U.S. Department of Commerce Performance Progress Report					2. Award or Grant Number:	34-10-513034
					4. EIN:	216000928
1. Recipient Name	State of New Jersey				6. Report Date (MM/DD/YYYY)	1/27/2016
3. Street Address	300 Riverview Drive				7. Reporting Period End Date: (MM/DD/YYYY)	12/30/2015
5. City, State, Zip Code	Trenton, NJ 08625				8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY) 8/1/2013		10b. End Date: (MM/DD/YYYY)	1/31/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended
1	Stakeholder Meetings	331			
2	Broadband Conferences	2			
3	Staff Hires	1			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach	400			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	0			
9	Phase 2 – Users and Their Operational Areas	0			
10	Phase 2 – Capacity Planning	0			
11	Phase 2 – Current Providers/Procurement	0			
12	Phase 2 – State Plan Decision	0			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

The JerseyNet successfully kicked off and implemented the first Orientation to Public Safety Broadband Outreach and Education class at the Passaic County Fire Academy. The orientation consisted of full discussion on the evolution of FirstNet, FirstNet's vision of Public Safety Communications, and future roadmap .Outreach at the New Jersey League of Municipalities which included a panel discussion on FirstNet and interoperable communications. Outreach and Education at New Jersey NENA Fall meeting, MICOM, where JerseyNet presented on their Network and its interaction with the FirstNet initiative.   Planned major activities for next quarter include one governance meeting and 5 planned education and outreach events. There were favorable responses from the public safety community on learning more about the rollout of FirstNet as an nationwide public safety broadband network

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes anticipated

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
The team is will forward outreach and education materials under separate cover

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
New Jersey has adopted outreach sessions at Community College locations. These locations are neutral site locations that allows for a convenient education experience

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is not fully staffed Broadband SME and Grant management personnel will be on boarded 16Q1

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Program Manager	60%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	No Change
Assistant Program Manager	60%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	No Change
Senior Technician	60%	The Senior Technician duties and responsibilities will include assisting the Outreach Director in the execution of the SLIGP outreach campaign.	
Outreach Director	50%	Directs a NJ OIT outreach including SLIGP	No Change
Fiscal Manager/Fiscal Specialists	0	Fiscal Manager role is currently vacant. Once position is filled FTE% will go back up to 15%, approximately	No Change
GIS Specialist	0	Supports SLIGP efforts; prepares maps ,education and outreach materials for distribution	No Change
NJ OHSP Chief of Staff	0	No participation in outreach, stakeholder meetings, and broadband conferences during 15Q2 activities	No Change
Outreach Coordinator	0	Designing outreach plan and SLIGP activities	No Change
SWIC	0	Statutory point for NJ Interoperability plan and public safety communications	No Change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Jennifer Nugent	Project Management	Vendor	Y	N	1/1/2016	1/31/2018	$622,800.00	$0.00
Ken Boley Computer Aid	Governance Support	Vendor	Y	Y	8/31/2015	1/31/2018	$127,112.00	$0.00
Afeite Dadja	Broadband SME	Vendor	Y	N	1/1/2016	1/31/2018	$479,307.00	$0.00
Scott Kloss	Outreach Specialist	Vendor	Y	N	1/1/2016	1/31/2018	$768,120.00	$0.00
TBD	Grant Management	Vendor	Y	N	1/1/2016	1/31/2018	$258,201.00	$0.00
TBD	Administrative Support	Vendor	Y	N	1/1/2016	1/31/2018	$258,201.00	$0.00
TBD	Data gathering services	Vendor	Y	N	6/1/2016	1/31/2018	$153,791.00	$0.00

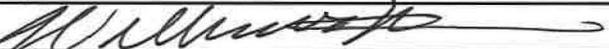| 13b. Describe any challenges encountered with vendors and/or subrecipients. |
|---|
| RFP vendor decision will commence in 15Q3. |

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$1,920.00	$447,986.00	$449,906.00	$ 1,923.00	$ 99,357.64	$101,280.64
b. Personnel Fringe Benefits	$0.00	$202,714.00	$202,714.00	$ -	$ 44,314.45	$44,314.45
c. Travel	$13,000.00	$0.00	$13,000.00	$ 4,855.76	$0.00	$4,855.76
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$7,708.00	$0.00	$7,708.00	$ 6,458.19	$0.00	$6,458.19
f. Subcontracts Total	$2,673,533.00	$0.00	$2,673,533.00	$ 17,673.76	$0.00	$17,673.76
g. Other	$15,767.00	$31,025.00	$46,792.00	$ 9,593.25	$0.00	$9,593.25
h. Indirect						$0.00
i. Total Costs	$2,711,928.00	$681,725.00	$3,393,653.00	$ 40,503.96	$143,672.09	$184,176.05
j. % of Total	80%	20%	100%	22%	78%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	609-588-2487
William Drew, PMP, Assistant Public Safety Broadband Program Manager		
	16d. Email Address:	WDrew@NJOHSP.gov
16b. Signature of Authorized Certifying Official:	Date:	revised 2/26/2016