

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	33-10-S13033
1. Recipient Name	New Hampshire Department of Safety			4. EIN:	02-6000618
3. Street Address	33 Hazen Drive			6. Report Date (MM/DD/YYYY)	6/30/2016
5. City, State, Zip Code	Concord, NH 03305			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2003	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	706	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	2	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	1	Actual number of contracts executed during the quarter		
5	Governance Meetings	7	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	0	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter * <i>Only materials were at the 12th annual preparedness conference handed out by Mike Varney First Net Regional Coordinator.</i>		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 – Users and Their Operational Areas	4			
10	Phase 2 – Capacity Planning	4			
11	Phase 2 – Current Providers/Procurement	2			
12	Phase 2 – State Plan Decision	2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>The SIEC continues to meet on a quarterly basis. The last meeting of the SIEC was on May 6th, 2016. The three SIEC Working Groups, i.e. Frequency/Interoperability, Operations, and FirstNet/Broadband, continue to meet on a frequent basis addressing the goals and objectives that were outlined in the SCIP's Goal Tracker. New Hampshire continues to work side-by-side with FirstNet Region I Coordinator Mike Varney, as Mike is a regular attendee and presenter at the quarterly SIEC Meetings. Mike was also present for a number of other meetings, non-more important than the 12th Annual New Hampshire Homeland Security &amp; Emergency Management Agency's Conference in Manchester, New Hampshire where there were 950 people in attendance at this one event. Occupying a FirstNet booth, as well as making a FirstNet/New Hampshire presentation Mike and I were successful in speaking to a large number of very interested people. Outreach continues to be a main goal of the Office of Interoperability as we travel the state speaking to multi-jurisdictional and multi-disciplined groups. On May 9th we made a presentation on FirstNet at a BTOP Conference directed by Asst. Commissioner Bailey, at the New Hampshire Department of Safety. On June 23rd, we made a SLIGP/FirstNet Presentation at the BTOP meeting at the White Mountain Hotel in Whitefield, NH to the Coos County subscribers and hopeful subscribers. (see attached spreadsheet of meetings/attendance numbers which add up to 706)</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

In June, New Hampshire along with our contracted partner, Mission Critical Partners (MCP) was able to complete a comprehensive Data Collection Report that was forwarded to FirstNet. The report defined New Hampshire's commitment to FirstNet and our rural communities by outlining a statewide application to FirstNet. The report was truly a representative sample of our first responder capabilities and needs with over 200 surveys were returned.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.65	Management and coordination of grant project activities	
Program Specialist IV	0.01	Financial Tracking and Reporting	

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Data Collection Activities	Consulting Services	Mission Critical Partners	Y	Y	2/10/2005	6/30/2016	\$203,208.00	\$0.00

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

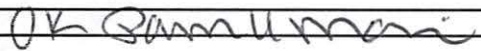
None at this time

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$264,038.00	\$201,776.00	\$465,814.00	\$831.80	\$157,717.69	\$158,549.49
b. Personnel Fringe Benefits	\$106,347.00	\$15,812.00	\$122,159.00	\$163.06	\$12,335.77	\$12,498.83
c. Travel	\$59,460.00	\$1,035.00	\$60,495.00	\$6,539.72	\$406.45	\$6,946.17
d. Equipment			\$0.00			\$0.00
e. Materials/Supplies	\$8,943.00	\$1,350.00	\$10,293.00	\$504.70		\$504.70
f. Subcontracts Total	\$360,630.00		\$360,630.00	\$152,730.00		\$152,730.00
g. Other	\$21,280.00		\$21,280.00	\$3,764.65		\$3,764.65
h. Indirect	\$59,189.00		\$59,189.00	\$1,226.16		\$1,226.16
i. Total Costs	\$879,887.00	\$219,973.00	\$1,099,860.00	\$165,760.09	\$170,459.91	\$336,220.00
j. % of Total	80%	20%	100%	49%	51%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

<b>16a. Typed or printed name and title of Authorized Certifying Official:</b>  Pamela Urban-Morin, Grant Administrator	<b>16c. Telephone (area code, number, and extension)</b> 603-271-7663
	<b>16d. Email Address:</b> <a href="mailto:Pamela.Urban-Morin@dos.nh.gov">Pamela.Urban-Morin@dos.nh.gov</a>
<b>16b. Signature of Authorized Certifying Official:</b> 	<b>Date:</b> 10/4/16 9/16/2016



## New Hampshire Department of Safety Office of Interoperability

### Outreach Coordination



Date	Location	Purpose of Outreach	Number of Attendees	Instate, Y/N
4/5/2016	Concord, NH	NH Hospital Emergency Coordinators	37	Y
4/8/2016	Concord, NH	TAB Meeting at DRED	12	Y
4/15/2016	Lincoln, NH	North Country Interoperability Consortium	15	Y
4/21/2016	Concord, NH	Conference Call with Vermont SWIC	1	Y
5/9/2016	Concord, NH	BTOP Meeting	9	Y
5/18/2016	Bethlehem, NH	TERT Emergency Vehicles display	27	Y
5/18/2016	Bethlehem, NH	NH Fire Federation Meeting	14	Y
5/26/2016	Concord, NH	Meeting with Asst. AG Dianne Martin	2	Y
6/9/2016	Manchester, NH	NH Homeland Security/Emerg. Mgt. Conference	550	Y
6/23/2016	Whitefield, NH	UNH/BTOP Meeting	16	Y
6/24/2016	Laconia, NH	9-1-1 Commission Meeting	23	Y
			706	