U.S. Department of Commerce	2. Award or Grant Number 30-10-S13030
Performance Progress Report	4. EIN 810302402
1. Recipient Name State of Montana, Department of Administration	6. Report Date (MM/DD/YYYY) 4/27/2015—Revised 6/12/2015
3. Street Address PO Box 200113, 124 No. Roberts Street, Mitchell Building	7. Reporting Period End Date: 3/31/2015

5. City, State, Zip Code Helena, MT 59620	8. Final Report □ Yes □x No	9. Report Frequency □x Quarterly

10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: (MM/DD/YYYY) 01/31/2018		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	85			
2	Broadband Conference	0			
3	Staffing	0			
4	Contract Executions	0			
5	Governance Meetings	3			
6	Education and Outreach	160			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

The RFP draft for a meeting facilitator was completed in March, 2015; it will be posted by the end of April to the State Procurement Website. Amendment #2 helped adjust the timeline for the regional and tribal meetings. Moreover, there is more clarity in FirstNet's messaging to the States, Local and Tribal Governments and First Responders. Monthly FirstNet Presentations to the Statewide Interoperability Board by staff and the SPOC are located at: http://sitsd.mt.gov/Public-Safety-Home-Page/SIGB-2015-Materials Progress has been made this quarter making contacts with the Tribal Nations. Also, Robert DeRosier, Blackfeet Emergency Management Coordinator, has been appointed to the PSAC's Tribal Working Group. SLIGP has planned presentations next quarter to the Tribal Emergency Management Group. Moreover, SLIGP has invited four (4) representatives from each of Montana's seven (7) Tribes to Helena in June to discuss data requirements and to develop coverage priorities. Each Tribe is being approached to make the invitation and to ask permission to release data as the Tribes are reluctant to share information. Finally, note that the Montana Legislature was in session 1/1/15 – 4/28/15. SLIGP expenditures were re-authorized through 6/30/17 by the Legislature.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

This is a requested topic for discussion during Michael Dame's monitoring visit in May. Elements are the Phase 2 modifications and certain line items that are under contractual (website, legal, data collection and direct administrative costs are examples).

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The Project is ramping up with the RFP for Meeting Facilitator completed. Also, SLIGP is entering into an MOU with the Montana State Library for GIS Mapping products that will display coverage objectives. Staff has worked with MSL to develop an inter-agency agreement. The draft agreement is being submitted for legal review by the Department. MSL has data sets in place that will be compared with the FN five (5) data sets. Also, certain other data sets will be added such as recreation to include state parks, ski areas and the National Parks. These additions will aid the SIGB associations as they determine the State and Local coverage priorities to be recommended to FN by July 31.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SLIGP Project Manager (Inkind)	100%	Work with and prepare reports for the SIGB, prepare quarterly PPR, supervise the OR Coordinator, prepare RFP's and MoU's, answer FN RFI's	No Change
SPOC (Inkind)	5%	Single Point of Contact, Contract Officer, Supervises Bureau Chief and SLIGP PM	No Change
PSCB Bureau Chief (Inkind)	20%	Meeting and Conference attendance, SLIGP supervision	No Change
PSCB Bureau Fiscal Manager (Inkind)	3%	Liason with state accounting, fiscal reporting and procurement	No Change
Administrative Assistant to SIGB (Federal)	50%	Maintain SIGB and SLIGP websites, SIGB attendance records, minutes, scheduling, meeting set-up, travel claims processing from SIGB members; and, answer SIGB member requests	No Change
SLIGP OR Coordinator (Federal)	100%	Contact for meeting facilitator, schedule regional and tribal meetings, develop contacts with local and tribal first responders, attend regional and tribal meetings, distribute FirstNet materials, maintain SLIGP website content in coordination with AA, support the SPOC, Bureau Chief and Project Manager	No Change

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued	Contract Executed	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned

			(Y/N)	(Y/N)					

Add Row   Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients. None at this time other than the constant emails from vendors attempting to do business at the state and local level. The Meeting Facilitator RFP has been finalized and assigned a number: RFP#15-3057V

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	250,000	330,272	580,272	40,574	129,331	169,905
b. Personnel Fringe Benefits	56,850	75,104	131,954	8,923	32,333	41,256
c. Travel	181,026	14,157	195,183	12,123	13,744	25,867
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	9,400	1,832	11,232	13,475	0	13,475
f. Subcontracts Total	410,931	0	410,931	0	0	0
g. Other	908,208	32,739	940,947	0	0	0
h. Total Costs	1,816,415	454,104	2,270,519	75,095	175,408	250,503
i. % of Total	80%	20%	100%	30%	70%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
Quinn Ness, Bureau Chief, Public Safety Communications Bureau	(406) 444-6134
	16d. Email Address Qness@mt.gov
16b. Signature of Authorized Certifying Official 6/16/15	16e. Date Report Submitted (month, day, year) 04/28/2015 Revised