

<b>U.S. Department of Commerce Performance Progress Report</b>				<b>2. Award or Grant Number:</b>	34-10-S13034
				<b>4. EIN:</b>	216000928
<b>1. Recipient Name</b>	State of New Jersey			<b>6. Report Date (MM/DD/YYYY)</b>	4/18/2017
<b>3. Street Address</b>	300 Riverview Drive			<b>7. Reporting Period End Date: (MM/DD/YYYY)</b>	3/31/2017
<b>5. City, State, Zip Code</b>	Trenton, NJ 08625			<b>8. Final Report</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>9. Report Frequency</b> Quarterly <input checked="" type="checkbox"/>
<b>10a. Project/Grant Period</b>					
<b>Start Date: (MM/DD/YYYY)</b>	8/1/2013	<b>10b. End Date: (MM/DD/YYYY)</b>	1/31/2018		
<b>11. List the individual projects in your approved Project Plan</b>					
	<b>Project Type (Capacity Building, SCIP Update,</b>	<b>Project Deliverable Quantity (Number &amp; Indicator Description)</b>	<b>Description of Milestone Category</b>		
1	Stakeholders Engaged	227	<i>Actual number of individuals reached via stakeholder meetings during the quarter</i>		
2	Individuals Sent to Broadband Conferences	2	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i>		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i>		
4	Contracts Executed	0	<i>Actual number of contracts executed during the quarter</i>		
5	Governance Meetings	1	<i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i>		
6	Education and Outreach Materials Distributed	4,351	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter</i>		
7	Subrecipient Agreements Executed	0	<i>Actual number of agreements executed during the quarter</i>		
8	Phase 2 - Coverage	Stage 4	<i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection In Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 – Users and Their Operational Areas	Stage 4			
10	Phase 2 – Capacity Planning	Stage 4			
11	Phase 2 – Current Providers/Procurement	Stage 4			
12	Phase 2 – State Plan Decision	Stage 2			
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b>					
<p>Outreach - In the 1st quarter of 2017, stakeholder outreach sessions were held in the counties of Hudson, Essex, and Union, municipal level outreach awareness sessions were held in the City of Newark, Lakewood and Elizabeth. Other activities that took place in the 1st quarter that contributed to FirstNet education in the State included JerseyNet sessions in Montclair, Hamilton PD, Ewing PD and with the New Jersey Department of Transportation. Conferences attended included the International Wireless Communications Expo (IWCE) 2017. Governance - held a Public Safety Broadband Communications Governance Body meeting. State Plan – began development of a plan and processes for the evaluation of the FirstNet state plan and codified a working group structure to review and comment. Developed work plans for each of the work groups (Technical, Policy, Operational/Services/Support, Cyber Security and Legal/Compliance). Initiated development of a PSAP readiness assessment for adoption of FirstNet. The state received a program assessment and recommendation report from their subcontractor detailing suggested improvements to outreach, governance, and a framework for the State Plan review. The project budget activity expenditures exceeded the budgeted categories for (row B column 5. "Personnel Fringe Benefits") match calculations fringe benefits increased in 2016, (row c column 5. "Travel") the expenses were associated with the IWCE March, 2017, and (row g column 5 "Other") increased, all categories are within 10% of the total Budget.</p>					
<b>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</b>					
N/A					

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

The New Jersey Office of Homeland Security and Preparedness has begun Phase 1(a) of outreach that focuses on large (population) jurisdictions. The state is also planning a county-by-county outreach to discuss the implications of the draft state plan once received.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

N/A

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Project is fully staffed.

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Interoperable Communications Bureau Chief	100%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Public Safety Broadband Administrative Planner	100%	Assist in planning programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Program Manager	0%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Assistant Program Manager	60%	The Public Safety Broadband Technical Manager duties and responsibilities include assisting in the delivery of SLIGP outreach and education sessions.	
Senior Technician	60%	The Public Safety Broadband Technician duties and responsibilities include assisting in the delivery of SLIGP outreach and education sessions.	
Outreach Director	0%	Director of NJ OIT outreach including SLIGP	
Fiscal Manager/Fiscal Specialists	0%	Supports SLIGP efforts and Interfaces with OIT for drawdown and other roles. State staff contribute to the project however; their time is not charged to the budget.	
GIS Specialist	0%	State staff contribute to the project however; their time is not charged to the budget.	
NJ OHSP Chief of Staff	0%	State staff contribute to the project however; their time is not charged to the budget.	
Outreach Coordinator	0%	State staff contribute to the project however; their time is not charged to the budget.	
SWIC	0%	State staff contribute to the project however; their time is not charged to the budget.	

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Jennifer Nugent	Project Management	Vendor	Y	Y	1/1/2016	1/31/2018	\$622,800.00	\$0.00
Ken Boley Computer Aid	Governance Support	Vendor	Y	Y	8/31/2015	9/30/2016	\$35,880.78	\$0.00
Afeite Dadja	Broadband SME	Vendor	Y	Y	1/1/2016	9/30/2016	\$225,800.64	\$0.00
Scott Kloss	Outreach Specialist	Vendor	Y	Y	1/1/2016	10/15/2016	\$276,020.00	\$0.00
LaSheita Thomas	Grant Management	Vendor	Y	Y	4/25/2016	1/31/2018	\$258,201.00	\$0.00
LaSheita Thomas	Administrative Support	Vendor	Y	Y	4/25/2016	1/31/2018	\$258,201.00	\$0.00
TBD	Data Gathering Services	Vendor	Y	N	6/1/2016	9/30/2016	\$0.00	\$0.00
Mission Critical Partners, Inc.	Requirement Assessment	Vendor	Y	Y	9/27/2016	1/31/2018	\$996,629.58	\$0.00

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

N/A

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$1,920.00	\$447,986.00	\$449,906.00	\$1,920.00	\$441,117.90	\$443,037.90
b. Personnel Fringe Benefits	\$0.00	\$202,714.00	\$202,714.00	\$0.00	\$211,401.66	\$211,401.66
c. Travel	\$13,000.00	\$0.00	\$13,000.00	\$15,639.85	\$0.00	\$15,639.85
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$7,708.00	\$0.00	\$7,708.00	\$6,567.24	\$0.00	\$6,567.24
f. Subcontracts Total	\$2,673,533.00	\$0.00	\$2,673,533.00	\$1,384,375.20	\$0.00	\$1,384,375.20
g. Other	\$15,767.00	\$31,025.00	\$46,792.00	\$36,842.45	\$0.00	\$36,842.45
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$2,711,928.00	\$681,725.00	\$3,393,653.00	\$1,445,344.74	\$652,519.56	\$2,097,864.30
j. % of Total	80%	20%	100%	69%	31%	100%

**15. Certification:** I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

<b>16a. Typed or printed name and title of Authorized Certifying Official:</b>		<b>16c. Telephone (area code, number, and extension)</b>	609.584.4811
Steven C. Talpas, Chief, NJOHSP Interoperable Communications Bureau		<b>16d. Email Address:</b>	<a href="mailto:stalpas@njohsp.gov">stalpas@njohsp.gov</a>
<b>16b. Signature of Authorized Certifying Official:</b>		<b>Date:</b>	4/18/2017