	U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	40-10-S13040
				4. EIN:	73-6017987
1. Recipient Name	State of Oklahoma - Office of Management & Enterprise Services			6. Report Date (MM/DD/YYYY)	1/30/2018
3. Street Address	3115 N. Lincoln Blvd.			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2017
5. City, State, Zip Code	Oklahoma City, OK 73105			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	565	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	3	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	0	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0	*Actual number of contracts executed during the quarter*
5	Governance Meetings	2	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	288	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 6	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
9	Phase 2 – Users and Their Operational Areas	Stage 4	• *Stage 1 - Process Development*
10	Phase 2 – Capacity Planning	Stage 4	• *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	Stage 4	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	Stage 4	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. The OKPSBN Program Coordinator provided Outreach & Education Presentations at the Oklahoma Public Safety Conference (127), the Oklahoma FirstNet Opt-In Meeting (31), the Delaware Nation Executive Committee Meeting (9), the Central Oklahoma Emergency Management Association Workshop (87), the OMES Operations and Intelligence Briefing (131), the Chickasaw Nation I.T. Meeting (2), the Ottawa County Law Enforcement Executive Meeting (16), the Oklahoma FirstNet Lunch & Learn (94), the Oklahoma Military Department Briefing (4), and the Oklahoma Association of Chiefs of Police Meeting (64). **2.** Three (3) Steering Committee Member were sent to the IWCE Critical LTE Communications Conference in Dallas, TX. **3.** No new staff members have been hired. **4.** No contracts were executed this quarter. **5.** The OKPSBN Steering Committee participated in a Steering Committee Meeting (1) and the Goverance Board held their quarterly meeting (1). **6.** Approximately 152 information packets were distributed, OKPSBN.ok.gov had 9 hits this quarter, the OKPSBN Facebook has 66 Likes, and the OKPSBN Twitter has 61 Followers. **7.** No subrecipient agreements were executed this quarter. As of December 31, 2017, 55 counties and 35 tribal entities participated in coverage reviews - Public Safety entities from all 77 counties and 34 tribal entities participated in user population surveys.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The State of Oklahoma officially Opt-In to the Nationwide Public Safety Broadband Network at 12:00pm on November 1, 2017. This milestone came after a lengthy and methodical State Plan review process in which the OKPSBN Staff, Steering Committee, Working Groups, SPOC, and the Governing Board each reviewed sections of the Oklahoma FirstNet State Plan to ensure that this Opt-In would be in the best interest to Oklahoma's Public Safety Stakeholders as well as our Tribal Nations.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The OKPSBN has continued to work side-by-side with our FirstNet Regional Lead as well as the AT&T FirstNet Representative for the State of Oklahoma on Outreach and Education efforts. Presentation materials have been developed that incorporate the FirstNet Authority, the OKPSBN, and the AT&T FirstNet offering to give Oklahoma's Public Safety First Responders the most accurate and up-to-date information on the FirstNet Project in Oklahoma. We believe that this united front is in the best interest of our first responders as it shows the State and Federal authorities stand behind FirstNet as the adoption process begins within Oklahoma.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

This project is now fully staffed.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Grant Manager	35%	Governance & Steering Committee Organization, Public Relations	No Change
Administrative Support	40%	Adminstrative Assistance, Communication with Committees, Website Development	No Change
ODOT Radio	20%	Communications Expertise	No Change
LTE / LMR	40%	Radio Technology Specialist	No Change
Accountant	30%	Review of Grant Funding, Time Tracking, Travel Management	No Change
Legal Attorney	5%	Contract Reviews, Governance and Charter Documents	No Change
Program Coordinator	100%	Federally Grant Funded: Federal Grant Management, Outreach & Education Coordination, Website Development	No Change
Tribal Liaison	100%	Federally Grant Funded: Outreach & Education Coordination, Website Development, Administrative Duties	No Change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Televate Consulting LLC	Phase I Support	Vendor	Y	Y	4/1/2015		$651,554.00	
Televate Consulting LLC	Phase II Support	Vendor	Y	Y		2/28/2018	$307,324.00	
TBD	Summits in 8 Regional Locations	Vendor	N	N			$86,600.00	
TBD	Central Summits x3	Vendor	N	N			$10,400.00	
TBD	Statewide Conferences (Phase I & V)	Vendor	N	N			$46,800.00	
Embassy Suites	Statewide Conferences (Phase II & IV)	Vendor	N	N	6/27/2017	7/1/2017	$33,000.00	
Oklahoma Interactive (OK.gov)	Website Hosting and Development	Vendor	Y	Y	1/1/2014	2/28/2018	$50,000.00	
TBD	Presentation Video Production	Vendor	N	N			$10,000.00	
TBD	Legal Assistance with MOUs	Vendor	N	N			$50,000.00	

13b. Describe any challenges encountered with vendors and/or subrecipients.

None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$297,500.00	$335,044.00	$632,544.00	$84,683.84	$321,954.00	$406,637.84
b. Personnel Fringe Benefits	$115,326.00	$169,879.00	$285,205.00	$34,841.10	$164,268.36	$199,109.46
c. Travel	$219,105.00		$219,105.00	$104,976.08		$104,976.08
d. Equipment	$0.00		$0.00	$0.00		$0.00
e. Materials/Supplies	$8,230.00		$8,230.00	$7,926.04		$7,926.04
f. Subcontracts Total	$1,265,679.00		$1,265,679.00	$1,221,393.58		$1,221,393.58
g. Other	$18,974.00		$18,974.00	$20,859.00		$20,859.00
h. Indirect			$0.00	$0.00		$0.00
i. Total Costs	$1,924,814.00	$504,923.00	$2,429,737.00	$1,474,679.64	$486,222.36	$1,960,902.00
j. % of Total	79%	21%	100%	75%	25%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Ben Gherezgiher - Director of Information Technology, Public Safety & Defense | SPOC

16b. Signature of Authorized Certifying Official:

16c. Telephone (area code, number, and extension) (405) 521-6642

16d. Email Address: Ben.Gherezgiher@omes.ok.gov

Date: 1/30/2018