U.S. Department of Commerce	2. Award or Grant Number 40-10-S13040
Performance Progress Report	4. EIN 73-6017987

1. Recipient Name STATE OF OKLAHOMA	6. Report Date (MM/DD/YYYY) 07/18/2014
3. Street Address 3115 N. Lincoln Blvd.	7. Reporting Period End Date: 06/30/2014
5. City, State, Zip Code Oklahoma City, OK 73105	8. Final Report ☐ Yes x No	9. Report Frequency x Quarterly

10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings – Outreach and awareness	312			
2	Training Sessions	0			
3	Broadband conference	1			
4	Staff Hires (Full time) Matching FTE	0			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	NA			
7	Governance Board Meeting/Technical Steering Com.	6			
8	Education and Outreach Materials	1			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone activities: The RFP was issued for the consultant for the project, was closed in this quarter and is currently under review for the award.

The grant manager spoke in April to the Oklahoma Telecom Association (12 attendees), to a Taiwanese Company on Broadband international issues (11 attendees), Cergon & AT&T (5 attendees), CJIS task force (18 attendees), participated in a teleconference for Tribal engagement for the eastern part of the state (9 tribal representatives), broadband update with the Governor's staff (6 staff). In May he met with the Oklahoma Military Department radio update (6 attendees), broadband updates with ODOT, OMES and legal (5 attendees), Crime Prevention Council (5 attendees), talked with the Oklahoma Police representatives on broadband (8 attendees) and attended the PSCR Conference in Colorado and made Oklahoma's presentation. In June met with AT&T on radio tower availability (10 attendees) and the Huawei LTE group (12 people) as well as the TA workshop with Homeland Security.

The SWIC shared information in April with the Wellston Fire meeting (30 attendees), the SIGB Meeting (15 attendees), the Senior Advisory Council (30 attendees), and the COMT Course in OKC (20 attendees). In May she attended the Region 4 Council meeting in Muskogee (15 attendees), OKC ACOG meeting (20 attendees), Region 7 Council meeting in Tulsa (20 attendees), and the Quapaw Tribal Communications meeting (25 attendees). In June presented the TA Workshop for OEC (20 attendees) and the Claremore Regional response workshop (10 attendees).

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
This quarter we published our website and added modules to allow for registration of our events from the website. The steering committee developed publications for Outreach and Awareness, booked a date for our first event, met with our communications team on the publications and the initial meeting on the video production to set that in motion. We are pleased with the promotional slicks that have been designed and look forward to seeing the final printed product and video product.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Grant Manager	35%	Governance and Steering Committee Organization, preliminary PR	No change
Admin Support	50%	Admin. support, communication with committees, website development	No change
ODOT Radio	20%	Communication expertise	No change
LTE	50%	Radio technology specialist	No change
Legal Attorney	25%		
Accountant	36%	Preliminary review of grant funding, set up time tracking, travel management	No change

13. Subcontracts (Vendors and/or Sub-recipients) – N/A

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Phase I Support	Vendor	N	N			743,781		
TBD	Phase II Support	Vendor	N	N			801,718		
TBD	Conference locations & trainers (RURAL)	Vendor	N	N			41,600		
TBD	Overnight stays for trainers	Vendor	N	N			1,700		
TBD	Conference locations & trainers (LOCAL)	Vendor	N	N			5,200		
Oklahoma Interactive/Ok.gov	Website development	Vendor	Y	Y			10,000		
TBD	PR interns	Vendor	N	N			4,500		
TBD	Legal assistance with MOU's	Vendor	N	N			$60,000		
TBD	Video production for training	Vendor	N	N			$10,000		

13b. Describe any challenges encountered with vendors and/or sub-recipients. N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	481,204	481,204	0	48,153	$48,153
b. Personnel Fringe Benefits	0	0	0	0	26,844	$26,844
c. Travel	219,085	0	219,085	10,959	0	$10,959
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	8,230	0	8,230	0	0	0
f. Subcontracts Total	1,678,499	0	1,678,499	0	0	0
g. Other	19,000	0	19,000	0	0	0
h. Total Costs	1,924,814	481,204	2,406,018	10,959	74,997	$85,956
i. % of Total	80%	20%	100%	12.7%	87.3%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension) (405) 521-6642
Ben Gherezgiher, Public Safety Segment Director 3115 N. Lincoln Blvd. Oklahoma City, OK 73105	16d. Email Address Ben.gherezgiher@omes.ok.gov
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year)
	7/29/14

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.