

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 30-10-S13030			
1. Recipient Name State of Montana, Department of Administration		4. EIN 810302402			
3. Street Address PO Box 200113, 124 No. Roberts Street, Mitchell Building		6. Report Date (MM/DD) 1/29/14			
5. City, State, Zip Code Helena, MT 59620		7. Reporting Period End Date: 12/31/13			
10a. Project/Grant Period Start Date: 08/01/2013		10b. End Date: 07/31/2016			
8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
9. Report Frequency <input checked="" type="checkbox"/> Quarterly					
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	12			
2	Broadband Conference	1			
3	Staffing	.5			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach Mat.	1			
7	Phase II Activities	0			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<ol style="list-style-type: none"> 1. OEC SCIP/BB Workshop was attended by 12 stakeholders from organizations listed under #2, Broadband Conference. 2. The OEC sponsored SCIP/BB Workshop was held November 5 and 6, 2013. Turn-out included: MT Volunteer Fire Fighters, MT Sheriffs and Peace Officers Association, MT Emergency Medical Association, MT Chiefs of Police Association, and MT Chiefs of Police. State Agencies in attendance included MT DOT, MHP and DPHHS. Also, the MT Independent Telecommunications System and the MT Telecommunications Association representatives were in attendance. OEC produced a "Broadband Consultation" booklet that was distributed to about 15 interested parties. 					

3. State personnel continue to staff SLIGP during start-up. Activities included: finalizing appointments from the Governor's Office and making contact with new SIGB members; participating in Western States weekly calls; participating with fiscal to establish travel claims policies for new SIGB members; coordination with OEC to bring in the SCIP/BB Workshop Team and MT SLIGP/SIGB representatives; Coordination of and participation in the OEC SCIP/BB Workshop; NTIA Quarterly Call on 12/4/13; and, preparation for the SPOC of the Power Point "Broadband Public Safety Communications System" http://itsd.mt.gov/content/policy/councils/sigb/docs/December_2013/FirstNet_update.pdf
Note that in addition to the SLIGP Coordinator, inkind was collected from the SPOC and Bureau Chief that is reflected in the Budget Worksheet, Col. 6 below.
4. There were no contract executions during the quarter.
5. The new SIGB met on December 12, 2013. Also note the new Governor Executive Order was issued October 1, 2013.
http://itsd.mt.gov/content/policy/councils/sigb/docs/Continued_ExecOrder_10-2013.pdf
6. The PP presentation listed in #3 is developed for Education and Outreach purposes. It was delivered to the new SIGB and is available to the public safety community at the link stated above.
7. There are no Phase II activities.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. n/a

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

- A. There is uncertainty about the content of education and outreach materials. Montana SLIGP does not want to raise expectations of the local and tribal jurisdictions only to discover that local areas are not covered or that rates are not affordable. We want to have a consistent message that is backed by NTIA and the FNN.
- B. In authorizing the SLIGP Program acceptance by the State of Montana, the Legislature passed the following Motion during the 2013 Session: "state's FirstNet planning efforts include substantive participation from private telecommunications network providers, both wireline and wireless, and the plan developed must seek to maximize the use of existing private telecommunications infrastructure and must prohibit the use of FirstNet to compete with private telecommunications providers, pursuant to Title 2, Chapter 17, part 6". As part of standing-up the SLIGP in Montana, to be in compliance with the Legislative motion, the SPOC has requested input from the Montana Teleco's "to ensure that private telecommunications providers have substantive participation with the state's education and outreach planning as well as the data collection planning requirements of the SLIGP grant". The SPOC goes on to state in correspondence to the Teleco Associations: "Our intent is to review everyone's feedback and develop a list of requirements and deliverables for the RFP when we go out to contract services for (to) fulfill the grant requirements". MITS and MTA replied to the SPOC under separate cover on November 22, 2013. These position papers are the basis of discussions that are ongoing into the 3rd Quarter. The rural telecommunications associations are representing their economic interests and don't want to see FirstNet take their "anchor" customers such as sheriffs, courthouses (56), PSAP's (53) and/or utilities and municipal governments. Also, staff continues to deal with the perception that the FirstNet "State Plan" is developed and owned by the state of Montana. Rather, the "State Plan" is owned by FirstNet with input from the state of Montana through the consultation process.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

None

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed. The project is in start-up; the COO (SPOC), Bureau Chief and Bureau staff member, all paid from the State General Fund, continue to staff the SLIGP start-up.

12b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
SLIGP Start-up Manager	.5	SLIGP Plans and Reports; Reconstitute SIGB and work with new Board members to explain SLIGP and FirstNet; make presentations to SIGB regarding SLIGP and FirstNet; participate in NTIA, FirstNet and Western States discussions; coordinated the OEC Workshop and re-constituted SIGB meeting.	
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13. Subcontracts (Vendors and/or Subrecipients) N/A

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFO Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
	Needs Assessment	Vendor	N	N			410,931	102,733	NA
	Meeting Facilitation	Vendor	N	N			(Inclusive)		
	Legal (MOU)	Vendor	N	N			(Inclusive)		
	Technical	Vendor	N	N			(Inclusive)		
	Website	Vendor	N	N			(Inclusive)		

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	250,000	330,272	580,272	0	22,106	22,106
b. Personnel Fringe Benefits	56850	75,104	131,954	0	7,379	7,379

c. Travel	181,026	14,157	195,183	0	0	13,743
d. Equipment	0	0	0	0	0	
e. Materials/Supplies	9,400	1,832	11,232	0	0	
f. Subcontracts Total	410,931	0	410,931	0	0	
g. Other	908,208	32,739	940,947	0	0	
h. Total Costs	1,816,415	454,104	2,270,519	0	43,227	43,227
i. % of Total	80%	20%	100%	0	100%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Quinn Ness, Bureau Chief
 Public Safety Communications Bureau
 PDF VERSION OF THIS PPR SIGNED BY QUINN NESS

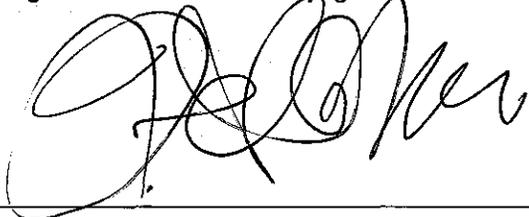
16c. Telephone (area code, number, and extension)

406-444-6134

16d. Email Address

Qness@mt.gov

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year)

1/31/14

Quarter 2 Report revised per Request for Clarification
 Submitted 2/13/14

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.