U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	41-10-S13041
		4. EIN:	93-1111585
1. Recipient Name	Oregon Department of Transportation	6. Report Date (MM/DD/YYYY)	10/30/2015
3. Street Address	3210 Del Webb Avenue, Suite 110	7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2015
5. City, State, Zip Code	Salem, OR 97301	8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)
1	Stakeholder Meetings	510
2	Broadband Conferences	15
3	Staff Hires	0
4	Contract Executions	0
5	Governance Meetings	2
6	Education and Outreach	3,973
7	Subrecipient Agreement Executed	0
8	Phase 2 - Coverage	4
9	Phase 2 – Users and Their Operational Areas	4
10	Phase 2 – Capacity Planning	4
11	Phase 2 – Current Providers/Procurement	4
12	Phase 2 – State Plan Decision	2

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone 11.1: This is the estimated total number of stakeholders met at regularly scheduled events and several more informal gatherings (1 OR Broadband Advisory Cncl meeting; 8 meetings of stakeholders on the coast, valley; southern OR and webinars; meetings with tribes; the first annual OR public safety radio conf, and emergency mgmt meetings). 11.2: Several staff attended a draft RFP worksession, the CA state consultation, SPOC webinar, meeting of the tribes, and the OR/WA joint emergency mgmt conf. 11.5 Regularl quarterly meetings of the SIEC Broadband Committee and the SIEC full committee (the governing bodies). 11.6: estimated number of materials produced and distributed at meetings, emails where matl was distributed, and website hits. 11.8, 11.9, 11.10, 11.11: we submitted data to FirstNet for each of these milestone acitivies. 11.12: We are working on the constitutional required process and overlaying the role of hte governance bodies and the legislative process. Next quarter we will continue outreach and targeted data collection efforts, as well as attending conferences.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

We will be submitting Phase 2 Modification package. We expect to aggressively collect data through the quarter, then expect to have Outreach, Data Collection, and Technical Review efforts conducted at an even pace in order to be able to continue activities for another 18 months with the same amount of funds we have now.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The original SWIC/SPOC resigned in the spring of 2015 and the transition to a new one is complete. An OR statute became effective July 1 that moved the governing body (SIEC) under the State CIO, and that transition is also nearing completion. We will update the State Communications Interoperability Plan (SCIP), grant plan and budget, and the Planning For FirstNet in Oregon documents in November, which should ease future efforts.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

For data collection we went directly to the Computer Aided Dispatch (CAD) vendors for the 9-1-1 data, which was very. We uploaded about 55 data sets to FirstNet which demonstrate and clarify areas of needed coverage.

12. Personnel
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.
The project is now fully staffed.
12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Statewide Interoperability Coordinator	60	SLIGP project coordination (SPOC)	FTE functioning at 60%
Performance manager	20	Consultant coordination	FTE functioning at 20%
Program Budget manager	5	Grant and finance management	FTE functioning at 5%
Project Coordinator	100	Project coordination	FTE functioning at 100%
Outreach coordinator	100	outreach coordination	FTE functioning at 100%
Data Analyst	100	outreach support and data analysis	FTE functioning at 100%

13. Subcontracts (Vendors and/or Subrecipients)
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
SAIC	Outreach & Education	Vendor	No	Yes	2/27/2014	12/31/2015	$1,188778 (incl $248,575 in contingency)	N/A

13b. Describe any challenges encountered with vendors and/or subrecipients.
None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$620,964	$344,581	$965,545	$241,094	$134,014	$375,108
b. Personnel Fringe Benefits	$167,339	$90,190	$257,529	$113,456	$63,066	$176,522
c. Travel	$167,400	$30,841	$198,241	$42,643	$10,115	$52,758
d. Equipment	$0	$0	$0	$0	$0	$0
e. Materials/Supplies	$5,400	$0	$5,400	$10,962	$0	$10,962
f. Subcontracts Total	$1,187,345	$0	$1,187,345	$469,260	$20,085	$489,345
g. Other	$0	$71,500	$71,500	$1,158	$7,861	$9,019
h. Indirect	$0	$0	$0	$0	$0	$0
i. Total Costs	$2,148,448	$537,112	$2,685,560	$878,573	$235,141	$1,113,714
j. % of Total	80%	20%	100%	79%	21%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.
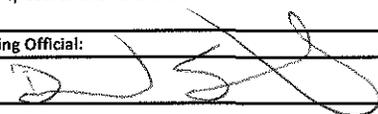
16a. Typed or printed name and title of Authorized Certifying Official: David Soloos, Statewide Interoperability Coordinator and SPOC	16c. Telephone (area code, number, and extension)	971-701-1071
	16d. Email Address:	david.soloos@oregon.gov
16b. Signature of Authorized Certifying Official:		
	Date:	10/30/2015