U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	40-10-S13040
			4. EIN:	73-6017987
1. Recipient Name	State of Oklahoma - Office of Management & Enterprise Services		6. Report Date (MM/DD/YYYY)	1/30/2017
3. Street Address	3115 N. Lincoln Blvd.		7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2016
5. City, State, Zip Code	Oklahoma City, OK 73105		8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	253	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	3	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	0	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0	*Actual number of contracts executed during the quarter*
5	Governance Meetings	22	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	377	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 4	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
9	Phase 2 – Users and Their Operational Areas	Stage 4	• *Stage 1 - Process Development*
10	Phase 2 – Capacity Planning	Stage 4	• *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	Stage 4	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	Stage 3	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. The OKPSBN Program Coordinator provided Outreach and Education materials at the Oklahoma Public Safety/ APCO NENA Conference (76 booth visits), the Oklahoma Government Information Technology Association (35 booth visits), the Central Oklahoma Emergency Management Association Workshop (61 booth visits), the FirstNet PEIS Public Meeting (27 booth visits), and teamed up with FirstNet at the All-Hazards Incident Management Team Association Education Symposium (54 booth visits). 2. Three (3) members of the OKPSBN Steering Committee attended the Fall 2016 FirstNet SPOC Conference in Phoenix, AZ. 3. No new staff have been hired this quarter. 4. No new contracts have been executed this quarter. 5. Members of the OKPSBN Steering Committee participated in teleconferences with Televate LLC (2), and participated in Steering Committee Meetings (1), the Governing Board held their quarterly meeting (1), and the State Plan Decision Working Groups held multiple meetings (20). 6. Approximately 119 information packets were distributed, and OKPSBN.ok.gov had 258 hits this quarter. 7. No subrecipient agreements were distributed this quarter. As of December 31st, 2016, 55 counties and 15 tribal entities participated in coverage reviews - Public safety entities from all 77 counties and 34 tribal entities participated in user population surveys.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The State of Oklahoma has begun the process to hire a full-time OKPSBN Tribal Liaison to serve as a point of contact for the 39 Federally Recognized Tribes residing in Oklahoma. This position will specialize in Tribal Relations and provide the SPOC and the OKPSBN Program Coordinator with providing outreach to each Oklahoma tribal entity. The position closed on December 22, 2016 and the State is now in the interview / hiring process.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The State of Oklahoma has completed their preparations on the State Plan Decision Process and is ready to evaluate the FirstNet State Plan. Oklahoma created five working groups to evaluate the FirstNet State Plan: Financial, Operations, Policy, Technical, and Tribal. These OKPSBN Working Groups were guided by the OKPSBN Steering Committee to review the FirstNet RFP Section J-19 as well as the NPSTC Statement of Requirements in order to create a list of expectations that the FirstNet State Plan should address in Oklahoma. This comprehensive list of requirements will be reviewed against the FirstNet State Plan and weighted according to Oklahoma's criteria focusing on Coverage, Cost, Service Reliability, Local Control / Priority and Preemption, and Customer Service.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Due to the extensive process involved in hiring for state government, the OKPSBN Tribal Liaison has not yet been hired. This position should be filled no later than February 2017.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Grant Manager	35%	Governance and Steering Committee Organization, Public Relations	No Change
Administrative Support	40%	Administrative Assistance, Communication with Committees, Website Development	No Change
ODOT Radio	20%	Communications Expertise	No Change
LTE / LMR	40%	Radio Technology Specialist	No Change
Accountant	30%	Review of Grant Funding, Time Tracking, Travel Management	No Change
Legal Attorney	5%	Contract Reviews, Governance and Charter Documents	No Change
Program Coordinator	100%	Federally Grant Funded: Federal Grant Management, Outreach and Education Coordination, Website Development	No Change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Televate Consulting LLC	Phase I Support	Vendor	Y	Y	4/1/2015	-	$651,554.00	
Televate Consulting LLC	Phase II Support	Vendor	Y	Y	-	2/29/2018	$307,324.00	
TBD	Summits in 8 Regional Locations	Vendor	N	N			$86,600.00	
TBD	Central Summits x 3	Vendor	N	N			$10,400.00	
TBD	Statewide Conferences (Phase I & V)	Vendor	N	N			$46,800.00	
TBD	Statewide Conferences (Phase II & IV)	Vendor	N	N			$33,000.00	
Oklahoma Interactive (OK.gov)	Website Hosting & Development	Vendor	Y	Y	1/1/2014	2/29/2018	$50,000.00	
TBD	Presentation Video Production	Vendor	N	N			$10,000.00	
TBD	Legal Assistance with MOUs	Vendor	N	N			$50,000.00	

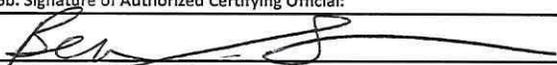| 13b. Describe any challenges encountered with vendors and/or subrecipients. |
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None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$297,500.00	$335,044.00	$632,544.00	$9,096.14	$231,704.48	$240,800.62
b. Personnel Fringe Benefits	$115,326.00	$169,879.00	$285,205.00	$3,538.82	$104,911.00	$108,449.82
c. Travel	$219,105.00		$219,105.00	$65,735.99		$65,735.99
d. Equipment	$0.00		$0.00			$0.00
e. Materials/Supplies	$8,230.00		$8,230.00	$5,220.56		$5,220.56
f. Subcontracts Total	$1,265,679.00		$1,265,679.00	$539,639.37		$539,639.37
g. Other	$18,974.00		$18,974.00	$20,859.00		$20,859.00
h. Indirect			$0.00			$0.00
i. Total Costs	$1,924,814.00	$504,923.00	$2,429,737.00	$644,089.88	$336,615.48	$980,705.36
j. % of Total	79%	21%	100%	66%	34%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	(405) 521-6642
Ben Gherezgiher - Director of Information Technology, Public Safety & Defense | SPOC		
16b. Signature of Authorized Certifying Official:	16d. Email Address:	Ben.Gherezgiher@omes.ok.gov
	Date:	1/30/2017