

| | | | | | |
|--|---|---|--|---|--|
| TBD U.S. Department of Commerce Performance Progress Report | | | 2. Award or Grant Number 32-10-S13032 | | |
| | | | 4. EIN 88-6000022 | | |
| 1. Recipient Name State of Nevada, Dept of Public Safety, Division of Emergency Management & Homeland Security | | | 6. Report Date (10/30/2014) | | |
| 2. Street Address 2478 Fairview Drive | | | 7. Reporting Period End Date: (09/30/2014) | | |
| 5. City, State, Zip Code Carson City, Nevada 89701 | | | 8. Final Report Yes <input checked="" type="checkbox"/> No | | 9. Report Frequency <input checked="" type="checkbox"/> Quarterly |
| 10a. Project/Grant Period Start Date: (08/01/2013) | 10b. End Date: (MM/DD/YYYY) End Date of Grant (7/31/2016) | Report due by 10/30/14 | | | |
| 11. List the individual projects in your approved Project Plan | | | | | |
| | Project Type (Capacity Building, SCIP Update, Outreach, Training etc.) | Project Deliverable Quantity (Number & indicator Description) | Total Federal Funding Amount | Total Federal Funding Amount expended at the end of this reporting period | Percent of Total Federal Funding Amount expended |
| 1 | Stakeholder Meetings – actual people attending projected = 1375 | 285 | | | |
| 2 | Broadband Conferences - people attending – actual people attending projected =42 | 1 | | | |
| 3 | Governance Meetings – actual meetings projected =16 | 2 | | | |
| 4 | Staff Hires 1.0 FTE | 0 | | | |
| 5 | Contract Executions Contractors SWIC, Legal Counsel, Outreach Coordinator, Gap Analysis, SLIGP Program Manager | 0 | | | |
| 6 | Outreach Education | 1710 | | | |
| 11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. | | | | | |
| <p>Per Executive Order, the Nevada Public Safety Communications Committee (NPSCC) serves as the Statewide Interoperability Governing Body (SIGB). This committee has now met twice during Federal quarter 4. The Nevada State Consultation packet was approved by the committee and submitted to FirstNet.</p> <p>During this quarter, funds spent have included contract costs for the SWIC and the grant administrator as well as outreach travel and travel for members of the NPSCC. The</p> | | | | | |

grant coordinator is currently spending approximately 90 percent of her time on SLIGP grant management activities. The SWIC is spending half of his time on SLIGP duties.

Outreach continues the process of reaching LEPC and other public safety groups throughout Nevada counties.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

We received approval for our programmatic and financial project change request making some changes to the approved Baseline Report. These changes were approved in early July. Reporting is based on the currently approved Baseline Report reflecting the approved changes. These changes include moving the grant coordinator position from personnel to contracts and combining the outreach costs with the program manager and adding outreach as a component of the Program Manager position. We also requested the movement of funds from Contracts to three positions added under Personnel and Fringe. We also requested additional funds to be moved within Contracts.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The Nevada Public Safety Communications Committee (NPSCC) described in 11a had its initial meeting in late July as well as a second meeting in August and began developing a unified outreach strategy. This process took longer than expected. The SWIC continued outreach throughout the State of Nevada to various public safety groups throughout Federal quarter 4.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

N/A

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Project is staffed with the 1.0 FTE as a Good of State contract and we received the project change approval to change this position to a contract position at the beginning of Federal quarter 4.

12b. Staffing Table

| Job Title | FTE % | Project(s) Assigned | Change |
|--------------------------------------|-------|---------------------------------------|-------------------------|
| Chief, Emergency Management/SPOC | 10% | Single Point of Contact | Added for work on SLIGP |
| Emergency Management Project Manager | 10% | | Added for work on SLIGP |
| Grants and Projects Supervisor | 10% | Supervisor of SLIGP grant coordinator | Added for work on SLIGP |

Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

| Name | Subcontract Purpose | Type (Vendor/Subrec.) | RFP/RFQ Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned |
|---|------------------------------|----------------------------|----------------------|-------------------------|------------|----------|-------------------------------|--------------------------------|------------------------|
| SWIC | SWIC Duties | Good of the State Contract | Y | Y | 11/1/13 | 7/31/16 | 319,680 | 0 | 22% |
| Grant Coordinator | Coordinate Grant | Good of the State Contract | N | Y | 11/1/13 | 7/3/16 | 217,110 | 0 | 20% |
| SLIGP Project Manager/ Outreach Coordinator | Manage SLIGP Programmatic | Contract | N | N | 6/1/14 | 7/31/16 | 432,324 | 0 | 0% |
| Legal Counsel | Attorney for Process and MOU | Sub-Grant | N | N | 3/1/13 | 7/31/16 | 159,192 | 0 | 0% |
| Gap Analysis MOU | MOU for partners | Contract | N | N | 12/1/14 | 7/31/16 | 450,000 | 0 | 0% |
| Facilitator | Meeting facilitator | Contract | N | N | | | 7,200 | 0 | 0% |
| Facilitator | Meetings facilitator | Contract | N | N | | | 14,400 | 0 | 0% |
| | | | | | | Total | 1,599,906 | 0 | |

Add Row


Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A – None

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

| Project Budget Element (1) | Federal Funds Awarded (2) | Approved Matching Funds (3) | Total Budget (4) | Federal Funds Expended (5) | Approved Matching Funds Expended (6) | Total Funds Expended (7) |
|--|---------------------------|-----------------------------|------------------|--|--------------------------------------|--------------------------|
| a. Personnel Salaries | 63,243 | 345,000 | 408,243 | 39,935 | 36,007 | 75,942 |
| b. Personnel Fringe Benefits | 22,063 | 153,528 | 175,591 | 5,288 | 0 | 5,288 |
| c. Travel | 185,061 | 0 | 185,061 | 18,177 | 0 | 18,177 |
| d. Equipment | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Materials/Supplies | 29,625 | 0 | 29,625 | 10 | 0 | 10 |
| f. Subcontracts Total | 1,599,906 | 0 | 1,599,906 | 85,180 | 0 | 85,180 |
| g. Other | 72,768 | 0 | 72,768 | 703 | 0 | 703 |
| h. Total Costs | 1,972,666 | 498,528 | 2,471,194 | 149,293 | 36,007 | 185,300 |
| i. % of Total | 75% | 25% | 100% | 75% | 25% | 100% |
| 15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents. | | | | | | |
| 16a. Typed or printed name and title of Authorized Certifying Official | | | | 16c. Telephone (area code, number, and extension) | | |
| Richard Martin | | | | 775-687-0306 | | |
| Program Manager | | | | 16d. Email Address | | |
| | | | | rmartin@dps.state.nv.us | | |
| 16b. Signature of Authorized Certifying Official | | | | 16e. Date Report Submitted (month, day, year) | | |
|  | | | | 11/19/14 | | |

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.