

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	35-10-S13035
				4. EIN:	85-6000565
1. Recipient Name	State of New Mexico Department of Information Technology			6. Report Date (MM/DD/YYYY)	7/30/2017
3. Street Address	715 Alta Vista Street			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2017
5. City, State, Zip Code	Santa Fe, NM 87505			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	1661	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	7	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	1	Actual number of contracts executed during the quarter		
5	Governance Meetings	N/A	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	1465	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 - Users and Their Operational Areas	Stage 6			
10	Phase 2 - Capacity Planning	Stage 6			
11	Phase 2 - Current Providers/Procurement	Stage 6			
12	Phase 2 - State Plan Decision				
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					

During this quarter, the New Mexico SLIGP effort continued the path of meeting milestones strategically. Overall, the State continues its outreach and education to stakeholders; the focus was identifying key stakeholder partners to work with the SPOC and his team in planning for receipt and review of the FirstNet State Plan. To that end, DoIT provided the services of one of its key technical project managers who is working with SLIGP staff to manage the FirstNet Portal and the state reviewers. Individuals and groups were scheduled for meeting to update them on the status of the FirstNet effort. Some had basic knowledge from earlier presentations, but needed the additional information as to what FirstNet and its partner can bring to the state to enhance its capabilities in public safety in New Mexico, particularly in the rural communities and with the tribes. The Deputy SPOC continues to bring the focus of outreach to identifying key partners, reaching out and developing a working strategy with tribal representatives, and planning forward for how best to review the Draft Plan. To that end, she attended, with the Deputy Secretary, a meeting with other state SPOCs that was sponsored by Virginia. There were 16 people in attendance and the NM Dep. SPOC presented on some specific issues regarding processes. Building on that experience, NM hosted two meetings in Santa Fe: 1 meeting included other SPOCs from OR, OK, ID; WA was invited and had to cancel at the last moment due to unexpected problems. Great discussions which raised issues for participants to consider, specifically as Western States. The meeting was all day in Santa Fe. The next day, the State met with invited state/local/responder stakeholders to bring them current on the status of FN. Dialogue was very interactive; OR SPOC presented his state's perspective and questions which helped NM participants formulate some next step planning. 4 SLIGP team members attended the kick-off meeting of ATT/FN in TX in anticipation of release of Plan. Coverage issues were at the forefront of discussions. Dep SPOC also attended PSCR meeting in TX to see additional research happening in public safety that may enhance NM's p/s challenges. After receipt of the Plan, Deputy SPOC engaged diverse stakeholders to view the draft plan with portal permissions and started the comments. Challenges lie the brevity of time provided by FN to review the "plan"; the lay-out of the plan, and adding folks to the review team as it is important to meet with them before adding them to the group so all are on the same page as to the review. Most of those reached are glad to participate; concerns lie in rural area coverage and tribal outreach. The staff of the project continue diligence through transitions and remain invested in the success of the project. Plans for the next quarter include completion of the state plan review, negotiations with FN/ATT, planning for next steps and other issues of governance in the state as relates to the NPSBN.

Broadband Conferences:

SWBCWG, Sacramento, CA- Dep Sec Lujan attended.
SPOCfest (FN/ATT)- Dallas, TX - Ackley, Garcia, Sandoval-Vigil, Catalano attended; PSCR, San Antonio, TX - attended by Garcia and Catalano

Contract Executions: Contract with University of New Mexico Earth Data Analysis Center was extended and \$20,000 was added to support additional deliverables for analysis of data which will be part of the state plan.

Education and Outreach Material:

• The New Mexico FirstNet website had a total of 1,465 access hits this quarter; April 2017 - 532, May 2017 - 501, and June 2017 - 432.

Phase 2/Stages 2-6 – Coverage, Users and Their Operational Areas, Capacity Planning (Data Collection):

Stage-1 Process Development (complete);
Stage-2 Data Collection in progress (second round complete);
Stage-3 Collection complete, analyzing/aggregating data (second round complete);
Stage-4 Data submitted to FirstNet (second round complete);
Stage-5 Continued/iterative data collection (second round complete); and
Stage-6 Submitted iterative data to FirstNet (second round submitted).

