U.S. Department of Commerce	2. Award or Grant Number 34-10-S13034
Performance Progress Report	4. EIN 216000928

1. Recipient Name State of New Jersey	6. Report Date (MM/DD/YYYY) 10/10/2014
3. Street Address 300 Riverview Plaza	7. Reporting Period End Date: 06/30/2014

5. City, State, Zip Code Trenton, NJ 08625	8. Final Report □ Yes X No	9. Report Frequency X Quarterly

10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08/01/2013	10b. End Date: (MM/DD/YYYY) 07/31/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	125	N/A	N/A	N/A
2	Broadband Conferences	3	N/A	N/A	N/A
3	Staff Hires	0.63	N/A	N/A	N/A
4	Contract Executions	0	N/A	N/A	N/A
5	Governance Meetings	1	N/A	N/A	N/A
6	Education and Outreach Materials	550	N/A	N/A	N/A

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Stakeholder Meetings	The New Jersey team disseminated information about FirstNet and the New Jersey SLIGP project efforts at 4 stakeholder meetings this reporting period -- the New Jersey State OEM County Coordinators Meeting, meeting with the New Jersey State Police, and meeting with the New Jersey Emergency Management Coordinators Association. Additionally, the team presented at a New Jersey Information Sharing Environment (ISE) meeting to discuss FirstNet and its impact on the State. Planning continues and additional stakeholder meetings will be scheduled in coming months in order to meet the anticipated milestones in the Baseline Report.
Broadband Conferences	The New Jersey team attended the Emergency Preparedness Association (EPA) conference on May 6th in Atlantic City, NJ. The team set up booth space to discuss FirstNet and its impact on the State. Additionally, the team presented at the conference regarding the SLIGP efforts. The Program Manager is considering additional conferences to attend in the coming months.
Staff Hires	Additional FTEs from the Office of Homeland Security and Preparedness were engaged on the New Jersey SLIGP project in order to begin outreach activities. A new Program Manager was engaged, and the existing Program Manager took on a new role as the Assistant Public Safety Broadband Program Manager. OIT and OHSP Fiscal Managers and Fiscal specialists were also engaged to review and approve all purchasing activity. The NJ OHSP Chief of Staff was also engaged to participate in numerous stakeholder meetings and broadband conferences. As day-to-day activities have been transitioned to the New Jersey Office of Homeland Security and Preparedness, additional staff will be engaged in the coming months.

Contract Executions	A consultant was retained in previous months to provide governance support and will continue work throughout the project. Due to day-to-day activities being transitioned to the New Jersey Office of Homeland Security and Preparedness, the procurement process has been delayed; however, procurement of consultants is anticipated within the next quarter.
Governance Meetings	The New Jersey team presented an update of SLIGP grant activities to the Statewide Public Safety Communications Commission (SPSCC) in May. The Governance consultant began work on drafting a charter for the new broadband governance body.
Education and Outreach Materials	During the reporting period, the New Jersey team developed a SLIGP one-pager and printed 550 for the EPA conference and stakeholder meetings. As the stakeholder meetings continue and the team continues to attend upcoming conferences, New Jersey anticipates that materials will be prepared for distribution.
Other Activities	The New Jersey team purchased supplies during this reporting period, including a projector, tablets, and software to support SLIGP efforts during presentations and attendance at upcoming stakeholder meetings. The day-to-day activities of New Jersey's SLIGP project are being transitioned to the New Jersey Office of Homeland Security and Preparedness (NJ OHSP). Therefore, activities planned for this quarter and next quarter have been delayed until the transition is complete. The NJ team plans to submit a revised budget upon approval of the SLIGP subaward request.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

The day-to-day activities of New Jersey's SLIGP project are being transitioned to the New Jersey Office of Homeland Security and Preparedness. Therefore, activities planned for this quarter and next quarter have been delayed until the transition is complete. The New Jersey team plans to submit a revised budget upon approval of the submitted SLIGP subaward request.

We anticipated attending 4 governance meetings in the current reporting period and 4 in the next quarter. Due to the day-to-day activities being transitioned to the New Jersey Office of Homeland Security & Preparedness, the team has not been procured and the Program Manager has been unable to attend as many governance meetings as anticipated. Additionally, due to delays in procuring consultant support for outreach and project management, we have not been able to meet with as many stakeholders as previously indicated. New Jersey anticipates procurement of all consultants by the end of next quarter.

We anticipated the continuation of educational and outreach activities in this quarter, with a significant increase from last quarter; however, due to delays in procurement of consultant support, limited activities were conducted in the current reporting period.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The team is being developed and discussing major milestones for future quarters. Once the project team is fully staffed, the project will begin to progress smoothly.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

As the project is not fully staffed, New Jersey has no success stories or best practices to share this quarter.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is not fully staffed, but we anticipate hiring all staff by Q5, which as projected in our Baseline/Expenditure Plan. We don't anticipate any changes to the project's timeline. The governance body members and key stakeholder staff have not been engaged on the project, but will start billing work on the project in the next quarter.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Manager	33	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	No change
Assistant Program Manager	33	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	Started work on SLIGP
Outreach Director	36.592	Directs all NJ OIT outreach, including SLIGP	No change
Fiscal Manager / Fiscal Specialists	15	Reviews, approves, and monitors all financial activities on the SLIGP project	Started work on SLIGP
GIS Specialist	5	Supports SLIGP efforts; prepares education and outreach materials for distribution	Started work on SLIGP
NJ OHSP Chief of Staff	10	Supports SLIGP efforts; participates and attends stakeholder meetings and broadband conferences	Started work on SLIGP
SWIC	10	Statutory point for NJ Interoperability plan and public safety communications	No change

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Project Management, Administrative support, and Finance & Compliance Oversight	Vendor	Y	N	TBD	7/31/2016	$1,040,220	$0	N/A
Ken Boley, Computer Aid Inc.	Governance support	Vendor	Y	Y	8/31/2013	7/31/2016	$300,000	$0	N/A
TBD	Broadband SME	Vendor	Y	N	TBD	7/31/2016	$300,150	$0	N/A
TBD	Outreach specialist	Vendor	Y	N	TBD	7/31/2016	$540,000	$0	N/A

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13b. Describe any challenges encountered with vendors and/or subrecipients.

None at this time. We started working on RFP development this quarter and will anticipate finalizing details next quarter.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	$100,923	$435,131	$536,054	$6,242	$28,319	$34,561
b. Personnel Fringe Benefits	$0	$181,634	$181,634	$3,168	$14,372	$17,540
c. Travel	$51,120	$0	$51,120	$4,121	$0	$4,097
d. Equipment	$0	$0	$0	$0	$0	$0
e. Materials/Supplies	$8,038	$0	$8,038	$0	$0	$0
f. Subcontracts Total	$2,514,197	$0	$2,514,197	$3,442	$0	$3,442
g. Other	$37,650	$64,960	$102,610	$0	$0	$0
h. Total Costs	$2,711,928	$681,725	$3,393,653	$16,973	$42,691	$59,664
i. % of Total	80%	20%	100%	29%	71%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
William Drew, PMP	(609)588-2487
Assistant Public Safety Broadband Program Manager	
	16d. Email Address
	William.Drew@ohsp.state.nj.us
16b. Signature of Authorized Certifying Official	**16e. Date Report Submitted (month, day, year)**
	October 10, 2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.