U.S. Department of Commerce Performance Progress Report	2. Award or Grant Number:	42-10-S13042
	4. EIN:	25-1671669

1. Recipient Name	Pennsylvania State Police	6. Report Date (MM/DD/YYYY)	4/30/2017
3. Street Address	1800 Elmerton Avenue	7. Reporting Period End Date: (MM/DD/YYYY)	3/31/2017
5. City, State, Zip Code	Harrisburg, PA 17110	8. Final Report Yes ☐ No ☒ X	9. Report Frequency Quarterly ☒ x

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	25	Actual number of individuals reached via stakeholder meetings during the quarter
2	Individuals Sent to Broadband Conferences	2	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)
4	Contracts Executed	0	Actual number of contracts executed during the quarter
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter
6	Education and Outreach Materials Distributed	25	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter
8	Phase 2 - Coverage	Stage 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter:
9	Phase 2 – Users and Their Operational Areas	Stage 6	• Stage 1 - Process Development
10	Phase 2 – Capacity Planning	Stage 6	• Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data
11	Phase 2 – Current Providers/Procurement	Stage 6	• Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection
12	Phase 2 – State Plan Decision	Stage 6	• Stage 6 - Submitted Iterative Data to FirstNet

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestones: David Cook of FirstNet joined with our staff to facilitate a meeting with fourteen (14) public safety executives from the Northeast Counter-Terrorism Task Force Region of Pennsylvania as part of our Regional Results Round workshops during the first quarter of 2017, also known as quarter fifteen (Q15) of the grant. Staff from the PA-FirstNet team including the SPOC met with eight (8) members of the Governor's Office staff to discuss the FirstNet project within Pennsylvania and to address questions and concerns that the group had. PA-FirstNet staff along with David Cook of FirstNet also met with three (3) members of the Philadelphia Police Department to begin planning the Metro Engagement for the city. No new staff was hired for the grant; however, the existing staff worked through the quarter with our consultants to present information regarding the NPSBN, to include discussion of the state plan review process, the FirstNet announcement of AT&T as their partner to build out the Nationwide Public Safety Broadband Network (NPSBN), FirstNet's progress with our stakeholders and to thank stakeholders for their participation in our data collection surveys.
Our quarterly StarNet Communications Operations Workgroup (Governance) meeting for the existing land mobile radio system occured within the quarter and discussed the progress of the FirstNet project. The Strategic Workgroup was scheduled to meet during the quarter; however, their meeting was postponed due to a snowstorm in mid March. The Strategic Workgroup serves as Pennsylvania's governing body for the NPSBN. Three members of the PA-FirstNet team attended the IWCE Conference in Las Vegas, NV; however, only two of them were funded by SLIGP. The third attendee was funded by DHS.
No subrecipient agreements are planned for the project.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

A new baseline was submitted as part of the implementation of Phase 2. With the addition of Local Stakeholder's time as matching funds, a budget revision will be completed to re-align the non-federal funding with appropriate categories. This budget revision will likely be submitted by the close of the current quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The salaries and fringe benefit expenditures reflect time contributed to the project through December, 2016 while the FTE calculation includes time contributed to the project through the end of March, 2017. The time contributed to the project during the first quarter was not submitted to the budget personnel in time for these hours to be transferred over to the grant but will be shown by the end of the next quarter. Time contributed by local stakeholders has been documented and is being used as a portion of the match for this project as well as mileage travelled by the PA-FirstNet team to project events. A budget revision is underway to account for this change.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Pennsylvania participates in the Mid-Atlantic Consortium for Interoperable Nationwide Advanced Communications (MACINAC) Initiative. The MACINAC Initiative, which includes Delaware, Maryland, Pennsylvania, Virginia and West Virginia within FEMA Region 3, coordinates its member states to work together where concerted action will result in improved interoperability or cost savings with regard to public safety wireless broadband. MACINAC is not an entity or organization; it is an agreement among five states to work together to further their respective interests in the successful deployment of public safety wireless broadband service in the mid-Atlantic region.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is believed to be fully staffed at this time.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Single Point of Contact	0.11	Project leader attends meetings and decision making responsibilities	Existing
Statewide Interoperability Coordinator	0.16	Presents at outreach and education sessions	Existing
Administrative Officer	0.69	Presents at outreach and education sessions, responsible for monthly and quarterly reporting requirements	Existing
Project Manager/Assistant SPOC	0.02	Presents at outreach and education sessions, assists SPOC and acts as an Assistant SPOC in decision making	Existing
Policy Specialist	0.03	Attends meetings, writes quarterly PA-FirstNet newsletter	Existing
Customer Support	0.15	Attends meetings, assists with outreach and education of stakeholders	Existing
GIS Administrator	0	Attends meetings, assists with Data Collection, analyzes GIS data and provides reports	Existing

