

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	34-10-S13034
				4. EIN:	216000928
1. Recipient Name	State of New Jersey			6. Report Date (MM/DD/YYYY)	10/12/2017
3. Street Address	300 Riverview Drive			7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2017
5. City, State, Zip Code	Trenton, NJ 08625			8. Final Report	9. Report Frequency
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
				No <input checked="" type="checkbox"/>	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	703	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	63,152	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 – Users and Their Operational Areas	Stage 4			
10	Phase 2 – Capacity Planning	Stage 4			
11	Phase 2 – Current Providers/Procurement	Stage 4			
12	Phase 2 – State Plan Decision	Stage 4			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Outreach – In the 3rd quarter of 2017, stakeholder outreach sessions were held in each of the 21 counties to educate stakeholders on the Initial FirstNet/AT&amp;T State Plan. Counties were presented with a customized report detailing the State Plan Process, Basic Services to be Provided, Information on the public facing FirstNet portal, including user equipment and devices, and coverage and deployment information. Upon release of the Initial State Plan by FirstNet, the State's 5 working groups: Legal / Contract Compliance, Policy, Cybersecurity, Technical, and Operational / Services / Support met and reviewed the Plan. Working with the State's contractors, 186 questions were collected, analyzed and synthesized to 27 questions. The state made the decision not to formally submit questions via the State Plan Portal given that it Opted-In on July 23, 2017, choosing to work with AT&amp;T and FirstNet on resolution of questions. The State Broadband team and contractors worked with AT&amp;T and FirstNet on coverage gaps, deployment issues, policy and process questions as well as disposition of current JerseyNet early builder assets. Those conversations continue. Other activities that took place in the 3rd quarter that contributed to FirstNet education in the State included support at the Roar to the Shore special event. Budget - The project budget activity expenditures exceeded the budgeted categories for (row A and B column 5. "Personnel Salary and Fringe Benefits") match calculations for salary and fringe benefits increased in 2017. The State has met their match requirements. The expenses (row C column 5. "Travel") increased in the quarter due to the SPOC conference in June 2017, and (row E column 5. "Materials/Supplies") increased due to the purchase of an enhanced projection system for larger outreach sessions. All categories are within 10% of the total Budget. The State has determined that the 10% threshold will be exceeded in the 4th quarter and will submit a rebudget request.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					

Re-budget to be submitted in fourth quarter.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

The State of New Jersey elected to opt-in to the FirstNet NPSBN on July 23, 2017.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

N/A

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Project lost a Contractor FTE in May 2017. The position duties were reassigned to existing contractor staff in Quarter 3. There is no impact to the timeline.

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Interoperable Communications Bureau Chief	100%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Public Safety Broadband Administrative Planner	100%	Assist in planning programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Program Manager	0%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Assistant Program Manager	60%	The Public Safety Broadband Technical Manager duties and responsibilities include assisting in the delivery of SLIGP outreach and education sessions	
Senior Technician	60%	The Public Safety Broadband Technician duties and responsibilities include assisting in the delivery of SLIGP outreach and education sessions	
Outreach Director	0%	Director of NJ OIT outreach including SLIGP	
Fiscal Manager/Fiscal Specialists	0%	Supports SLIGP efforts and Interfaces with OIT for drawdown and other roles. State staff contribute to the project however; their time is not charged to the budget.	
GIS Specialist	0%	State staff contribute to the project however; their time is not charged to the budget.	
NJ OHSP Chief of Staff	0%	State staff contribute to the project however; their time is not charged to the budget.	
Outreach Coordinator	0%	State staff contribute to the project however; their time is not charged to the budget.	
SWIC	0%	State staff contribute to the project however; their time is not charged to the budget.	

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Jennifer Nugent	Project Management	Vendor	Y	Y	1/1/2016	1/31/2018	\$622,800.00	\$0.00
Ken Boley Computer Aid	Governance Support	Vendor	Y	Y	8/31/2015	9/30/2016	\$35,880.78	\$0.00
Afeite Dadja	Broadband SME	Vendor	Y	Y	1/1/2016	9/30/2016	\$225,800.64	\$0.00
Scott Kloss	Outreach Specialist	Vendor	Y	Y	1/1/2016	10/15/2016	\$276,020.00	\$0.00
LaSheita Thomas	Grant Management	Vendor	Y	Y	4/25/2016	5/28/2017	\$258,201.00	\$0.00
LaSheita Thomas	Administrative Support	Vendor	Y	Y	4/25/2016	5/28/2017	\$258,201.00	\$0.00
TBD	Data Gathering Services	Vendor	Y	N	6/1/2016	9/30/2016	\$0.00	\$0.00
Mission Critical Partners, Inc.	Requirement Assessment	Vendor	Y	N	9/27/2016	1/31/2018	\$996,629.58	\$0.00

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

N/A

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$1,920.00	\$447,986.00	\$449,906.00	\$1,920.00	\$456,860.10	\$458,780.10
b. Personnel Fringe Benefits	\$0.00	\$202,714.00	\$202,714.00	\$0.00	\$224,864.90	\$224,864.90
c. Travel	\$13,000.00	\$0.00	\$13,000.00	\$23,761.68	\$0.00	\$23,761.68
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$7,708.00	\$0.00	\$7,708.00	\$14,800.25	\$0.00	\$14,800.25
f. Subcontracts Total	\$2,673,533.00	\$0.00	\$2,673,533.00	\$1,878,809.01	\$0.00	\$1,878,809.01
g. Other	\$15,767.00	\$31,025.00	\$46,792.00	\$43,515.33	\$0.00	\$43,515.33
h. Indirect			\$0.00	\$0.00		\$0.00
i. Total Costs	\$2,711,928.00	\$681,725.00	\$3,393,653.00	\$1,962,806.27	\$681,725.00	\$2,644,531.27
j. % of Total	80%	20%	100%	74%	26%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b>				<b>16c. Telephone (area code, number, and extension)</b>		
Steven C. Taipas, Chief, NJOHSP Interoperable Communications Bureau				609.584.4811		
<b>16b. Signature of Authorized Certifying Official:</b>				<b>16d. Email Address:</b>		
				staiipas@niohsp.gov		
				<b>Date:</b>		
				11/28/2017		