U.S. Department of Commerce	2. Award or Grant Number 30-10-S13030
Performance Progress Report	
	4. EIN 810302402

1. Recipient Name State of Montana, Department of Administration	6. Report Date (MM/DD/YYYY) 07/30/2014

3. Street Address PO Box 200113, 124 No. Roberts Street, Mitchell Building	7. Reporting Period End Date: 06/30/2014

5. City, State, Zip Code Helena, MT 59620	8. Final Report □ Yes x□ No	9. Report Frequency x□ Quarterly

10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	72			
2	Broadband Conference	2			
3	Staffing	.5			
4	Contract Executions	0			
5	Governance Meetings	3			
6	Education and Outreach	300			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. The quarters' three SIGB Meetings were attended by the Montana Sheriffs and Peace Officers Association, the Montana Chiefs of Police, the Montana Fire Chiefs Association, the Montana Volunteer Firefighters Association, the Montana Emergency Medical Services Association, the Montana Association of Counties and the Montana League of Cities and Towns. State representation at the meetings included the MDOT, MDMA, CIO, and, the Governor's Office Chief of Staff and the Office of Indian Affairs. Attendance is an expression of interest in FirstNet. Meeting minutes are available at: http://sitsd.mt.gov/policy/councils/sigb/default.mcpx

2. The Montana SPOC was on a panel moderated by Kristi Wilde, FNN, at the NCSTAE Annual Conference in Napa Valley 4/28/14. Also, the SPOC and PSCB Chief attended the PSCR Public Safety Broadband Stakeholder Conference 6/3-5/14 at Westminester, Colorado.

3. Bureau staff person has been placed on the SLIGP federal funds to serve as secretary to the State-wide Interoperability Governing Board (SIGB).

4. There were no contract executions during the quarter.

5. The three SIGB meetings continue to be the forum to bring information about FirstNet to statewide public safety associations and their membership(s).

6. There were two (2) significant E-OR processes during the quarter: 1) the reply to FNN on the Initial Consultation Package involved giving the SIGB a draft, allowing for comments, answering the comments where appropriate, asking for SIGB approval and sending written and electronic copy to FNN; and, 2. the Associations have been

sent letters and emails requesting time on the Association agendas to introduce FirstNet. Copies of the FirstNet Fact Sheets were sent by mail and email to the Associations. In the case of #1 and #2, the Montana Telco Associations, MITS and MTA, have been very active in scrutinizing the Initial Consultation Package as well as monitoring presentations to the Montana Public Safety community.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
n/a

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
The Montana Statewide Interoperability Governing Board includes the Montana Independent Telecommunications System and the Montana Telecommunications Association. These representatives are non-voting members. Interestingly, most of the questions, comments and scrutiny about FirstNet come from these Association representatives. The SIGB has provided an open, transparent forum that is building trust between public and private sector representatives. Please refer to the SIGB web page to review SIGB agendas and minutes: http://sitsd.mt.gov/policy/councils/sigb/default.mcpx

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SLIGP Start-up Manager (Inkind)	25%	Work with Governance Board, including reports to SIGB upon request; prepare PPR; organize OR and Ed with public safety associations and communities; prepare statements of work for subcontracts.	No Change
SPOC (Inkind)	20%	Single Point of Contact meeting and conference attendance; Bureau Chief supervision	No Change
PSCB Bureau Chief (inkind)	25%	Bureau Chief meeting and conference attendance, SLIGP supervision	No Change
PSCB Bureau Fiscal Manager (inkind)	25%	Liasion with state accounting, fiscal reporting, procurement	A position starting work on SLIGP
Administrative Assistant to SIGB (federal)	50%	Maintain SIGB and SLIGP websites, SIGB attendance records, meeting minutes, meeting scheduling and set-up, travel claims processing from SIGB members, and, answer SIGB member requests.	A position starting work on SLIGP

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
	Needs Assessment	Vendor	N	N			410,931	102,733	
	Meeting Facilitation	Vendor	N	N			(inclusive)		
	Legal	Vendor	N	N			(inclusive)		
	Technical	Vendor	N	N			(Inclusive)		
	Website	Vendor	N	N			(inclusive)		

3b. Describe any challenges encountered with vendors and/or subrecipients.
N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	250,000	330,272	580,272	4,480	67,919	72,399
b. Personnel Fringe Benefits	56,850	75,104	131,954	866	18,054	18,920
c. Travel	181,026	14,157	195,183	8,079	13,743	21,822
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	9,400	1,832	11,232	0	0	0
f. Subcontracts Total	410,931	0	410,931	0	0	0
g. Other	908,208	32,739	940,947	0	0	0
h. Total Costs	1,816,415	454,104	2,270,519	13,425	99,716	113,141
i. % of Total	80%	20%	100%	12%	88%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

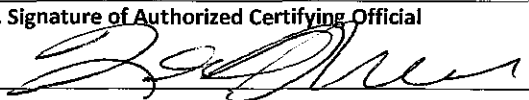| 16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
Quinn Ness, Chief Public Safety Communications Bureau	406-444-6134
	16d. Email Address Qness@mt.gov
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year) 07/29/14

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