of contracts executed during the quarter*
5	Governance Meetings	0	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	3,200	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	N/A	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 4	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
9	Phase 2 – Users and Their Operational Areas	Stage 4	• *Stage 1 - Process Development*
10	Phase 2 – Capacity Planning	Stage 4	• *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	Stage 4	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	Stage 5	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

During Qtr. 3, we conducted or participated in numerous outreach activities across the state. In July and August we presented FirstNet updates to the Regional Homeland Security Oversight Committees in the 9 RHSOC regions and an update on the status of the RFP (including the identities of the self-disclosed bidders) was emailed to 1,600 stakeholders. Also in July we presented at the Missouri Ambulance Association Conference along with FirstNet EMS liaison, Brent Williams. In August, we made FirstNet presentations at a regional communications drill exercise planning meeting and attended the Missouri Governor's Cybersecurity Summit (met with FirstNet board member Teri Takai). There was no cost associated with attending this Summit. Also in August, our Assistant Director attended the APCO Conference in Orlando, FL and we participated in a regional Consultation Task Team meeting in Osceola, LA along with 4 stakeholders. In September we presented at the Missouri Communications Conference along with Mr. Bill Hopkins, FirstNet 911 liaison; presented at FEMA Region VII RECWEG meeting in Kansas City, MO; attended the PEIS meeting for Missouri in Jefferson City, MO, hosted by FirstNet; and conducted a metro engagement planning meeting in Kansas City, MO to gauge the level of interest in hosting a meeting with FirstNet to discuss planning for participation in the network. A second newsletter was sent to 1,600 stakeholders on September 27, detailing the work of the Consultation Task Teams and state plan delivery process. In Qtr. 3 we disseminated 3,200 materials, presented to 635 stakeholders, and attended 2 broadband conferences (APCO and MO Governor's Cybersecurity Summit). In the upcoming quarter we plan to prepare stakeholders for the announcement of a vendor partner, conduct a governance meeting, and our most important task will be to lay the foundation with our new administration regarding the state plan decision and FirstNet in general.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

At this time the State of Missouri does not anticipate any changes to the baseline expenditure plan.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

As the RFP comes closer to award, we will continue to keep key influencers informed and will be working with the executive branch to lay the transitional ground work of FirstNet for a new administration. The State of Missouri recognizes that the SLIGP timeline is not aligned with the FirstNet presentation of the Missouri state plan to the new Governor-elect. We renew our request for NTIA to develop a SLIGP 2 program to allow states like Missouri to continue education and outreach to the new Governor-elect and executive level staff and for public safety stakeholders across the state. We continue to keep the current administration informed about the opt in/opt out decision as well as issuing an RFP or RFI at this time, and the pros/cons to each option.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

During this quarter we experimented with new Microsoft software to deliver our newsletter. The SWAY software is user friendly and allowed us the ability to incorporate items from the FirstNet website, links to videos, and imbed items to make the newsletter more visually appealing. Feedback was positive.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

N/A

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Director / SWIC / SPOC	0.5	Provide oversight and coordination for the SLIGP project	Cont. work on SLIGP
Assistant Director	0.5	Provide technical support and oversight to SLIGP project	Cont. work on SLIGP
Project Manager	1.00	Responsible for accomplishing objectives by planning and evaluating project activities	Cont. work on SLIGP
Ass't. Project Manager	1.00	Coordinate project activities to ensure cost, schedule, and quality standards are met	Cont. work on SLIGP
Project Specialist	1.00	Provide project management support to deliver projects within budget and deadlines	Cont. work on SLIGP
Project Specialist (Ass't)	1.00	Provide project management support to deliver projects within budget and deadlines	Cont. work on SLIGP
Educ./ Outreach Coord.	1.00	Responsible for coordination and implementation of public safety broadband program	CONT. work on SLIGP
Grant Specialist	1.00	Administers the grant for lifecycle process and coordinates implementation with the SWIC	Cont. work on SLIGP
Part-time Attorney	0.25	Responsible for negotiating, writing, and executing agreements and contracts	Cont. work on SLIGP
Full time Office support	1	Administrative support for the public safety broadband initiative	Cont. work on SLIGP

13. Subcontracts (Vendors and/or Subrecipients) N/A

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
MACOG	Regional Stakeholder Meetings	Contract	Y	Y	1/1/2014	6/30/2015	$285,000.00	$0.00
MCP	SCIP Update, Content Development	Contract	N	Y	10/1/2014	6/30/2015	$0.00	$162,857.00
TBD	Phase II Support	Contract	N	N	TBD	TBD	$537,042.00	$120,796.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$1,469,997.00	$269,107.00	$1,739,104.00	$955,320.00	$190,385.00	$1,145,705.00
b. Personnel Fringe Benefits	$550,396.00	$97,866.00	$648,262.00	$356,546.00	$68,481.00	$425,027.00
c. Travel	$80,280.00	$25,182.00	$105,462.00	$49,002.00	$25,182.00	$74,184.00
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$0.00	$67,433.00	$67,433.00	$0.00	$61,019.00	$61,019.00
f. Subcontracts Total	$376,878.00	$159,800.00	$536,678.00	$139,323.00	$159,800.00	$299,123.00
g. Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
h. Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
i. Total Costs	$2,477,551.00	$619,388.00	$3,096,939.00	$1,500,191.00	$504,867.00	$2,005,058.00
j. % of Total	80%	20%	100%	75%	25%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
16a. Typed or printed name and title of Authorized Certifying Official: Jeff Barlow, Administrator	16c. Telephone (area code, number, and extension)	573-522-6125
16b. Signature of Authorized Certifying Official:	16d. Email Address:	joni.mccarter@dps.mo.gov
	Date: 10/21/16	