

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	40-10-S18040
				4. EIN:	73-6017987
1. Recipient Name	State of Oklahoma - Office of Management & Enterprise Services			6. Report Date (MM/DD/YYYY)	01/30/2019
3. Street Address	3115 North Lincoln Blvd.			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2018
5. City, State, Zip Code	Oklahoma City, OK 73105			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	Yes	1.00	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	Yes	1	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	1	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No		Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No		Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	Yes		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

**11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project**  
 [#1] The State of Oklahoma held one (1) Quarterly Broadband Governance Meeting this quarter. [#2] One (1) individual was sent to the Four Corners Emergency Management Conference in Branson, MO. in order to provide a FirstNet Training on behalf of the Authority. [#3] The State of Oklahoma convened one (1) stakeholder meeting this quarter at the request of FirstNet. This was an After Action Report with the Citizen Potawatomi Nation in Shawnee, OK to review the issues that occurred when the FirstNet SatCOLT was deployed to assist the Nation with a Planned Event. Jacque Waring and Margaret Gutierrez from the Authority - There was no cost associated with this meeting; therefore, the Authority did not provide a letter. [#4] One (1.0) FTE has been hired during this quarter - Emergency Communications Project Manager which is 100% SLIGP 2.0 Grant Funded. [#5] No contracts were executed this quarter. [#9] Our team met with officials from the Oklahoma Department of Emergency Management and the FirstNet Public Private Partner to develop plans for transitioning the Oklahoma Department of Emergency Management and the Office of Management & Enterprise Services to include LTE Communications (specifically FirstNet) into their operations plans and disaster response programs. Planning documents have been submitted to both agencies for review.

**12. Personnel**

**12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
State Broadband Coordinator	100%	Federally Funded (100%) = Program Management, Grant Management, & Website / Social Media Administrator	None
Emergency Communications Project Manager	100%	Federally Funded (100%) = Project Management, Coverage Gap Analysis, & Communications Subject Matter Expert	100%
SPOC   Public Safety CIO	0%	INACTIVE THIS QUARTER	None
Enterprise Program Management	5%	State Administrative Oversight of 2.0 Program and Grant, FirstNet Single Point of Contact	None
State LMR Coordinator	20%	LMR Subject Matter Expert, Interoperation of Statewide LMR System with Broadband/LTE FirstNet	None
State 911 Coordinator	10%	911 Subject Matter Expert, Integration of Broadband/LTE FirstNet with State 911 Program	None
Tribal Liaison	20%	Tribal Communications and Network; Website / Social Media Assistance	None
Budget Analyst	10%	Grant Draws, Budget Line Item Review, Procurement Review and Assistance	None
Administrative Assistant	20%	General Administrative Duties, Travel Coordination, Procurement Assistance	None

**12b. Narrative description of any staffing challenges, vacancies, or changes.**

The State of Oklahoma has hired a full-time Project Manager using the SLIGP 2.0 grant funds. This position serves as the project manager for emergency communications and provides subject matter expertise on integrating the LMR, LTE, and 911 solutions currently in use within the State of Oklahoma with the NPSBN Solution. The position began October 22, 2018.

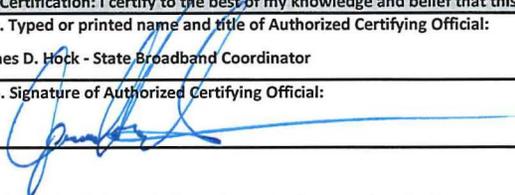
**13. Contractual (Contract and/or Subrecipients)**

**13a. Contractual Table – include all contractors. The totals from this table should equal the “Contractual” in Question 14f.**

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Office of Management & Enterprise Services	Website Development & Maintenance	Contract	N	Y	03/01/2018	02/29/2020	\$15,000.00	\$0.00
TBD	Legal Advice	Contract	N	N			\$15,000.00	\$0.00
Multiple Vendors	Event Venues	Contract	N	Y	03/01/2018	02/29/2020	\$30,000.00	\$0.00
TBD	FirstNet Statewide Conference	Contract	N	N			\$45,000.00	\$0.00

**13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.**

Small Event Venues and Meeting Spaces do not provide actual "contracts" to rent facilities. Currently, we have expended \$1,827.91 in contracts for event venues.

14. Budget Worksheet										
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.										
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries	\$265,000.00	\$137,600.00	\$402,600.00	\$265,000.00	\$137,600.00	\$402,600.00	\$20,603.67	\$47,800.67	\$68,404.34	
b. Personnel Fringe Benefits	\$79,500.00	\$41,280.00	\$120,780.00	\$79,500.00	\$41,280.00	\$120,780.00	\$8,830.14	\$20,485.99	\$29,316.13	
c. Travel	\$139,050.00		\$139,050.00	\$139,050.00		\$139,050.00	\$8,089.02		\$8,089.02	
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	
e. Materials/Supplies	\$11,450.00		\$11,450.00	\$11,450.00		\$11,450.00	\$0.00		\$0.00	
f. Contractual	\$105,000.00		\$105,000.00	\$105,000.00		\$105,000.00	\$1,827.91		\$1,827.91	
g. Other	\$100,000.00		\$100,000.00	\$100,000.00		\$100,000.00	\$8,147.00		\$8,147.00	
h. Indirect	\$0.00		\$0.00	\$0.00		\$0.00			\$0.00	
i. Total Costs	\$700,000.00	\$178,880.00	\$878,880.00	\$700,000.00	\$178,880.00	\$878,880.00	\$47,497.74	\$68,286.66	\$115,784.40	
j. Proportionality Percent	79.65%	20.35%	100.00%	79.65%	20.35%	100.00%	41.02%	58.98%	100.00%	
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.										
16a. Typed or printed name and title of Authorized Certifying Official: James D. Hock - State Broadband Coordinator							16c. Telephone (area code, number, and extension)	405-522-8922		
16b. Signature of Authorized Certifying Official: 							16d. Email Address:	<a href="mailto:james.hock@omes.ok.gov">james.hock@omes.ok.gov</a>		
							Date:	01/30/2019		

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