

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 34-10-S13034			
		4. EIN 216000928			
1. Recipient Name State of New Jersey		6. Report Date (MM/DD/YYYY) 4/24/2015			
3. Street Address 300 Riverview Plaza		7. Reporting Period End Date: 3/31/2015			
5. City, State, Zip Code Trenton, NJ 08625		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08/01/2013	10b. End Date: (MM/DD/YYYY) 07/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	37	N/A	N/A	N/A
2	Broadband Conferences	1	N/A	N/A	N/A
3	Staff Hires	0	N/A	N/A	N/A
4	Contract Executions	0	N/A	N/A	N/A
5	Governance Meetings	1	N/A	N/A	N/A
6	Education and Outreach Materials	20	N/A	N/A	N/A
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
Stakeholder Meetings	Conducted teleconference meetings to discuss outreach within Community Colleges				
Broadband Conferences	The team did not attend any broadband conferences during this reporting period.				
Staff Hires	No new staff hires or engagement within this reporting period.				
Contract Executions	No contract executions during the reporting period				
Governance Meetings	Conducted inaugural SLIP Governance Committee Meeting				
Education and Outreach Materials	Presented governance body educational material on SLIGP and the consultation process				
Other Activities	No additional activities were conducted in the reporting period.				
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. The day-to-day activities of New Jersey's SLIGP project have been delayed until a formal revised budget is in place and match identified.					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress. The team is continuing developing the SLIGP strategy and budget.					

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

New Jersey has no success stories or best practices to share this quarter.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is not fully staffed and budgeted, but we anticipate completing these items within 15Q2, which has caused a delay in the Baseline/Expenditure Plan. The governance body committee members and key stakeholder staff have not been engaged on the project

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Manager	33	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	No change
Assistant Program Manager	33	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	No change
Outreach Director	36.592	Directs all NJ OIT outreach, including SLIGP	No change
Fiscal Manager / Fiscal Specialists	15	Reviews, approves, and monitors all financial activities on the SLIGP project	No change
GIS Specialist	5	Supports SLIGP efforts; prepares education and outreach materials for distribution	No change
NJ OHSP Chief of Staff	10	Supports SLIGP efforts; participates and attends stakeholder meetings and broadband conferences	No change
Outreach coordinator	5	Designing outreach plan for SLIGP activities	Currently assigned
SWIC	10	Statutory point for NJ Interoperability plan and public safety communications	No change

Add Row

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Project Management, Administrative support, and Finance & Compliance Oversight	Vendor	Y	N	TBD	7/31/2016	\$1,368,047	\$0	N/A
Ken Boley, Computer Aid Inc.	Governance support	Vendor	Y	Y	8/31/2013	7/31/2016	\$306,000	\$0	N/A

TBD	Broadband SME	Vendor	Y	N	TBD	7/31/2016	\$300,150	\$0	N/A
TBD	Outreach specialist	Vendor	Y	N	TBD	7/31/2016	\$540,000	\$0	N/A

Add Row

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13b. Describe any challenges encountered with vendors and/or sub-recipients.

RFP development will commence in 15Q2.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$100,923	\$435,131	\$536,054	\$5,914	\$26,627	\$32,541
b. Personnel Fringe Benefits	\$0	\$181,634	\$181,634	\$3,001	\$12,108	\$15,109
c. Travel	\$51,120	\$0	\$51,120	\$3,009	\$0	\$3,009
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$8,038	\$0	\$8,038	\$6,458	\$0	\$6,458
f. Subcontracts Total	\$2,514,197	\$0	\$2,514,197	\$12,379	\$0	\$12,379
g. Other	\$37,650	\$64,960	\$102,610	\$0	\$0	\$0
h. Total Costs	\$2,711,928	\$681,725	\$3,393,653	\$30,761	\$38,735	\$69,496
i. % of Total	80%	20%	100%	44%	56%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

William Drew, PMP
 Assistant Public Safety Broadband Program Manager

16c. Telephone (area code, number, and extension)

(609)588-2487

16d. Email Address

William.Drew@ohsp.state.nj.us

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year)

May 19, 2015

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.