

U.S. Department of Commerce			2. Award or Grant Number 40-10-S13040		
Performance Progress Report			4. EIN 73-6017987		
1. Recipient Name STATE OF OKLAHOMA			6. Report Date (MM/DD/YYYY)		
3. Street Address 3115 N. Lincoln Blvd.			7. Reporting Period End Date: 12/31/2013		
5. City, State, Zip Code Oklahoma City, OK 73105			8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency x Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings – Outreach and awareness	120			
2	Training Sessions	0			
3	Broadband conferences – FirstNet Pre-award	0			
4	Staff Hires (Full time) Matching FTE	.20			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	NA			
7	Governance Board Meeting/Technical Steering Com.	6			
8	Education and Outreach Materials	1			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone activities: The grant manager continues to attend meetings and conferences laying groundwork for this initiative as the steering committee worked on the RFP for the solicitation for a consulting vendor for this project. In October he made a presentation at the NENA Conference of 911 operators and dispatchers on the initiative (100 people) and in November he spoke to the executives of Panhandle Telecom (20 people).

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

A budget revision is planned for execution by March 31, 2014 to decrease personnel salary match values and add fringe to the match calculation.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

N/A

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Due to holidays our progress has been minimal for this time frame. We had employee turnover on the LTE designee and have now replaced that person.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Grant Manager	35%	Governance and Steering Committee Organization, preliminary PR	No change
Admin Support	50%	Admin. support, communication with committees, website development	No change
ODOT Radio	20%	Communication expertise	Started work on SLIGP
LTE	50%	Person has been identified	
Legal Attorney	25%		
Accountant	36%	Preliminary review of grant funding, set up time tracking, travel management	No change

13. Subcontracts (Vendors and/or Sub-recipients) – N/A

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Phase I Support	Vendor	N	N			743,781		
TBD	Phase II Support	Vendor	N	N			801,718		
TBD	Conference locations & trainers (RURAL)	Vendor	N	N			41,600		
TBD	Overnight stays for trainers	Vendor	N	N			1,700		
TBD	Conference locations & trainers (LOCAL)	Vendor	N	N			5,200		
Oklahoma Interactive/Ok.gov	Website development	Vendor	Y	Y			10,000		
TBD	PR interns	Vendor	N	N			4,500		
TBD	Legal assistance with MOU's	Vendor	N	N			\$60,000		
TBD	Video production for training	Vendor	N	N			\$10,000		
13b. Describe any challenges encountered with vendors and/or sub-recipients. N/A									

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries		481,204	481,204		30,936	\$30,936
b. Personnel Fringe Benefits		0	0			
c. Travel	219,085		219,085	0		
d. Equipment	0		0			
e. Materials/Supplies	8,230		8,230	0		
f. Subcontracts Total	1,678,499		1,678,499	0		
g. Other	19,000		19,000	0		
h. Total Costs	1,924,814	481,204	2,406,018	0	\$30,936	\$30,936
i. % of Total	80%	20%	100%	0%	100%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension) (405) 521-6642		
Ben Gherezgiher, Public Safety Segment Director 3115 N. Lincoln Blvd. Oklahoma City, OK 73105				16d. Email Address Ben.gherezgiher@omes.ok.gov		
16b. Signature of Authorized Certifying Official 				16e. Date Report Submitted (month, day, year) 2/7/2014 (Rev.)		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.