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
TreCom Systems Group	County Commissioners Outreach & Education	Vendor	Y	Y	September 2014	To be determined	$49,850.00	$0.00
TreCom Systems Group	Regional Task Force Outreach Session	Vendor	Y	Y	September 2014	To be determined	$296,163.00	$0.00
TreCom Systems Group	Training Materials for Outreach Sessions	Vendor	Y	Y	September 2014	To be determined	$77,018.00	$0.00
TreCom Systems Group	State Agency Outreach Sessions	Vendor	Y	Y	October 2015	To be determined	$28,922.00	$0.00
TreCom Systems Group	Stakeholder & Public Safety User List Creation	Vendor	Y	Y	September 2014	To be determined	$57,973.00	$0.00
TreCom Systems Group	Outreach- Industry Specialist Presentation	Vendor	Y	Y	September 2014	To be determined	$53,466.00	$0.00
TreCom Systems Group	Outreach- O&E Specialist Presentation	Vendor	Y	Y	September 2014	To be determined	$36,780.00	$0.00
TreCom Systems Group	Outreach- Data Specialist Presentation	Vendor	Y	Y	September 2014	To be determined	$8,120.00	$0.00
TreCom Systems Group	Outreach- Subject Matter Specialist Presentation	Vendor	Y	Y	September 2014	To be determined	$6,768.00	$0.00
TreCom Systems Group	Event Planning	Vendor	Y	Y	September 2014	To be determined	$11,730.00	$0.00
TreCom Systems Group	SCIP Revision and Rewrite	Vendor	Y	Y	September 2014	To be determined	$85,558.00	$0.00
TreCom Systems Group	Survey tool development, delivery and analysis	Vendor	Y	Y	September 2014	To be determined	$96,651.00	$0.00
TreCom Systems Group	Facility rentals and supplies for Outreach Sessions	Vendor	Y	Y	September 2014	To be determined	$126,979.00	$0.00
TreCom Systems Group	Marketing and Outreach website	Vendor	Y	Y	September 2014	To be determined	$80,534.00	$0.00
TreCom Systems Group	Marketing and Outreach web hosting	Vendor	Y	Y	September 2014	To be determined	$41,220.00	$0.00
TreCom Systems Group	Sharepoint site for document sharing	Vendor	Y	Y	September 2014	To be determined	$9,275.00	$0.00
TreCom Systems Group	Webinars	Vendor	Y	Y	September 2014	To be determined	$133,800.00	$0.00
TreCom Systems Group	Industry workshop with webinar	Vendor	Y	Y	September 2014	To be determined	$39,700.00	$0.00
TreCom Systems Group	Interoperability Conference	Vendor	Y	Y	October 2015	To be determined	$56,813.00	$0.00
TreCom Systems Group	Smartboard Connectivity	Vendor	Y	Y	September 2014	To be determined	$3,938.00	$0.00
TreCom Systems Group	Review/Respond to public notices (current/future)	Vendor	Y	Y	October 2015	To be determined	$113,001.00	$0.00
TreCom Systems Group	Review/Respond to draft RFP	Vendor	Y	Y	October 2015	To be determined	$48,786.00	$0.00
TreCom Systems Group	Project Management	Vendor	Y	Y	September 2014	To be determined	$422,256.00	$0.00
TreCom Systems Group	Stakeholder Data Collection meetings	Vendor	Y	Y	September 2014	To be determined	$83,324.00	$0.00
TreCom Systems Group	Stakeholder Data Collection meetings to meet September 2015 deadline	Vendor	Y	Y	September 2014	To be determined	$11,171.00	$0.00
TreCom Systems Group	Onsite Data Collection meetings	Vendor	Y	Y	September 2014	To be determined	$446,904.00	$0.00
TreCom Systems Group	Data Collection Reports for FirstNet	Vendor	Y	Y	September 2014	To be determined	$91,402.00	$0.00
TreCom Systems Group	FirstNet Initial Consultation Mtg + follow-up/doc.	Vendor	Y	Y	September 2014	To be determined	$98,204.00	$0.00
TreCom Systems Group	FirstNet Secondary Consultation Mtg + follow-up/doc.	Vendor	Y	Y	October 2015	To be determined	$98,204.00	$0.00
TreCom Systems Group	State Plan Analysis	Vendor	Y	Y	September 2014	To be determined	$12,249.00	$0.00
All Hazards Consortium	Regional Consultation	Vendor	Y	Y	September 2014	To be determined	$90,000.00	$0.00
TreCom Systems Group	Additional Data Collection	Vendor	Y	N	To be determined	To be determined	$900,000.00	$0.00
ESRI	GIS Refresher Training Course	Vendor	Y	Y	September 2015	December 2015	$100.00	$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.
The rescission of the executive order creating a new SIEC to provide governance to the project was completed in early December, 2016. With this action as well as a new Management Directive, the existing working group will transition completely into the role of providing governance to the project as well as to the statewide radio network.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$0.00	$610,074.00	$610,074.00	$0.00	$251,997.91	$251,997.91
b. Personnel Fringe Benefits	$0.00	$378,701.00	$378,701.00	$0.00	$189,743.15	$189,743.15
c. Travel	$49,225.00	$0.00	$49,225.00	$33,488.15	$0.00	$33,488.15
d. Equipment	$37,354.00	$0.00	$37,354.00	$37,353.85	$0.00	$37,353.85
e. Materials/Supplies	$22,500.00	$0.00	$22,500.00	$0.00	$0.00	$0.00
f. Subcontracts Total	$3,716,860.00	$0.00	$3,716,860.00	$2,798,115.57	$0.00	$2,798,115.57
g. Other	$129,159.00	$0.00	$129,159.00	$4,769.00	$196,480.85	$201,249.85
h. Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
i. Total Costs	$3,955,098.00	$988,775.00	$4,943,873.00	$2,873,726.57	$638,221.91	$3,511,948.48
j. % of Total	80%	20%	100%	82%	18%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
16a. Typed or printed name and title of Authorized Certifying Official: Major Diane M. Stackhouse Director, BCIS	16c. Telephone (area code, number, and extension)	717 346-5346
16b. Signature of Authorized Certifying Official: May Diane S Stackhouse	16d. Email Address:	distackhou@pa.gov
	Date:	4/25/17