

U.S. Department of Commerce  Performance Progress Report		2. Award or Grant Number 42-10-S13042			
1. Recipient Name Pennsylvania State Police		4. EIN 25-1671669			
3. Street Address 1800 Elmerton Avenue		6. Report Date (MM/DD/YYYY) 01/30/2015			
5. City, State, Zip Code Harrisburg, PA 17110		7. Reporting Period End Date: December 31, 2014		9. Report Frequency X Quarterly	
8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016				
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Trailing etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	350			
2	Broadband Conferences	0			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach	0			
7	Subrecipient Agreements Executed	0			
8	Phase II Activities	N/A			
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b>					
<p>Milestones: Our consultant and staff shared information regarding the National Public Safety Broadband Network (NPSBN) at a total of nineteen (19) meetings reaching 350 stakeholders during the fourth quarter of 2014.</p> <p>No new staff was hired for the grant; however, the existing staff worked through the quarter with our consultants to present information regarding the NPSBN, discuss the development of training materials, creation and testing of the website, as well as the scheduling of outreach sessions to our stakeholders. We created a presentation for distribution to our stakeholders, government officials and anyone that we would want to educate on the public safety broadband project in Pennsylvania.</p> <p>Governance meetings for the existing land mobile radio system took place within the quarter with limited exposure to the NPSBN. Members of these committees have been provided regular updates on the NPSBN. As additional information becomes available from FirstNET and the NTIA, these meetings will transition into a format devoting equal time to the NPSBN.</p> <p>The executive order creating our State Interoperability Executive Committee (SIEC) received approval in early December. No meetings of the SIEC have taken place to date; however, the approval of its formation is a milestone for our project.</p> <p>No subrecipient agreements are planned for the project.</p>					

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.** No changes to the baseline are anticipated within the next quarter. A minor change to the budget is expected due to the teleconferencing equipment and its installation being slightly higher than originally anticipated. This change is expected to be submitted within the first quarter of 2015.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**  
 The expenditures for the personnel devoting time to the grant trail the period of time currently being reported. This quarter, we were able to show expenditures for the time contributed to the project through the end of May, 2014. The expenditures for June through December 2014 have been calculated and submitted for transition over to the grant. These expenditures will show up on our grant when the report for the first quarter of 2015 is submitted.  
 All time contributed is tracked through a sharepoint site with documentation of activities completed. Additional personnel have been added to the project during the quarter with limited time contributions as noted in the chart below.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**  
 Pennsylvania participates in the Mid-Atlantic Consortium for Interoperable Nationwide Advanced Communications (MACINAC) Initiative. Members of the MACINAC consist of the six states within FEMA Region III. The Members of this Initiative are united to achieve their shared goal of maximizing efficiency and communications interoperability by creating a single regional public safety mobile broadband service and achieving the long-term widespread adoption and effective use of that service.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**  
 The project is believed to be fully staffed although additional customer support administrators may be added to the team in future quarters in an effort to efficiently and effectively reach the current users of the public safety radio system as well as potential future users.

**12b. Staffing Table**

Job Title	FTE	Project(s) Assigned	Change
Statewide Interoperability Coordinator	.02	Attending meetings, assisting with reporting details	Existing
Administrative Officer	.02	Reporting requirements, budget and procurement duties, meets with consultant	Existing
Project Manager	0	Attending meetings, assisting with reporting details	Existing
Policy Specialist	.2	Attending meetings, assisting with consultant and communication details	Existing
Single Point of Contact	.1	Project Leader attending meetings and decision making responsibilities	Existing

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**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
To be determined	Legal Services	Vendor	N	N	To be determined	To be determined	\$80,000	\$0	

TreCom Systems Group	County Infrastructure Outreach	Vendor	Y	Y	September 2014	To be determined	\$317,001	\$0
TreCom Systems Group	Regional Task Force Outreach Session	Vendor	Y	Y	September 2014	To be determined	\$795,375	\$0
TreCom Systems Group	SCIP Analyst	Vendor	Y	Y	To be determined	To be determined	\$156,000	\$0
TreCom Systems Group	Requirements Gathering Services	Vendor	Y	Y	September 2014	To be determined	\$120,000	\$0
TreCom Systems Group	Marketing and Outreach Website	Vendor	Y	Y	September 2014	To be determined	\$48,581	\$0
All Hazards Consortium	Regional Consultation	Vendor	Y	Y	September 2014	To be determined	\$90,000	\$0
To be determined	Structural Feasibility Analysis	Vendor	N	N	To be determined	To be determined	\$900,000	\$0

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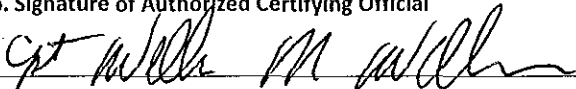
**13b. Describe any challenges encountered with vendors and/or subrecipients.** Only the phase 1 portions of the RFQs noted above have been issued to the selected vendors. No challenges have been encountered with vendors to date.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	\$635,971	\$635,971	0	\$37,276	\$37,276
b. Personnel Fringe Benefits	0	\$352,804	\$352,804	0	\$22,425	\$22,425
c. Travel	\$248,000	0	\$248,000	\$7,330	0	\$7,330
d. Equipment	\$20,000	0	\$20,000	\$1,903	0	\$1,903
e. Materials/Supplies	\$15,000	0	\$15,000	0	0	0
f. Subcontracts Total	\$2,506,957	0	\$2,506,957	\$218,050	0	\$218,050
g. Other	\$1,165,141	0	\$1,165,141	\$649	0	\$649
h. Total Costs	\$3,955,098	\$988,775	\$4,943,873	\$227,932	\$59,701	\$287,633
i. % of Total	80%	20%	100%	79%	21%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award**

documents.	
16a. Typed or printed name and title of Authorized Certifying Official CAPTAIN WILLIAM M. WILLIAMS ACTING DIRECTOR	16c. Telephone (area code, number, and extension) (717) 346-5350
	16d. Email Address WILLWILLIAM@PA.GOV
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) <del>Jan</del> February 6, 2015

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.