

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	34-10-S13034
				4. EIN:	216000928
1. Recipient Name	State of New Jersey			6. Report Date (MM/DD/YYYY)	7/20/2016
3. Street Address	300 Riverview Drive			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
5. City, State, Zip Code	Trenton, NJ 08625			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		8/1/2013	10b. End Date: (MM/DD/YYYY)		1/31/2018
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	243	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	9	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	1	Actual number of contracts executed during the quarter		
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	375	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 1	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 – Users and Their Operational Areas	Stage 2			
10	Phase 2 – Capacity Planning	Stage 2			
11	Phase 2 – Current Providers/Procurement	Stage 2			
12	Phase 2 – State Plan Decision	Stage 1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>JerseyNet continued to conduct stakeholder meetings with Public Safety Broadband constituents in the second quarter. Outreach sessions were held in Bergen County, Camden County, & Ocean County. Outreach activities also took place at the Atlantic City Drills, the Water & Wastewater Sector, the Public Safety Newark Fire Division, Egg Harbor Township, and two (2) special events on the 4th of July. The meetings consisted of full discussions on the evolution of FirstNet, FirstNet's vision of Public Safety Communications, and the future roadmap. In April, 2016, state representatives attended the SPOC meeting in Reston, Virginia. In May, 2016, representatives attended the New Jersey Emergency Preparedness Association Conference in Atlantic City, the APCO Broadband Summit in Washington, DC, and the Law Enforcement Information Management Conference in Dallas, TX. In June, 2016 representatives attended the PSCR conference in San Diego, CA. One (1) contractor hire, LaSheita Thomas, joined the SLIGP Project during the month of April, 2016. Data Collection is underway focusing on users, capacity and providers. To date 315 surveys have been returned. In the third quarter, data collection will continue. The process to evaluate the NJ state plan will begin to be developed.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
No changes expected in the next quarter. As discussed last quarter, New Jersey plans to utilize some of the funding noted in Data Gathering Services to supplement travel and perhaps material. Any movement will be less than the 10% allowed.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The team will forward outreach and education materials under separate cover.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
 JerseyNet's orientation to the broadband presentation is currently undergoing DHS approval to be used as a template for the other SLIGP grant holders to utilize.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Project is fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Program Manager	60%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Assistant Program Manager	60%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Senior Technician	60%	The Senior Technician duties and responsibilities will include assisting the Outreach Director in the execution of the SLIGP outreach campaign	
Outreach Director	50%	Director of NJ OIT outreach including SLIGP	
Fiscal Manager/Fiscal Specialists	0	Supports SLIGP efforts and Interfaces with OIT for drawdown and other roles	
GIS Specialist	0	State staff contribute to the project however their time is not charged to the budget	
NJ OHSP Chief of Staff	0	State staff contribute to the project however their time is not charged to the budget	
Outreach Coordinator	0	State staff contribute to the project however their time is not charged to the budget	
SWIC	0	State staff contribute to the project however their time is not charged to the budget	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Jennifer Nugent	Project Management	Vendor	Y	Y	1/1/2016	1/31/2018	\$622,800.00	\$0.00
Ken Boley Computer Aid	Governance Support	Vendor	Y	Y	8/31/2015	1/31/2018	\$127,112.00	\$0.00
Afeite Dadja	Broadband SME	Vendor	Y	Y	1/1/2016	1/31/2018	\$479,307.00	\$0.00
Scott Kloss	Outreach Specialist	Vendor	Y	Y	1/1/2016	1/31/2018	\$768,120.00	\$0.00
LaSheita Thomas	Grant Management	Vendor	Y	Y	4/25/2016	1/31/2018	\$258,201.00	\$0.00
LaSheita Thomas	Administrative Support	Vendor	Y	Y	4/25/2016	1/31/2018	\$258,201.00	\$0.00
TBD	Data Gathering Services	Vendor	Y	N	6/1/2016	1/31/2018	\$153,791.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$1,920.00	\$447,986.00	\$449,906.00	\$1,920.00	\$255,879.99	\$257,799.99
b. Personnel Fringe Benefits	\$0.00	\$202,714.00	\$202,714.00	\$0.00	\$115,466.07	\$115,466.07
c. Travel	\$13,000.00	\$0.00	\$13,000.00	\$8,761.70	\$0.00	\$8,761.70
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$7,708.00	\$0.00	\$7,708.00	\$6,458.19	\$0.00	\$6,458.19
f. Subcontracts Total	\$2,673,533.00	\$0.00	\$2,673,533.00	\$456,814.22	\$0.00	\$456,814.22
g. Other	\$15,767.00	\$31,025.00	\$46,792.00	\$14,396.25	\$0.00	\$14,396.25
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$2,711,928.00	\$681,725.00	\$3,393,653.00	\$488,350.36	\$371,346.06	\$859,696.42
j. % of Total	80%	20%	100%	57%	43%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)	(609) 588-2487	
William Drew, PMP Assistant Public Safety Broadband Program Manager				16d. Email Address:	Wdrew@NJOHSP.gov	
16b. Signature of Authorized Certifying Official:				Date:	7/20/2016	
						