

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 42-10-S13042
1. Recipient Name Pennsylvania State Police		4. EIN 25-1671669
3. Street Address 1800 Elmerton Avenue		6. Report Date (MM/DD/YYYY) 04/30/2014
5. City, State, Zip Code Harrisburg, PA 17110		7. Reporting Period End Date: March 31, 2014
10a. Project/Grant Period Start Date: 08/01/2013		10b. End Date: 07/31/2016
8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency X Quarterly

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	0			
2	Broadband Conferences	0			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	0			
6	Education and Outreach	0			
7	Subrecipient Agreements Executed	0			
8	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestones: While none of the meetings held during the quarter were considered to be stakeholder meetings or broadband conferences, information was shared regarding the National Public Safety Broadband Network (NPSBN).

No new staff was hired for the grant; however, the existing staff worked through the quarter evaluating responses to our RFQ to hire a consultant(s). The RFQ was issued and responses reviewed in the first quarter of 2014, with selection and issuance of a purchase order(s) anticipated in the second quarter of the year.

Our staff attended a workshop in January held by the All Hazards Consortium to discuss FirstNET as well as participation in the Mid-Atlantic Consortium for Interoperable Nationwide Advanced Communications (MACINAC) Initiative. This workshop was attended by the states within FEMA region III to discuss future challenges as well as possible advantages of working together as a region.

Our staff also attended a workshop held by the NTIA in February to discuss the SLIGP grant as well as FirstNET. This workshop was attended by the states in the eastern half of the nation and afforded us an opportunity to discuss the challenges faced by various states as well as methods of funding the eventual build out of the network.

In March, our SWIC attended the FirstNET track at the International Wireless Communications Expo's annual conference (IWCE 2014). This expo was attended by various members of the wireless communications industry.

Governance meetings for the existing land mobile radio system took place within the quarter with limited exposure to the NPSBN. Members of these committees have been provided regular updates on the NPSBN. Beginning with the next quarter, as we bring our consultant(s) on board, these meetings will transition into a format devoting equal time to the NPSBN.

During the quarter, our SWIC participated in monthly MACINAC conference calls, the National Association of State Chief Information Officers (NASCIO) Public Safety working group conference call, a FirstNET strategy meeting with CISCO and delivered a FirstNET presentation for the Institute of Electrical and Electronics Engineers (IEEE).

No subrecipient agreements are planned for the project.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. No changes to the baseline are anticipated within the next quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The expenditures for the personnel devoting time to the grant trail the period of time currently being reported. This quarter, we were able to show expenditures for the pre-award application writing as well as the time from award through the end of February, 2014. All time contributed is tracked through a sharepoint site with documentation of activities completed.

Additionally, the process to hire a consultant has taken longer than originally anticipated. At this point, we intend to hire the consultant during the second quarter of 2014 in order to allow time for the planning of our education and outreach sessions to occur within the third quarter of the year.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Pennsylvania participates in the Mid-Atlantic Consortium for Interoperable Nationwide Advanced Communications (MACINAC) Initiative. Members of the MACINAC consist of the six states within FEMA Region III. The Members of this Initiative are united to achieve their shared goal of maximizing efficiency and communications interoperability by creating a single regional public safety mobile broadband service and achieving the long-term widespread adoption and effective use of that service.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is believed to be fully staffed although additional customer support administrators may be added to the team in future quarters in an effort to efficiently and effectively reach the current users of the public safety radio system as well as potential future users.

12b. Staffing Table

Job Title	FTE	Project(s) Assigned	Change
Statewide Interoperability Coordinator	.19	Attending meetings, assisting with reporting details	Started work on SLIGP
Administrative Officer	.57	Reporting requirements, budget and procurement duties, reviewing SOW for the consultant as well as scoring RFQ technical responses	Started work on SLIGP
Project Manager	.12	Attending meetings, reviewing consultant RFQ responses	Started work on SLIGP

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
To be determined	Legal Services	Vendor	N	N	To be determined	To be determined	\$80,000	\$0	
To be determined	County Infrastructure Outreach	Vendor	N	N	To be determined	To be determined	\$317,001	\$0	
To be determined	Regional Task Force Outreach Session	Vendor	N	N	To be determined	To be determined	\$795,375	\$0	
To be determined	SCIP Analyst	Vendor	N	N	To be determined	To be determined	\$156,000	\$0	
To be determined	Requirements Gathering Services	Vendor	N	N	To be determined	To be determined	\$120,000	\$0	
To be determined	Marketing and Outreach Website	Vendor	N	N	To be determined	To be determined	\$48,581	\$0	
To be determined	Regional Consultation	Vendor	N	N	To be determined	To be determined	\$90,000	\$0	
To be determined	Structural Feasibility Analysis	Vendor	N	N	To be determined	To be determined	\$900,000	\$0	

13b. Describe any challenges encountered with vendors and/or subrecipients. No challenges have been encountered with vendors to date. An RFP to hire a team of consultants that will handle: outreach and education programs as well as actual implementation of seminars to stakeholders; development of a listing of all potential public safety users within the commonwealth; development of a standard Memorandum of Agreement (MOA); revision and update of the existing Statewide Communications Interoperability Plan (SCIP); construction of a website for education and outreach as well as data collection within Phase II has been developed and is expected to be issued early within the next quarter.


14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	\$635,971	\$635,971	0	\$20,567	\$20,567
b. Personnel Fringe Benefits	0	\$352,804	\$352,804	0	\$5,796	\$5,796
c. Travel	\$248,000	0	\$248,000	\$4,715	0	\$4,715

d. Equipment	\$20,000	0	\$20,000	0	0	0
e. Materials/Supplies	\$15,000	0	\$15,000	0	0	0
f. Subcontracts Total	\$2,506,957	0	\$2,506,957	0	0	0
g. Other	\$1,165,141	0	\$1,165,141	\$649	0	\$649
h. Total Costs	\$3,955,098	\$988,775	\$4,943,873	\$5,364	\$26,363	\$31,727
i. % of Total	80%	20%	100%	17%	83%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official SCOTT A. NEAL	16c. Telephone (area code, number, and extension) 717-787-8596
16b. Signature of Authorized Certifying Official 	16d. Email Address Sneal@pa.gov 16e. Date Report Submitted (month, day, year) 4/17/14

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.