Challenges/Obstacles:

While the NPSBN is a needed service, there remain outstanding legal and business issues. Governance is not finalized. Tribal outreach remains a priority but with the time limitations from FN, this work is challenging as there are also additional responder groups to which outreach must be done. The rate plan provided by FN/ATT has been challenging to review and it is not clear if we will get answers before comments must be finalized. Whatever decision is made by the Governor, there remain business and legal issues to be considered which have not, heretofore, been addressed. The Deputy SPOC has raised these issues in anticipation of a thorough review of the State Plan. One last risk is how the tribal entities within the state may agree/disagree to join any decision made by a Governor. Tribal entities as sovereign nations remain an outstanding issue.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

State and local meetings continue to be important for planning based on the State Plan. Dep SPOC continues to reconnect with key stakeholders, including tribal leaders and working with the SPOC to determine the best governance model for the state. SPOC and Deputy SPOC are discussing future plans/options/next steps in anticipation of Governor's decision.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

N/A

12. Personnel**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

N/A

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Business Analyst	0%	SLIGP	No Change
IT Technology Officer	0%	SLIGP	-1
Financial Coordinator - Advanced	100%	SLIGP	No Change
Financial Specialist - Advanced	0%	SLIGP	No Change
Financial Coordinator - Operational	0%	SLIGP	No Change
Administrative Services Coordinator	100%	SLIGP	No Change
Program Manager	100%	SLIGP	No Change

13. Subcontracts (Vendors and/or Subrecipients)**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Keller and Heckman	Legal Support	Vendor	N	Y	11/12/2014	11/17/2015	\$300,000.00	\$0.00
New Mexico First	Facilitation of Annual Meeting	Vendor	N	Y	12/1/2014	12/30/2014	\$44,191.00	\$0.00
CTS	Outreach Material	Vendor	N	Y	9/18/2014	6/30/2016	\$11,101.30	\$0.00
Excel Staffing	Technical Writing Services	Vendor	N	Y	5/15/2014	6/30/2014	\$13,582.15	\$6,791.11
Excel Staffing	Administrative Services	Vendor	N	Y	5/15/2014	6/30/2014	\$8,417.90	\$5,611.92
Excel Staffing	Technical Writing Services	Vendor	N	Y	7/1/2014	12/31/2014	\$49,801.18	\$0.00
Excel Staffing	Administrative Services	Vendor	N	Y	7/1/2014	9/30/2015	\$53,669.44	\$0.00
Excel Staffing	Technical Writing Services	Vendor	N	Y	1/30/2015	6/30/2015	\$19,152.00	\$0.00
Excel Staffing	Administrative Services	Vendor	N	Y	4/7/2014	6/30/2015	\$5,560.80	\$0.00
Excel Staffing	Technical Writing Services	Vendor	N	Y	4/30/2015	6/30/2015	\$16,024.00	\$0.00
CTS	Outreach Material and Data Collection	Vendor	N	Y	9/18/2014	7/24/2016	\$150,438.12	\$0.00
Univ. Of NM Earth Data Analysis Center	Data Collection	Vendor	N	Y	7/27/2015	3/1/2018	\$50,000.00	\$0.00
Kesselman-Jones Inc.	Education and Outreach	Vendor	N	Y	5/23/2016	6/30/2016	\$26,466.31	\$0.00
CTS Contract Amendment	Education and Outreach	Vendor	N	Y	5/19/2016	6/30/2016	\$25,749.10	\$0.00
Keller and Heckman	Legal Support	Vendor	N	Y	9/13/2016	6/30/2017	\$40,000.00	\$0.00
Xynergy	Website Design and Build	Vendor	N	Y	1/4/2017	6/30/2017	\$5,800.13	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
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a. Personnel Salaries	\$507,214.00	\$230,895.00	\$738,109.00	\$290,350.37	\$234,097.26	\$524,447.63
b. Personnel Fringe Benefits	\$176,460.00	\$93,118.00	\$269,578.00	\$118,431.46	\$89,915.58	\$208,347.04
c. Travel	\$145,565.00	\$0.00	\$145,565.00	\$67,442.10	\$0.00	\$67,442.10
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$40,446.00	\$0.00	\$40,446.00	\$36,812.40	\$0.00	\$36,812.40
f. Subcontracts Total	\$743,079.00	\$150,843.00	\$893,922.00	\$491,733.89	\$150,843.16	\$642,577.05
g. Other	\$170,415.00	\$0.00	\$170,415.00	\$141,346.79	\$0.00	\$141,346.79
h. Indirect	\$116,244.00	\$0.00	\$116,244.00	\$55,999.31	\$0.00	\$55,999.31
i. Total Costs	\$1,899,423.00	\$474,856.00	\$2,374,279.00	\$1,202,116.32	\$474,856.00	\$1,676,972.32
j. % of Total	80%	20%	100%	72%	28%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Darryl Ackley, Cabinet Secretary, NM Department of Information Technology

16c. Telephone (area code, number, and extension)

505-476-3070

16b. Signature of Authorized Certifying Official:

16d. Email Address:

Darryl.Ackley@state.nm.us

Date: 10 AUG 2017