

U.S. Department of Commerce		2. Award or Grant Number 39-10-S13039
Performance Progress Report		4. EIN
1. Recipient Name State of Ohio, Department of Administrative Services, OIT		6. Report Date (1/30/14)
3. Street Address 30 E. Broad St. 39 th fl.		7. Reporting Period End Date: (12/31/13)
5. City, State, Zip Code Columbus, OH 43215		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency <input type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: (07/01/2013)	10b. End Date: (06/30/16)	

11. List the individual projects in your approved Project Plan

#	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	251			
2	Broadband Conferences	5			
3	Staff Hires	1			
4	Contract Executions	0			
5	Governance Meetings	2			
6	Education and Outreach Materials	915			
7	Sub-recipient Agreements Executed	0			
8	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone activities: Outreach commenced in the second quarter with five out of eight Homeland Security Region meetings. The remaining three will take place in the third quarter. These meetings were well attended and a general overview of FirstNet was provided by SLIGP personnel.

Governance meetings were held for the SLIGP; the NPSBN Sub-committee of the SIEC as well as a full SIEC meeting. Both meetings will continue to be held quarterly, with the flexibility to change the Sub-committee meetings to monthly once more information from FirstNet is gleaned.

Due to constraints imposed by state government, the Budget Analyst position was filled December 16, 2013, as a temporary position. Office construction and supplies remain incomplete due to delays in state procurement processes.

Other activities: A database was constructed in order to capture participants, events and matching funds. Quarter one has been updated and adjusted accordingly to reflect actual participation, donated equipment and facility costs.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

A revised budget was submitted to the SLIGP team at NTIA and we are awaiting formal approval. This was done in order to reflect shifting personnel costs to contractors and adjustments in other categories.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We forged ahead with our own marketing materials for power point slides and handouts. It has been difficult to properly brand Ohio SLIGP due to perceived conflicts with utilizing the FirstNet Ohio name. Until this is settled by FirstNet, business cards, brochures and website development are on hold.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Our outreach presentations to the Homeland Security Regions throughout the state have been successful in engaging stakeholders to the process. We have encouraged feedback and participation and continue to identify key personnel from each individual county.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

A temporary Budget Analyst was hired December 16, 2013. Because this is a temporary position, we were unable to handpick a candidate as the state administrative office sends temps to the requesting divisions. There are anticipated challenges in retention and retraining due to the temporary nature of this position.

At this time and throughout the quarter, the Project Manager and the MARCS grant coordinator have been able to complete any necessary tasks.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	0.33	Spends 30% of FTE on SLIGP activities	Continued work on SLIGP
Project Manager	1.0	Provide oversight of all SLIGP project activities	Continued work on SLIGP
Outreach Coordinator	1.0	Provide marketing and outreach for SLIGP project activities	Continued work on SLIGP
Budget Analyst	1.0	Grant Reporting of all account activities.	Started work on SLIGP

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Website development	Vendor	N	N	TBD	TBD	\$140,000	\$0	N/A
TBD	Legal assistance with MOUs	Vendor	N	N	TBD	TBD	\$36,000	\$0	N/A
TBD	SCIP Consultant	Vendor	N	N	TBD	TBD	\$30,000	\$0	N/A
TBD	Data Collection	Vendor	N	N	TBD	TBD	\$255,000	\$0	N/A
TBD	Phase II Support	Vendor	N	N	TBD	TBD	\$400,000	\$0	N/A

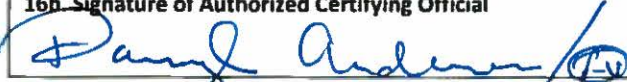
13b. Describe any challenges encountered with vendors and/or subrecipients.

In the second quarter, we have identified a data collection vendor and a website development media vendor. We will do an RFQ for the data collection vendor through state administrative services and a personal services contract for the website/media vendor.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$775,816	\$104,253	\$880,599	\$24,424	\$5,689	\$24,424
b. Personnel Fringe Benefits	\$310,326	\$41,701	\$352,027	\$0	\$0	\$0
c. Travel	\$143,043	\$13,500	\$156,543	\$0	\$0	\$0
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$61,450	\$9,600	\$71,050	\$0	\$0	\$0
f. Subcontracts Total	\$509,000	\$0	\$509,000	\$0	\$0	\$0
g. Other	\$141,160	\$740,089	\$2,579,144	\$0	\$110,869	\$0
Indirect	\$0	\$0	\$0	\$0	\$0	\$0

h. Total Costs	\$3,638,690	\$909,673	\$4,458,363	\$24,424	\$116,558	\$140,982
i. % of Total	80%	20%	100%	.06%	13%	3%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Darryl L. Anderson				614-466-2257		
				16d. Email Address		
				Darryl.anderson@das.ohio.gov		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				January 30, 2014		

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