

## AMENDMENT TO FINANCIAL ASSISTANCE AWARD

**AWARD NUMBER**  
35-10-S18035

**CFDA NO. AND NAME**

11.549 - State and Local Implementation Grant Program

**PROJECT TITLE**

New Mexico State and Local Implementation Grant Program 2.0

**RECIPIENT NAME**

New Mexico Department of Information Technology

**AMENDMENT NUMBER**

2

**STREET ADDRESS**

715 Alta Vista Street

**EFFECTIVE DATE**

05/03/2019

**CITY, STATE ZIP**

Santa Fe, NM 87505-4108

**EXTEND PERIOD OF PERFORMANCE TO  
(IF APPLICABLE)**

06/30/2019

COSTS ARE REVISED AS FOLLOWS:	PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST
FEDERAL SHARE OF COST	\$700,000.00	\$0.00	\$0.00	\$700,000.00
RECIPIENT SHARE OF COST	\$181,053.00	\$0.00	\$0.00	\$181,053.00
TOTAL ESTIMATED COST	\$881,053.00	\$0.00	\$0.00	\$881,053.00

**REASON(S) FOR AMENDMENT**

This award is hereby amended to terminate the project effective June 30, 2019, pursuant to the Recipient's request on April 22, 2019, in accordance with the 2 CFR Part 200.339(a)(4). The award close-out instructions are attached to this amendment.

ALL PREVIOUS TERMS AND CONDITIONS REMAIN THE SAME.

**This Amendment Document (Form CD-451) signed by the Grants Officer constitutes an Amendment of the above-referenced Award, which may include an obligation of Federal funding. By signing this Form CD-451, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Amendment offer and de-obligate any associated funds.**

SPECIFIC AWARD CONDITION(S)

LINE ITEM BUDGET

OTHER(S) Closeout instructions

**SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER**

Dean Iwasaki



Digitally signed by DEAN  
IWASAKI

Date: 2019.05.03 08:45:44

**DATE**

05/03/2019

**TYPED NAME, TYPED TITLE**

**SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL**

**DATE**

Andrea E. Martinez  
Chief Financial Officer

Andrea S. Martinez

5/17/2019

Award Number: 35-10-S18035, Amendment Number 2

Federal Program Officer: Natalie Romanoff

Requisition Number: S19035

Employer Identification Number: 856000565

Dun & Bradstreet No: 023716181

Recipient ID: 3523178

Requestor ID: 3523178

**Award ACCS Information**

Bureau Code	FCFY	Project-Task	Org Code	Obj Class	Obligation Amount
61	2019	8150000-000	11-00-0000-00-00-00-00	41-19-00-00	\$0.00

**Award Contact Information**

Contact Name	Contact Type	Email	Phone
Ms. Victoria B Garcia	Administrative	victoria.garcia2@state.nm.us	505-795-1981

**NIST Grants Officer:**

Dean Iwasaki  
100 Bureau Drive, MS 1650  
Gaithersburg, MD 20899-1650  
(301) 975-8449

**NIST Grants Specialist:**

Shiou Liu  
100 Bureau Drive, MS 1650  
Gaithersburg, MD 20899-1650  
(301) 975-8245



May 3, 2019

Victoria B. Garcia  
Deputy Single Point of Contact  
New Mexico Department of Information Technology  
715 Alta Vista Street  
Santa Fe, NM 87505-4108

RE: 90-Day Closeout Instructions Letter for Award No. 35-10-S18035  
Project Title: New Mexico State and Local Implementation Grant Program 2.0  
Project Expiration Date: June 30, 2019

Dear Ms. Garcia,

In accordance with 2 CFR Part 200.343, *Closeout*, the documentation listed below is necessary to facilitate the official closeout of the subject award. The Recipient is required to comply with the award closeout procedures described below within 90 days of the award expiration date, unless the Recipient requests and receives an extension that is approved by the NIST Grants Officer in writing.

No costs shall be incurred or funds obligated for any purpose pertaining to the program scope of work after the program expiration date. The closeout related costs incurred during the 90-day closeout period following the expiration date can be claimed in the FINAL invoice. Closeout activities are limited to the preparation of final reports in accordance with the applicable Department of Commerce Financial Assistance Standard Terms and Conditions, Section B.07, dated October 09, 2018, [http://www.osec.doc.gov/oam/grants\\_management/policy/](http://www.osec.doc.gov/oam/grants_management/policy/) and include performing the activities listed below.

The following documents are required to be submitted by close of business on **Saturday, September 28, 2019**.

1. *Final Financial Status Report (SF-425)*<sup>1</sup>;
2. *SLIGP Closeout Report*;
3. *Tangible Personal Property Report (SF-428 and SF-428B, and if applicable, SF-428C and SF-428S)*<sup>1</sup>. Grant funded equipment with a current fair market value of \$5,000 or more and unused supplies with a residual value of \$5,000 or more must be reported.

NOTE: If there are no items of equipment or supplies to report, write a comment in Section 8 of form SF-428 stating “no equipment or supplies that meet the established criteria to report,” and select 1.d. on the form SF-428B;

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<sup>1</sup> Fillable forms are available at: <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>

4. Patent Reporting via iEdison. Please omit if intellectual property was not developed. Otherwise, patent disclosures and elections must be submitted electronically using the Interagency Edison Extramural Invention Reporting System (iEdison) at [www.iedison.gov](http://www.iedison.gov). A waiver to submit paper reporting may be requested.

**All required closeout documents must be emailed to your assigned Grants Specialist and Federal Program Officer with a copy to [SLIGP2@ntia.gov](mailto:SLIGP2@ntia.gov).**

Failure to submit required closeout documents within the prescribed timeframe is considered non-compliance with the terms and conditions of an award, and may result in enforcement action, to include, but not limited to, withholding further federal awards and/or initiation of suspension and debarment, in accordance with 2 CFR Part 200.338, *Remedies for noncompliance*.

Thank you for your prompt attention. If you have any questions, please contact Grants Specialist Shiou Yun Michelle Liu at 301-975-8245 or [shiouyun.liu@nist.gov](mailto:shiouyun.liu@nist.gov)

Sincerely,

A handwritten signature in black ink, appearing to be 'D' followed by a horizontal line and a small flourish.

Dean Iwasaki  
Grants Officer

cc: Natalie Romanoff - NTIA Federal Program Officer  
NIST Grants Management Information System