

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	OMB Control No. 0660-0042 Expiration Date: 01/31/2011
1. Recipient Name	New Hampshire Department of Safety			4. EIN:	02-60000618
3. Street Address	33 Hazen Drive			6. Report Date (MM/DD/YYYY)	01/22/2019
5. City, State, Zip Code	Concord, NH 03305			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2018
10a. Project/Grant Period				8. Final Report	9. Report Frequency 0 Quarterly <input checked="" type="checkbox"/>
Start Date: (MM/DD/YYYY)		10b. End Date: (MM/DD/YYYY)		No	
03/01/2018		02/29/2020			
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	Yes	13	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	Yes	1	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	0.10	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	Yes		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	Yes		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional projects. A very ambitious schedule continues in New Hampshire educating stakeholders about FirstNet/AT&T. The SIEC Quarterly Meeting took place on November 9th, 2018, with 12 SIEC Working Group Meeting taking place throughout the quarter. Derry, New Hampshire was the first community to transition over to FirstNet/AT&T by celebrating on October 23rd, 2019 with a public announcement inviting FirstNet and AT&T with newsprint reporters and local TV coverage. I also participated as a presenter for an AT&T New England Conference that invited store managers throughout the region to a FirstNet day of information and activities. Monthly AT&T Progress Report Meetings took place throughout the Quarter mapping coverage projections along with anticipated infrastructure development throughout the state. The year closed with optimism that 2019 will illustrate significant gains in both coverage and adoption rates in all areas of the state. There is a 10% match reported from a Program Specialist I position as this was the first whole quarter the match was included. There were numerous stakeholder meetings throughout the state, but did not ask permission and did not charge any of that activity to the grant.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
SWIC/SPOC	40%	Management and coordination of grant project activities	no change
Program Specialist IV	10%	Financial / Performance Reporting	no change
Program Specialist I	10%	Coordination of grant project activities	add

12b. Narrative description of any staffing challenges, vacancies, or changes.

Program Specialist I was added to "match" in August of 2018, however is included as new in this reporting as this is the first whole quarter that the position was used as match.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Vendor TBD	MCPTT solution data gathering	Contract	N	N			\$380,000.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

An RFP is in the planning stage but has not been released yet.

14. Budget Worksheet

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Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Expiration Date: 01/31/2021

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$177,051.00	\$135,798.00	\$312,849.00	\$177,051.00	\$135,798.00	\$312,849.00	\$22.60	\$18,253.98	\$18,276.58
b. Personnel Fringe Benefits	\$86,955.00	\$21,755.00	\$108,710.00	\$86,955.00	\$21,755.00	\$108,710.00	\$4.44	\$1,769.55	\$1,773.99
c. Travel	\$12,544.00	\$17,406.00	\$29,950.00	\$12,544.00	\$17,406.00	\$29,950.00	\$0.00		\$0.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$7,800.00	\$418.00	\$8,218.00	\$7,800.00	\$418.00	\$8,218.00	\$199.94	\$823.00	\$1,022.94
f. Contractual	\$380,000.00	\$0.00	\$380,000.00	\$380,000.00	\$0.00	\$380,000.00	\$0.00		\$0.00
g. Other	\$4,299.00	\$0.00	\$4,299.00	\$4,299.00	\$0.00	\$4,299.00	\$12.77		\$12.77
h. Indirect	\$31,185.00	\$0.00	\$31,185.00	\$31,185.00	\$0.00	\$31,185.00	\$4.81		\$4.81
i. Total Costs	\$699,834.00	\$175,377.00	\$875,211.00	\$699,834.00	\$175,377.00	\$875,211.00	\$244.56	\$20,846.53	\$21,091.09
j. Proportionality Percent	79.96%	20.04%	100.00%	79.96%	20.04%	100.00%	1.16%	98.84%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Pamela Urban-Morin, Grants Administrator

16c. Telephone (area code, number, and extension)

603-271-7663

16b. Signature of Authorized Certifying Official:

16d. Email Address:

Pamela.Urban-Morin@dos.nh.gov

Date:

02/15/2019

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