

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 41-10-S13041			
		4. EIN 93-1111585			
1. Recipient Name Oregon Department of Transportation		6. Report Date (MM/DD/YYYY) 10/24/2014			
3. Street Address 3210 Del Webb Avenue NE Suite 110		7. Reporting Period End Date: 09/30/2014			
5. City, State, Zip Code Salem, OR 97301		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	675			
2	Broadband Conferences	4			
3	Staff Hires (FT Equivalent)	0			
4	Contract Executions	0			
5	Governance Meetings	2			
6	Education and Outreach Materials	75			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. Three members from Oregon attended the APCO International Conference event in August of this year –one presentation was made to the Nevada rural telecom groups by the state SPOC. FirstNet General Manager TJ Kennedy spoke at the Oregon SIEC meeting in August of this year – this meeting was very well attended and the Oregon stakeholder group was able to have open discussions about the FirstNet developments. A pre-consultation technical assistance was provided by the Office of Emergency Communications in September. This broadband discussion focused on coverage objectives for Oregon and current FirstNet trends. In addition the SPOC took part in an industry led private public partnership conference in Seattle, focus of the conference was on Utility Company strategic planning and the use of effective partnerships. Drop – in meetings continued on a smaller scale in the Columbia River Gorge and along the Oregon north coast. Outreach discussions were provided at (2) separate criminal justice conferences with a combined total of 600 stakeholders present. The FirstNet in Oregon team continues to prep for our FirstNet consultation scheduled in October of this year.					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. None at this time.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Launched the FirstNet in Oregon Infographic power-point to aid in presentations using the Oregon Infographic.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Local government support for our outreach and education efforts continues to be positive, and engaged.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

This action is delayed due to governance transition between the two state agencies (DAS and ODOT). Remaining 2 FTE are not likely to be hired prior to March of 2015. In the interim, staff assigned as match and consultant resources will be used as needed to support any efforts

12b. Staffing Table State is working on the development of the project team

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator	60%	SLIGP project coordination (SPOC)	FTE functioning at 60%
Performance Manager	20%	Consultant coordination	FTE functioning at 20%
Program Budget Manager	5%	Grant/finance management	FTE functioning at 5%

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
SAIC	Outreach	Vendor	No	Yes	02/27/2014	01/31/2015	\$1,188,778 (incl. \$248,575 in contingencies)	\$0	N/A

13b. Describe any challenges encountered with vendors and/or subrecipients.

None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

The Personnel Fringe Benefits percentage has been revised to 32% to more accurately reflect the actual expenditures.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$620,964	\$344,581	\$965,545	\$68,163	\$80,652	\$148,815
b. Personnel Fringe Benefits	\$167,339	\$90,190	\$257,529	\$32,077	\$37,954	\$70,031
c. Travel	\$167,400	\$30,841	\$198,241	\$15,767	\$4,218	\$19,985
d. Equipment	\$0	\$0	\$0			
e. Materials/Supplies	\$5,400	\$0	\$5,400	\$1,458		\$1,458
f. Subcontracts Total	\$1,187,345	\$0	\$1,187,345	\$247,398		\$247,398
g. Other	\$0	\$71,500	\$71,500	\$1,158	\$7,468	\$8,626
h. Total Costs	\$2,148,448	\$537,112	\$2,685,560	\$366,021	\$130,292	\$496,313

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.	
16a. Typed or printed name and title of Authorized Certifying Official Steve Noel Statewide Interoperability Coordinator	16c. Telephone (area code, number, and extension) 503-378-5513
	16d. Email Address Steve.Noel@oregon.gov
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) November 14, 2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.