U.S. Department of Commerce	2. Award or Grant Number 29-10-S13029	
Performance Progress Report	4. EIN 44-6000987	
1. Recipient Name Missouri Department of Public Safety	**6. Report Date (MM/DD/YYYY)** 10/30/2014	
3. Street Address 1101 Riverside Drive, Lewis and Clark Building, 4fth Floor	**7. Reporting Period End Date:** 9/30/2014	
5. City, State, Zip Code Jefferson City, MO 65102	**8. Final Report** ☐ Yes X No	**9. Report Frequency** X Quarterly
10a. Project/Grant Period Start Date: (07/01/2013)	**10b. End Date: (06/30/2016)**	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	1455			
2	Training Sessions	N/A			
3	Broadband Conferences	3			
4	Staff Hires	0			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	N/A			
7	Governance Meetings	1			
8	Education and Outreach materials	2797			
9	Sub recipient Agreements Executed	N/A			
10	Phase II Activities	TBD			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. **Meeting organization**

The Missouri Department of Public Safety continued its partnership with the Missouri Association of Councils on Government (MACOG), a statewide association of regional local government organizations, to deliver education and outreach about FirstNet. The second in a series of meetings was conducted at nineteen locations across the state and the second round of meetings was completed on September 24, 2014.
In addition to the nineteen MACOG meetings, outreach presentations were conducted at the 1) Missouri Sheriff's Association annual meeting July 27 (booth on vendor floor); 2) Vendor and broadband provider meeting July 29; SCIP update July 30 & 31; 3) MOSWIN conference September 14-17; and 4) Missouri Police Chiefs membership meeting September 26.

The third round of meetings was scheduled to occur in Q4 2014. That meeting was intended to cover the FirstNet consultation meeting update and FirstNet progress. The lack of new information for public safety stakeholders and the fact that Missouri's consultation meeting will not occur until early 2015, a tactical decision was made to

suspend meetings until more information was available to share with the first responder community. The outreach meetings with MACOG will resume following the state's consultation meeting with FirstNet. We do not view the cancellations negatively, but a product of attempting to schedule so far into the future. Stakeholders were notified of the cancellation and the reason for it, so as not to have a meeting for the sake of staying on schedule and to not waste their time with no new information. The same group will be engaged in a conference call to solicit public comment on FirstNet and they will be invited to participate in SCIP update meetings being held in the coming quarters.

We hosted the SLIGP office staff for a site visit on September 4 to review our activities and files to date, and feedback was positive in nature. We also submitted Missouri's consultation packet to the FirstNet office on September 25 and have received acknowledgement of its receipt by FirstNet. A consultation date is pending.
Mr. Jeremy Zollo, FirstNet was invited to the MOSWIN user conference and addressed the group as the luncheon keynote and we presented two, one hour blocks during the conference on FirstNet 101.

2. **Attendees**
Attendees were once again primarily public safety stakeholders, with participation from utility companies, broadband providers, vendors, and local government officials. Attendance had dropped off by an estimated 30% in many meeting areas and remained constant in other areas. Attendance appeared to be consistent in those areas that are currently using broadband, and the decline seemed to be in those areas that are not and do not anticipate using it.

3. **Meeting content / attendee feedback**
Meeting 2 focused on engaging first responder agencies and assessing their mobile data usage through the use of the OEC Mobile Data Survey Tool (MDST). The attendees were instructed on how to access the survey online, how to complete and submit the survey for their agency, and provided a listing of the public safety agencies in their area with and asked to reach out to those agencies who could not attend and encourage their participation in the survey. The attendees who were willing to make those contacts became our representatives in the field who could assist agencies with completing the survey and served as a local subject matter expert on the MDST. This round of meetings was deemed to be successful based on our survey responses, which as of October 21, 2014, was 147 agencies.

Planned Major Events for the Upcoming Quarter
- **SIEC meeting October 7 (identify entities for broadband subcommittee)**
- **Hosting webinar on October 21 with our contractor, Mission Critical Partners (MCP), who will present relevant topics for public comment from first responder community; collate those comments and feedback to incorporate into an Executive Summary; and submit comments "to proposed interpretations of parts of the middle class tax relief and job creation act of 2012" on Missouri's behalf, prior to close of comment period**
- **SIEC meeting December 9**
- **SCIP revision meetings (2 – KC and STL) in UASI's early December, meetings (9 - RHSOC areas) in remainder of state in January 2015**

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
A budget modification and updated baseline was approved on September 29, 2014.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
Most of our work this quarter focused on conducting our second round of education and outreach meetings.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
Our internal SharePoint site for SLIGP keeps accurate and thorough records of activities. The SharePoint shares documents and forms associated with the program. We are also using SharePoint to coordinate a master project calendar to plan and prepare for upcoming meetings and to track documentation associated with each.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Director/SWIC	0.5	Provide oversight and coordination for the SLIGP project	Continue Work on SLIGP
Assistant Director	0.5	Provide technical support and oversight to the SLIGP project	Continue Work on SLIGP
Project Manager	1.0	Responsible for accomplishing objectives by planning and evaluating project activities	Continue Work on SLIGP
Assistant Project Manager	1.0	Coordinate project activities to ensure cost, schedule, and quality standards are met	Continue Work on SLIGP
Project Specialist	1.0	Provide project management support to deliver projects within budget and deadlines	Continue Work on SLIGP
Project Specialist (Assistant)	1.0	Provide project management support to deliver projects within budget and deadlines	Continue Work on SLIGP
Education/Outreach Coordinator	1.0	Responsible for coordination and implementation of public safety broadband program	Continue Work on SLIGP
Grant Specialist	1.0	Administers the grant life cycle process and coordinates implementation with the SWIC	Continue Work on SLIGP
Part-time Attorney	0.25	Responsible for negotiating, writing, and executing agreements and contracts	Continue Work on SLIGP
Part-time Office Support	0.5	Administrative support for the public safety broadband initiative	Continue Work on SLIGP

Add Row   Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
MACOG	Regional Stakeholder Meetings	Contract	Y	Y	1/1/14	6/30/15	$285,000	$0	
TBD	Phase II Support	Contract	N	N	TBD	TBD	$537,042	$120,796	

Add Row	Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

No challenges encountered.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	1,194,765	153,150	1,347,915	383,644	27,567	411,211
b. Personnel Fringe Benefits	418,168	53,603	471,770	143,695	11,151	154,846
c. Travel	56,535	97,385	153,920	25,713	0	25,713
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	8,612	133,888	142,500	0	38,146	38,146
f. Subcontracts Total	799,471	181,362	980,834	0	0	0
g. Other	0	0	0	0	0	0
h. Total Costs	2,477,551	619,388	3,096,939	553,052	76,864	629,916
i. % of Total	80%	20%	100%	88%	12%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
Bruce Clemonds, Administrator	573-522-6125
	16d. Email Address Bruce.clemonds@dps.mo.gov
16b. Signature of Authorized Certifying Official *Bruce Clemonds*	**16e. Date Report Submitted (month, day, year)** November 14, 2014