U.S. Department of Commerce		2. Award or Grant Number 30-10-S13030	
Performance Progress Report			
		4. EIN 810302402	
1. Recipient Name State of Montana, Department of Administration		6. Report Date (MM/DD/YYYY) 01/16/2015	
3. Street Address PO Box 200113, 124 No. Roberts Street, Mitchell Building		7. Reporting Period End Date: 12/30/14	
5. City, State, Zip Code Helena, MT 59620		8. Final Report □ Yes x□ No	9. Report Frequency x□ Quarterly
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	135			
2	Broadband Conference	0			
3	Staffing	0			
4	Contract Executions	0			
5	Governance Meetings	3			
6	Education and Outreach	300 (materials distributed)			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Stakeholder meetings centered around the 3 monthly SIGB meetings and the Initial Consultation meeting held October 29, 2014. 60 persons, including SLIGP staff, state Officials and FirstNet Staff were in attendance. Montana first responders representing their Associations and disciplines presented their views and broadband needs in the morning followed by FirstNet presentations and discussions in the afternoon. The Consultation meeting went very well and was a major step in expanding the presence and understanding of the "Promise of FirstNet in Montana". Nonetheless, some, not all, members of the LMR Law Enforcement Community remain skeptical of when the deployment of the FirstNet Network will occur in Montana. Also, there is uncertainty of coverage areas given the vast rural nature of the state and tribal nations.

The SIGB and SLIGP websites are undergoing upgrades. As a result, SIGB meeting minutes and presentations are not available at this writing. Please delay a week and then you can access SLIGP presentations about the Consultation Meeting and other monthly reports. That information can be found at: ttp://sitsd.mt.gov/Public-Safety-Communications/SIGB-Meetings

The draft RFP for meeting facilitation is complete and SLIGP staff are meeting with the Procurement Bureau Contract Officer to finalize and post the RFP. The RFP will be issued by the week of January 26, 2015.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
n/a

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
The Governance structure is yielding benefits to SLIGP progress. By having local representation from statewide associations of fire, police, emergency medical, as well as state justice, transportation and military affairs, and, non-voting telecommunications representatives, the parties are talking and working together. This has resulted in a successful Initial Consultation Meeting held at the end of October, 2014.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SLIGP Start-up Manager (Inkind)	100%	Work with Governance Board, including reports to SIGB upon request; prepare PPR; organize OR and Ed with public safety associations and communities; prepare statements of work for subcontracts.	No Change
SPOC (Inkind)	5%	Single Point of Contact meeting and conference attendance; Bureau Chief supervision	No Change
PSCB Bureau Chief (inkind)	20%	Bureau Chief meeting and conference attendance, SLIGP supervision	No Change
PSCB Bureau Fiscal Manager (inkind)	3%	Liaison with state accounting, fiscal reporting, procurement	No Change
Administrative Assistant to SIGB (federal)	50%	Maintain SIGB and SLIGP websites, SIGB attendance records, meeting minutes, meeting scheduling and set-up, travel claims processing from SIGB members, and, answer SIGB member requests.	No Change
SLIGP Outreach Coordinator	100%	Contact with meeting facilitator; schedule regional and tribal meetings; develop contacts with local and tribal first responders; attend regional and tribal meetings; distribute FirstNet materials to first responders; maintain SLIGP website; support the SPOC and SLIGP Start-up Manager.	New (factored in Baseline Plan)

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
	Needs Assessment	Vendor	N	N			410,931	102,733	
	Meeting Facilitation	Vendor	N	N			(inclusive)		
	Legal	Vendor	N	N			(inclusive)		
	Technical	Vendor	N	N			(Inclusive)		
	Website	Vendor	N	N			(inclusive)		

3b. Describe any challenges encountered with vendors and/or subrecipients.
N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	250,000	330,272	580,272	19,495	106,691	126,186
b. Personnel Fringe Benefits	56,850	75,104	131,954	4,264	26,673	30,937
c. Travel	181,026	14,157	195,183	10,170	13,743	23,913
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	9,400	1,832	11,232	2,599	0	2,599
f. Subcontracts Total	410,931	0	410,931	0	0	0
g. Other	908,208	32,739	940,947	0	0	0
h. Total Costs	1,816,415	454,104	2,270,519	36,528	147,107	186,234
i. % of Total	80%	20%	100%	20%	80%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
Quinn Ness, Chief Public Safety Communications Bureau	406-444-6134
	16d. Email Address Qness@mt.gov

16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year)
	01/20/15

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.