

<b>U.S. Department of Commerce</b>		2. Award or Grant Number 40-10-S13040	
<b>Performance Progress Report</b>		4. EIN 73-6017987	
1. Recipient Name STATE OF OKLAHOMA		6. Report Date (MM/DD/YYYY) 1/30/2016	
3. Street Address 3115 N. Lincoln Blvd.		7. Reporting Period End Date: 12/31/2015	
5. City, State, Zip Code Oklahoma City, OK 73105		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency x Quarterly
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016		
<b>11. List the individual projects in your approved Project Plan</b>			
Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period
1 Stakeholder meetings – Outreach and awareness	177		
2 Training Sessions	-		
3 Broadband conference	2		
4 Staff Hires (Full time) Matching FTE	0		
5 Contract Executions	0		
6 Governance Board Meeting/Technical Steering Com.	16		
7 Education and Outreach	26,515		
8 Phase 2 - Coverage	Stage 4		
9 Phase 2 – Users and Their Operational Areas	Stage 4		
10 Phase 2 – Capacity Planning	Stage 4		
11 Phase 2 – Current Providers/Procurement	Stage 4		
12 Phase 2- State Plan Decision	Stage 1		
			Percent of Total Federal Funding Amount expended

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

**Milestone activities:** The FirstNet Consultation was conducted on October 28<sup>th</sup> in OKC. 177 stakeholders/staff from across the state were in attendance. SPOC and SWIC attended a broadband conference. Members of the Steering Committee participated in weekly telecon meetings with Televate, LLC (11); monthly Steering Committee meetings (3) and 1 Governing Board meeting was held. There were 0 Staff hires. Continued efforts to drive responses to POP Survey, including email blasts, calls and newsletters along with invitations to consultation, website visits and distribution of educational materials totaled 16,515. As of December 31, 2015, 40 counties have completed their coverage reviews via webinars held by Televate and other members of the Steering Committee. Round 2 of Training and Education is being solidified with an emphasis on city, county and state governments. Also targeted in this round of outreach is the utility partners in the state, ie, water, electric, gas. The project team kicked off Phase 2 data gathering by conducting coverage review sessions with several counties and tribes. These sessions are led by the project manager, where the attendees receive a brief overview of FirstNet, its objectives, and the importance of providing the data. The remainder of the session is live mapping of the tribal area or county, marking critical and extended service areas. These maps are aggregated to the state level and combined with additional layers of information as required by FirstNet. We have completed approximately half of the counties and 7 tribes in Oklahoma. Planning for five work groups to evaluate the State Plan started in December. These work groups consist of 5-7 members, and are chartered to focus on Operations, Technical, Policy, Financial, and Tribal areas of the state plan process. Oklahoma is proactively setting up these work groups now to engage the work group members and ensure that we have a well-educated and active team to evaluate the draft state plans. This same group will be utilized for the CTT process as those assignments reach us. A handbook and presentation for the kickoff session were drafted. We also completed a draft Governance Charter and recommendations document, set up a process to interview 20 key stakeholders on governance, and developed the questions to ask during the interviews. An update to the September 30 data pack was provided in November, clarifying statistics and data in the maps. Looking ahead to Q11, emphasis will be placed on completing the round 1 outreach sessions, tribal engagement in the outreach and education process, kick off Round 2 of outreach, continuation of the coverage review process, and completion of the governance interview process.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

N/A

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

N/A

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

During this past quarter, there were more than 18,000 visitors to the OKPSBN website (count included in number 8 Education and Outreach) which has prompted us to initiate a plan to dedicate more hours to the maintenance of the website.

We have developed a decision making framework that will have 5 working groups, these working groups will be tasked to review the state plan once submitted by FirstNet. The working groups are organized in to Technical, Financial, Policy, Tribal and Operations tracks. Group members have been identified and notified, standards for each track are being developed.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
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Grant Manager	35%	Governance and Steering Committee Organization, preliminary PR	No change
Admin Support	50%	Admin. support, communication with committees, website development	No change
ODOT Radio	20%	Communication expertise	No change
LTE	50%	Radio technology specialist	No change
Legal Attorney	25%		
Accountant	36%	Preliminary review of grant funding, set up time tracking, travel management	No change

**13. Subcontracts (Vendors and/or Sub-recipients)**

Televate, LLC continues to be the only Vendor. This contract initiated on 4/1/2015 and is scheduled to conclude on 2/29/2018.

**13a. Subcontracts Table -- Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TELEVATE	Phase I Support	Vendor	Y	Y			651,554		
TELEVATE	Phase II Support	Vendor	Y	Y			669,697		
TBD	Conference locations & trainers (RURAL)	Vendor	N	N			41,600		
TBD	Overnight stays for trainers	Vendor	N	N			1,700		
TBD	Conference locations & trainers (LOCAL)	Vendor	N	N			5,200		
Oklahoma Interactive/Ok.gov	Website development	Vendor	Y	Y			10,000		
TBD	PR interns	Vendor	N	N			4,500		

TBD	Legal assistance with MOU's	Vendor	N	N	\$60,000	
TBD	Video production for training	Vendor	N	N	\$10,000	

13b. Describe any challenges encountered with vendors and/or sub-recipients. N/A

N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	320,733	320,733	0	116,962	\$116,962
b. Personnel Fringe Benefits	0	160,471	160,471	0	62,290	\$62,290
c. Travel	219,085	0	219,085	22,764	0	\$22,764
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	8,230	0	8,230	5,220	0	\$5,220
f. Subcontracts Total	1,678,499	0	1,678,499	8,269	0	\$8,269
g. Other	19,000	0	19,000	20,115	0	\$20,115
h. Total Costs	1,924,814	481,204	2,406,018	56,368	179,252	\$235,620
i. % of Total	80%	20%	100%	23.9%	76.1%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Ben Gherezgiher, Public Safety Segment Director  
3115 N. Lincoln Blvd.  
Oklahoma City, OK 73105

16c. Telephone (area code, number, and extension) (405) 521-6642

16d. Email Address Ben.gherezgiher@omes.ok.gov

16b. Signature of Authorized Certifying Official

16e. Date Report Submitted (month, day, year)

Revised on 4/18/2016

OMB Control No. 0660-0038  
Expiration Date: 8/31/2016

collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.