U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	39-10-S13039
				4. EIN:	
1. Recipient Name	State of Ohio, Department of Administrative Services, OIT			6. Report Date (MM/DD/YYYY)	1/29/2016
3. Street Address	30 E Broad St, 39th Floor			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2015
5. City, State, Zip Code	Columbus, Ohio 43215			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☐

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY) 7/1/2013		2/28/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended
1	Stakeholder Meetings	18			
2	Broadband Conferences	3			
3	Staff Hires	1			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach	400			
7	Subrecipient Agreement Executed				
8	Phase 2 - Coverage	stage2 & 3			
9	Phase 2 – Users and Their Operational Areas	stage 5			
10	Phase 2 – Capacity Planning	stage 1			
11	Phase 2 – Current Providers/Procurement	stage 5			
12	Phase 2 – State Plan Decision	has not begun			

The new Co-SPOC and SWIC started on November 30th. The SPOC, Grants Administrator and the SLIGP Project Manager attended the FirstNet meeting in Westminster, CO. SLIGP staff provided a booth at the Buckeye State Sherrif's Association Fall Meeting with additional attendance by FirstNet Regional Lead. An SIEC governance meeting was held December 3 with 60 attendees. Coverage reviews commenced on October 29th with one county and another took place December 9th. This activity has lagged over the holidays due to many scheduling conflicts but will begin and be much easier next quarter. User population surveys continued to come in over the quarter. Capacity planning is covered in the coverage reviews to some extent and as such, two were completed during the quarter. Within the user population surveys is information regarding providers/procurement. Additional surveys coming in during the quarter have not yet been submitted to FirstNet. There have been no decisions with regard to the state plan process. Because the new SPOC/SWIC did not come onboard until December, no new milestones or key activities are planned. It should be noted that the LTE pilot program begins January 1, but will remain in the installation and planning phase throughout quarter 11. Included in the Education and Outreach catagories are stakeholders involved in scenario planning during the pilot who were educated relevant to FirstNet and its mission. There was also a learning/training module added to the website.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The County by County Coverage Reviews is a large undertaking. However, they encompass a great deal of information from the local level that should be valuable to FirstNet in designing the State Plan. There will be over one hundred of these to complete during the next year. Each one lasts approximately 1 1/2 - 2 hours and all but a third of them are done via WebEx. Based on the completed ones so far, this will be the best outreach component of our SLIGP strategy to date as it involves stakeholders in a meaningful way on a local level.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Our Point of Contact Survey was launched prior to the more comprehensive User Population Survey. This was strategically on point as most unreturned surveys are from agencies where there is no known specific person designated to gather the related information. It also improves the quality of the returned data.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The new SWIC/SPOC started November 30th.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.33	Spends 30% of FTE on SLIGP activities	continued
Grants Administrator	0.4	Spends 40% of FTE on SLIGP activities	continued

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Keith Singleton	Website Development/Marketing Consultant	Vendor	N	Y	5/23/2014	6/30/2015	$49,500.00	
TBD	Marketing and Promotion	Vendor	N	N			$18,000.00	
ATST	Data Collection	Vendor	N	Y	8/1/2015	12/31/2018	$623,040.00	
TBD	SCIP Consultant	Vendor	N	N			$21,000.00	
TBD	MOU/MOA Consultant	Vendor	N	N			$36,480.00	
CAI, Inc	Project Manager	Vendor	N	Y	9/30/2013	3/31/2018	$423,335.00	
CAI, Inc	Outreach Coordinator	Vendor	N	Y	9/30/2013	3/31/2018	$271,848.00	
Diversity Search Group	Budget Analyst	Vendor	N	Y	4/12/2014	3/31/2018	$135,472.00	
ATST	Phase One	Vendor	Y	Y	11/12/2014	12/31/2018	$660,000.00	

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$0.00	$104,783.00	$104,783.00		$48,547.00	$48,547.00
b. Personnel Fringe Benefits	$0.00	$41,701.00	$41,701.00		$32,518.00	$32,518.00
c. Travel	$161,133.00	$13,500.00	$174,633.00	$23,732.00		$23,732.00
d. Equipment	$0.00	$0.00	$0.00			$0.00
e. Materials/Supplies	$71,980.00	$9,600.00	$81,580.00	$20,958.00	$30,949.00	$51,907.00
f. Subcontracts Total	$1,695,815.00	$0.00	$1,695,815.00	$968,793.00		$968,793.00
g. Other	$1,709,762.00	$740,089.00	$2,449,851.00	$57,324.00	$376,051.00	$433,375.00
h. Indirect	$0.00	$0.00	$0.00			$0.00
i. Total Costs	$3,638,690.00	$909,673.00	$4,548,363.00	$1,070,807.00	$488,065.00	$1,558,872.00
j. % of Total	80%	20%	100%	69%	31%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
16a. Typed or printed name and title of Authorized Certifying Official: Richard Schmahl, SWIC/SPOC	16c. Telephone (area code, number, and extension)	614-466-2257
16b. Signature of Authorized Certifying Official:	16d. Email address	richard.schmahl@das.ohio.gov
	Date: 1-25-16	