U.S. Department of Commerce		2. Award or Grant Number 34-10-S13034	
Performance Progress Report		4. EIN 216000928	
1. Recipient Name State of New Jersey		6. Report Date (MM/DD/YYYY) 11/26/2013	
3. Street Address 300 Riverview Plaza		7. Reporting Period End Date: 9/30/2013	
5. City, State, Zip Code Trenton, NJ 08625		8. Final Report □ Yes X No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08/01/2013	10b. End Date: (MM/DD/YYYY) 07/31/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	0	N/A	N/A	N/A
2	Broadband Conferences	10	N/A	N/A	N/A
3	Staff Hires	0	N/A	N/A	N/A
4	Contract Executions	0	N/A	N/A	N/A
5	Governance Meetings	0	N/A	N/A	N/A
6	Education and Outreach Materials	0	N/A	N/A	N/A

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Stakeholder Meetings	Planning continues and contractors must be procured prior to scheduling stakeholder meetings.
Broadband Conferences	Ten NJ employees attended FirstNet meeting in Boston in June 2013. Receipts are being collected to reimburse pre-award travel.
Staff Hires	No FTE staff activities were conducted or reported during the reporting period.
Contract Executions	New Jersey is going through the procurement process to procure consultants for the project. Contractors will be procured to provide support with outreach, governance, project management, compliance, and administrative activities. Governance support was provided pre-award and will continue throughout the project.
Governance Meetings	As the project team is still being procured, New Jersey anticipates that governance meetings will commence before the end of the year.
Education and Outreach Materials	As no stakeholder or governance meetings were held, education and outreach materials were not developed.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

The project team does not anticipate any changes to the approved Baseline Report next quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The team is being developed and discussing major milestones for future quarters. Once the project team is fully staffed, the project will begin to progress smoothly.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

As the project is not fully staffed, New Jersey has no success stories or best practices to share this quarter.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is not fully staffed, but we anticipate hiring all staff by Q3, as projected in our Baseline/Expenditure Plan. We don't anticipate any changes to the project's timeline.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change

Add Row   Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Project Management, Administrative support, and Finance & Compliance Oversight	Vendor	Y	N	TBD	7/31/2016	$1,040,220	$0	N/A
TBD	Governance support	Vendor	Y	N	TBD	7/31/2016	$300,000	$0	N/A
TBD	Broadband SME	Vendor	Y	N	TBD	7/31/2016	$300,150	$0	N/A
TBD	Outreach specialist	Vendor	Y	N	TBD	7/31/2016	$540,000	$0	N/A

Add Row   Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

None at this time. We started working on RFP development this quarter and will finalize details next quarter.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	$100,923	$435,131	$536,054	$0	$0	$0
b. Personnel Fringe Benefits	$0	$181,634	$181,634	$0	$0	$0
c. Travel	$51,120	$0	$51,120	$0	$0	$0
d. Equipment	$0	$0	$0	$0	$0	$0
e. Materials/Supplies	$8,038	$0	$8,038	$0	$0	$0
f. Subcontracts Total	$2,514,197	$0	$2,514,197	$0	$0	$0
g. Other	$37,650	$64,960	$102,610	$0	$0	$0
h. Total Costs	$2,711,928	$681,725	$3,393,653	$0	$0	$0
i. % of Total	80%	20%	100%	0%	0%	0%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
William Drew, Public Safety Broadband Program Manager	609-777-2650
	16d. Email Address William.Drew@OIT.State.NJ.US
16b. Signature of Authorized Certifying Official	**16e. Date Report Submitted (month, day, year)** 11/26/2013