

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	71-10-S13072
				4. EIN:	660679060
1. Recipient Name	Puerto Rico Office fro Public Safety			6. Report Date (MM/DD/YYYY):	5/29/2018
3. Street Address	P.O. Box 194140			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	San Juan, Puerto Rico 00919-4140				
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		8/1/2013	2/28/2028		
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	2,337	Actual number of individuals reached via stakeholder meetings during the period of performance		
2	Individuals Sent to Broadband Conferences	45	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance		
3	Staff Hired (Full-Time Equivalent)(FTE)	2.65	Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)		
4	Contracts Executed	8	Actual number of contracts executed during the period of performance		
5	Governance Meetings	21	Actual number of governance, subcommittee, or working group meetings held during the period of performance		
6	Education and Outreach Materials Distributed	288,618.00	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the period of performance		
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance: • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet		
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet			
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet			
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet			
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet			
Part B: Narrative					
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)					
<ul style="list-style-type: none"> <li>Started the Project Manager and the Financial Coordinator</li> <li>The first meeting was held to discuss the implementation and plans of FirstNet in Puerto Rico.</li> <li>Meeting was held to discuss the new developments in establish the National Public Safety Broadband Network and its governance body.</li> <li>Established of working plan and the working group to create the Puerto Rico Public Safety Broadband Network Committee and subcommittee.</li> <li>Was held the first meeting with the Association of Mayors</li> </ul>					
Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.					
We be continue with outreach and education activities. Also will be needs a new data collection report after the passed of Hurricane Maria.					

**Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.**

The activities and data collection report was done previously but after the hurricane Maria step it will be necessary to do it again to know what worked and what did not.

**Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.**

It is necessary to carry out all the data collection activities to know what has been and has to be replaced or changed

**Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.**

The best practices we perform was to consult all of Yuki before carrying out any type of activity that entailed changes in the budget in finance.

**Part C: Staffing**

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
Project Manager	100%	Implementation of the plan and assure that the project milestones are achieved	
Financial Manager	25%	Produce reporting of financial and transactions including audit systems	
SWIC	50%	Implementation a statewide vision for interoperability	
SPOC	30%	The main Point of Contact for NTIA and FirstNet PR	
Technology Officer	30%	Provide Technology support on all technology and social media matters	
Gran Administration	30%	grant management support, managing the project budget and ensuring that the grant activities are completed	

**Part D: Contracts and Funding**

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the “Subcontracts Total” in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Lex Santos	Project Management/Technical Advisor	Vendor	Interviews	\$103,600.00	\$0.00
Andres Marquez	Data Collector	Vendor	Interviews	\$4,800.00	\$0.00
Frances T Vazquez	Data Collector	Vendor	Interviews	\$4,800.00	\$0.00
Cybertech Solutions	Web Design	Vendor	Yes	\$44,662.00	\$0.00
Data Supplies Corp	Multifunctional Printer Supplies Replacement	Vendor	Yes	\$0.00	\$2,999.60
ACH Communication Services Groups	Outreach and Educational efforts-Communication & Public	Vendor	Yes	\$9,000.00	\$0.00
All Professional Services Groups	Technical Consulting Services	Vendor	Yes	\$30,000.00	\$0.00
Intacto	Outreach and Educational efforts-Production of Institutional	Vendor	Yes		\$219,100.00

**Budget Worksheet**

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	\$383,200.00	\$15,693.00	\$398,893.00	\$296,238.49	\$15,693.00	\$311,931.49
b. Personnel Fringe Benefits	\$79,061.00	\$2,957.00	\$82,018.00	\$36,294.47	\$2,957.00	\$39,251.47
c. Travel	\$102,784.00	\$0.00	\$102,784.00	\$68,734.53	\$0.00	\$68,734.53
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$14,608.00	\$2,000.00	\$16,608.00	\$22,404.68	\$8,426.78	\$30,831.46
f. Subcontracts Total	\$806,280.00	\$234,510.00	\$1,040,790.00	\$127,086.92	\$242,823.07	\$369,909.99
g. Other	\$46,691.00	\$103,000.00	\$149,691.00	\$55,148.62	\$9,328.69	\$64,477.31
Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Total Costs	\$1,432,624.00	\$358,160.00	\$1,790,784.00	\$605,907.71	\$279,228.54	\$885,136.25
i. % of Total	80%	20%	100%	68%	32%	100%



<b>Part E: Additional Questions:</b> Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>The most useful thing was to be able to take the education about what FirstNet is and the benefits it will bring for emergency communication in PR. The greatest challenge was to have gone through Hurricane Maria and realize that our emergency communications system did not serve to understand how</i>
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Definitely yes, because they allowed to defray the expenses that entails carrying out the same one. We didn't find any challenges.</i>
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Definitely yes, because they allowed to defray the expenses that entails carrying out this task. It is to convince the first responders to participate in them</i>
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Yes, definitely. We didn't find any challenges.</i>
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Definitely, because it allowed us to meet the representatives of the other states and exchange information on how they worked on their FirstNet programs. We didn't find any challenges.</i>
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Yes in large part, but there is still much more to do. The only challenges we encounter was to convince agencies and municipalities that they have to invest in their emergency communications systems.</i>
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Definitely yes, although after Hurricane Maria, we realized that many of our systems need changes so that interoperability communications really work.</i>
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Definitely yes, although after Hurricane Maria we realized that we have to go back to carry out a data collection to know what served and what did no. The only challenges the changes and the delay that brought in Hurricane Maria.</i>
<b>Part F: Certification:</b> I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.			
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Heriberto N. Sauri, Director		Email Address:	<a href="mailto:hsauri@oasp.pr.gov">hsauri@oasp.pr.gov</a>
Signature of Authorized Certifying Official:		Date:	5/29/2018
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