

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	40-10-S13040
1. Recipient Name				4. EIN:	73-6017987
3. Street Address				6. Report Date (MM/DD/YYYY)	4/28/2017
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	3/31/2017
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	580	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	1	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	3	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	395	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 – Users and Their Operational Areas	Stage 4			
10	Phase 2 – Capacity Planning	Stage 4			
11	Phase 2 – Current Providers/Procurement	Stage 4			
12	Phase 2 – State Plan Decision	Stage 4			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
1. The OKPSBN Program Coordinator provided Outreach & Education Materials at the OK Fire Chief's Winter Workshop (53 booth visits), the OK Volunteer Firefighter Caucus (17 booth visits), the Destry Horton Wildland/EMS School (21 booth visits) and the OK Fire Chief's Conference (35 booth visits). The OKPSBN Team performed Band 14 LTE Demonstrations at the Oklahoma Military Department (11 attendees), at Homeland Security Region #3 - Lawton (62 attendees), at Homeland Security Region #4 - Muskogee (10 attendees), at Homeland Security Region #1 - Woodward/Enid (10 attendees), at Homeland Security Region #6/#8 - Oklahoma City (87 attendees), at the Oklahoma State Capitol Building (141 attendees), at Homeland Security Region #2/#7 - Broken Arrow (13 attendees), and at Homeland Security Region #5 - McAlester (16 attendees). OKPSBN's Consulting Firm, Televate, also gave a Lessons Learned presentation at an IWCE Breakout Session in Las Vegas, NV (104 attendees). 2. No individuals were sent to third-party broadband conferences this quarter. 3. 1 full-time staff member was hired using SLIGP funds this quarter (Tribal Liaison). 4. No contracts were executed this quarter. 5. The OKPSBN Steering Committee participated in Steering Committee Meetings (2), and the Governance Board held their quarterly meeting (1). 6. Approximately 147 information packets were distributed, OKPSBN.ok.gov had 122 hits this quarter, the OKPSBN Facebook has 65 Likes, and the OKPSBN Twitter has 61 Followers. 7. No subrecipient agreements were executed this quarter. As of March 31, 2017, 55 counties and 15 tribal entities participated in coverage reviews - Public Safety entities from all 77 counties and 34 tribal entities participated in user population surveys. The OKPSBN is meeting with certain counties and tribes to perform coverage reviews to provide additional data to FirstNet/AT&T as we prepare to receive the Draft State Plan.					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
N/A					

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

The OKPSBN has officially hired a full-time Tribal Liaison in order to provide outreach and education on the FirstNet initiative to all 39 federally recognized tribal nations within the State of Oklahoma's border. The OKPSBN as well as the Oklahoma Governor wish to ensure that each tribal nation in Oklahoma has been provided individual attention regarding the nationwide public safety broadband network initiative. The Tribal Liaison will be working throughout the next quarter to visit each of the 39 tribes in Oklahoma and provide them with the latest information concerning the FirstNet State Plan, and discuss any coverage or sovereignty issues that tribes may have concerns regarding adoption of the FirstNet service.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

The State of Oklahoma received a Special Temporary Authorization from the FCC and FirstNet to utilize Band Class 14 from January 31, 2017 to February 14, 2017. During this Band 14 LTE Demonstration, the OKPSBN team was able to provide outreach and education on the FirstNet initiative to 343 public safety first responders. These public safety stakeholders were able to test experimental Band Class 14 devices and utilize public safety applications during this demonstration to further understand the importance and impact that FirstNet will have on public safety communications. This demonstration also provided first responders that believe that FirstNet services will not be available until years in the future with a better understanding of the devices and services that are already in development in anticipation of FirstNet.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

This project is now fully staffed.

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Grant Manager	35%	Governance & Steering Committee Organization, Public Relations	No Change
Administrative Support	40%	Administrative Assistance, Communication with Committees, Website Development	No Change
ODOT Radio	20%	Communications Expertise	No Change
LTE / LMR	40%	Radio Technology Specialist	No Change
Accountant	30%	Review of Grant Funding, Time Tracking, Travel Management	No Change
Legal Attorney	5%	Contract Reviews, Governance and Charter Documents	No Change
Program Coordinator	100%	Federally Grant Funded: Federal Grant Management, Outreach & Education Coordination, Website Development	No Change
Tribal Liaison	100%	Federally Grant Funded: Outreach & Education Coordination, Website Development, Administrative Duties	Added - 100%

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Televate Consulting LLC	Phase I Support	Vendor	Y	Y	4/1/2015		\$651,554.00	
Televate Consulting LLC	Phase II Support	Vendor	Y	Y		2/28/2018	\$307,324.00	
TBD	Summits in 8 Regional Locations	Vendor	N	N			\$86,600.00	
TBD	Central Summits x3	Vendor	N	N			\$10,400.00	
TBD	Statewide Conferences (Phase I & V)	Vendor	N	N			\$46,800.00	
TBD	Statewide Conferences (Phase II & IV)	Vendor	N	N			\$33,000.00	
Oklahoma Interactive (OK.gov)	Website Hosting and Development	Vendor	Y	Y	1/1/2014	2/28/2018	\$50,000.00	
TBD	Presentation Video Production	Vendor	N	N			\$10,000.00	
TBD	Legal Assistance with MOUs	Vendor	N	N			\$50,000.00	

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

None at this time.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$297,500.00	\$335,044.00	\$632,544.00	\$13,644.21	\$251,789.77	\$265,433.98
b. Personnel Fringe Benefits	\$115,326.00	\$169,879.00	\$285,205.00	\$5,308.23	\$112,811.00	\$118,119.23
c. Travel	\$219,105.00		\$219,105.00	\$72,918.57		\$72,918.57
d. Equipment	\$0.00		\$0.00			\$0.00
e. Materials/Supplies	\$8,230.00		\$8,230.00	\$5,220.56		\$5,220.56
f. Subcontracts Total	\$1,265,679.00		\$1,265,679.00	\$686,787.61		\$686,787.61
g. Other	\$18,974.00		\$18,974.00	\$20,859.00		\$20,859.00
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$1,924,814.00	\$504,923.00	\$2,429,737.00	\$804,738.18	\$364,600.77	\$1,169,338.95
j. % of Total	79%	21%	100%	69%	31%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Ben Gherezgiher - Director of Information Technology, Public Safety & Defense | SPOC

16c. Telephone (area code, number, and extension)

(405) 521-6642

16b. Signature of Authorized Certifying Official:

16d. Email Address:

[Ben.Gherezgiher@omes.ok.gov](mailto:Ben.Gherezgiher@omes.ok.gov)

Date:

5/2/2017

05/09/2017