

<b>U.S. Department of Commerce</b>  <b>Performance Progress Report</b>		<b>2. Award or Grant Number</b> 40-10-S13040			
		<b>4. EIN</b> 73-6017987			
<b>1. Recipient Name</b> STATE OF OKLAHOMA		<b>6. Report Date (MM/DD/YYYY)</b> 10/29/2014			
<b>3. Street Address</b> 3115 N. Lincoln Blvd.		<b>7. Reporting Period End Date:</b> 09/30/2014			
<b>5. City, State, Zip Code</b> Oklahoma City, OK 73105		<b>8. Final Report</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9. Report Frequency</b> <input checked="" type="checkbox"/> Quarterly		
<b>10a. Project/Grant Period</b> Start Date: 09/01/2013	<b>10b. End Date:</b> 08/31/2016				
<b>11. List the individual projects in your approved Project Plan</b>					
#	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings – Outreach and awareness	164			
2	Training Sessions	0			
3	Broadband conference	4			
4	Staff Hires (Full time) Matching FTE	0			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	NA			
7	Governance Board Meeting/Technical Steering Com.	6			
8	Education and Outreach Materials	772			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

**Milestone activities:** This quarter the Steering Committee scheduled Outreach and Awareness events through the end of 2015 and posted these dates on website. Databases (emails and mailing addresses) have been compiled to notify appropriate first responders in each of the 6 regions of the state and registration continues. The first 4 of these events have been conducted with a total of 62 attendees.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

N/A

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

N/A

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

The informational publications (folders, slicks, video) have all been completed and are of exceptional quality and prove very beneficial at each of the O&A events. We are preparing to post feedback and pictures from each of the conferences on the website to drive additional registrations. During this past quarter, there were 434 visitors to the OKPSBN website.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Grant Manager	35%	Governance and Steering Committee Organization, preliminary PR	No change
Admin Support	50%	Admin. support, communication with committees, website development	No change
ODOT Radio	20%	Communication expertise	No change
LTE	50%	Radio technology specialist	No change
Legal Attorney	25%		
Accountant	36%	Preliminary review of grant funding, set up time tracking, travel management	No change

**13. Subcontracts (Vendors and/or Sub-recipients) – N/A**

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Phase I Support	Vendor	N	N			743,781		
TBD	Phase II Support	Vendor	N	N			801,718		
TBD	Conference locations & trainers (RURAL)	Vendor	N	N			41,600		
TBD	Overnight stays for trainers	Vendor	N	N			1,700		
TBD	Conference locations & trainers (LOCAL)	Vendor	N	N			5,200		
Oklahoma Interactive/Ok.gov	Website development	Vendor	Y	Y			10,000		
TBD	PR interns	Vendor	N	N			4,500		
TBD	Legal assistance with MOU's	Vendor	N	N			\$60,000		
TBD	Video production for training	Vendor	N	N			\$10,000		
13b. Describe any challenges encountered with vendors and/or sub-recipients. N/A									



**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	320,733	320,733	0	55,383	\$55,383
b. Personnel Fringe Benefits	0	160,471	160,471	0	30,675	\$30,675
c. Travel	219,085	0	219,085	12,727	0	\$12,727
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	8,230	0	8,230	4,698	0	\$4,698
f. Subcontracts Total	1,678,499	0	1,678,499	4,750	0	\$4,750
g. Other	19,000	0	19,000	0	0	0
h. Total Costs	1,924,814	481,204	2,406,018	22,175	86,058	\$108,233
i. % of Total	80%	20%	100%	20.5%	79.5%	100%

**15. Certification:** I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

**16a. Typed or printed name and title of Authorized Certifying Official**

Ben Gherezgiher, Public Safety Segment Director  
3115 N. Lincoln Blvd.  
Oklahoma City, OK 73105

**16c. Telephone (area code, number, and extension)** (405) 521-6642

**16d. Email Address** Ben.gherezgiher@omes.ok.gov

**16b. Signature of Authorized Certifying Official**



**16e. Date Report Submitted (month, day, year)**

11/12/14

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.